Baltimore County Public Schools

Final Report – Day/Extended-Day Field Trip

This report should be completed by the sponsoring teacher after the conclusion of the field trip and submitted to the principal.

School Name: ____________________________________________________________

Sponsoring Teacher(s): ____________________________________________________________

Section or Grade/Student Group: _____________________________

Trip Destination: ____________________________

Dates of Trip: Departure: _________________________  Return: _____________________________

Transportation Provided by: ____________________________________________________________

1. Any accidents or unusual incidents? ______ Yes ______ No  If yes, give details:
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

2. Student injury or illness? ______ Yes ______ No
   If yes, complete Student Accident Report Form and return to school principal.

3. Any unacceptable or disruptive behavior which misrepresents the standards of the schools? ______ Yes ______ No
   If yes, give details:
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

4. Student medication(s)/treatment(s) - submit a report to the school nurse, returning the first aid kit and any other medical equipment, and to verify medications or treatment administered. Date report/medical equipment provided to school nurse: ______________ (date)

SUMMARY:
5. Did all aspects of the trip meet your expectations? Did you receive all services promised in the itinerary/contract(s) signed?
________________________________________________________________________________
________________________________________________________________________________

6. How would you rate?

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Rule 6800, Form M

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<th>Low</th>
<th>Average</th>
<th>Excellent</th>
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<td>Bus/Transportation</td>
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7. Were there any problems encountered? Explain
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

8. To what extent was the field trip a learning process which effectively extends student understanding of concepts and grade level/course curriculum presented in the classroom?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

9. How was the field trip setting safe and conducive to learning?
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

10. How was information presented to students appropriate to their interests and learning needs? Explain.
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

11. Would this field trip be of value to other groups of students? ______ Yes ______ No
Which class/group? ____________________________________________________________

Sponsoring Teacher Signature ___________________________ Date ___________________________

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