SAMPLE LIST OF FACILITIES REQUIREMENTS
FOR CHARTER SCHOOLS*

☑ Name and address of planning consultant for school design in the proposed facility.
☑ Educational specifications for proposed facilities approved by the Maryland Interagency for School Construction – Public School Facilities Branch.
☑ Construction documents for the build out or construction of the proposed facility
☑ Occupancy permit from County with required approvals including but not limited to:
  ○ Fire marshal/life safety code
  ○ Americans with Disabilities Act (ADA) accessibility
  ○ County health department code
  ○ County electrical building code
  ○ Environmental compliance including:
    ▪ Asbestos Hazard Emergency Response Act (AHERA)
    ▪ Lead Contamination control Act
☑ Any other county requirements.
☑ Any state charter school requirements not on this list.
☑ Updated Pressure Vessel Inspections and Certificates
☑ Technology to ensure access to school system main server and software programs necessary for administrator, secretary, and Special Education staff, at minimum.
☑ Communication system so that teachers can communicate with main office from classrooms for emergency announcements as required in Negotiated Agreement.
☑ Assurance that mechanical systems provide adequate ventilation in occupied areas.
☑ Traffic flow plan to ensure safety of charter school students, families, and staff while minimizing impact on surrounding community.
☑ Prior to release of funds for rent payment:
  ○ Copy of lease agreement.
  ○ Provisions in agreement that protect school system.
  ○ Copy of insurance policy that provides protection for school system and charter school.

*Based on list developed by Baltimore County Public Schools, November 2004