

BALTIMORE COUNTY PUBLIC SCHOOLS

Verletta White ♦ Interim Superintendent ♦ 6901 North Charles Street ♦ Towson, MD ♦ 21204

PROPOSED FY2020 CAPITAL BUDGET

Responses to Board Members' Questions January 22, 2019

FY 2020 COUNTY CAPITAL REQUEST

1. Please expound on each project explaining the current status in funding and construction. Please provide written reference material for the Board with this information.

All project details including current status of funding, status and scope of construction, and current projections for completion are included in the Board exhibit and the FY2020 State Capital Budget submission book supplied to the Board.

2. Please fill out the chart sent previously.

Staff did not receive the referenced chart, but believes that the FY2020 State Capital Budget document will serve this purpose.

3. Please be prepared to explain why the IAC denied funding for the two Northeast projects because they didn't have site approval by this Board.

The IAC has not taken any action, approval or denial, on any project below priority 7. The Interagency Commission (IAC) has provided funding for the top four priority projects, Honeygo and Dundalk elementary schools, and Patapsco and Woodlawn high schools. The two northeast area projects are priority numbers 10/11 and 1/17.

Please note both of these properties are, and have been for a number of years, owned by the Board. In the past, Board approval for Board-owned properties was not required by the state. The request for Board approval of these two sites, per the state's new process, will be submitted to the Board for approval in the near future.

4. Please provide a written status update on the funding and implementation of all projects complete with timelines etc. (likely this is already in a facilities document internally somewhere, if it's not it should be.)

This information is contained within the FY2020 State Capital Budget submission book supplied to the Board.

5. Please provide the total amount the county has allocated for the 2020 CIP request.

As shown on the Board exhibit, the total amount of funding proposed by the county, including forward funding, is \$335,517,000.

6. For each project in the 2018 and 2019 county requests for which projects were either deferred or did not get funding, please provide the allocation amounts and which projects those were transferred to.

Any unused county funding returns to the county's capital project fund for school construction and must be reallocated by the county. The funding is not transferred to a specific project.

7. In the BCPS budget book it states that we anticipate \$835 Million for capital projects over the next 6 years. Please break that down by state/county funding and by year. In other words how much can reasonably be expected from each funding source per year?

The \$835 million includes the \$335 million from the FY2020 bond referendum, the estimated \$205 million proposed for each of the FY2022 and FY2024 bond referendums, and the estimated annual state contributions of \$45 million for FY2020 and FY2021. These amounts, \$335 million + \$205 million + \$205 million + \$45 million + \$45 million, add up to a total of \$835 million.

8. As I was reading the 2020 operating budget book I noticed that on page 8 appears the language "Also included in the state budget request for planning are three replacement high school projects (Dulaney, Lansdowne, and Towson). However when I look at the 2020 State request I don't see any money requested for planning. Exactly what are we requesting from the state for these three high schools if not money? I'm concerned when the community notices that language in the operating budget book, knowing there is no funding request they are either going to be confused or think something is funded which is not. Will you elaborate on the meaning of the text in the operating budget book as it pertains to the State 2020 request? What if any is the impact of this language on the county 2020 capital request? The language and the budget tables seem to be at odds with one another. Did it mean to say the state 2021 request instead?

When requesting approval from the state for any large renovation, replacement, or new construction project, each Local Education Agency (LEA) must request Planning approval from state prior to or at the same time as requesting Funding approval. These are two separate, but linked approval requests. The state requires that Planning approval be granted prior to or at the same time as Funding approval. Planning approval does not include any funding, as the state does not participate in funding the design process, which is totally locally funded. The county provided funding for the design of two high schools in the FY2019 capital budget under Major Maintenance account.

9. As you will recall at that last Board of Education meeting I had asked the school staff for detailed explanations of projects what would likely fall under each of the project numbers 41-47 in the CIP. As we are intent on voting on this matter Jan 22, I would like to inquire as to the status of this request. I cannot in good conscience vote in favor of 35 million in bulk allocations which are not project based allocations without a lot more details about potential projects which the funding for each line item is reasonably expected to be used for. A page for each project item should be sufficient to describe and itemize in as much detail as is currently known what each of those project numbers is and what projects are projected to be attached to these project numbers in the future. Each page should contain the following:
1. Project number & Title – There is no project number associated with these types of projects.
 2. Description of the different types of projects this money would be used for.
 3. Examples of completed projects which fell under a similar bulk allocation title in the past.

Projections of expected projects to be completed with this project number and title. Include all that might if they are currently known even if they also might not for whatever reason. I list of school and project type is sufficient.

I would also like to ask if when we see contracts for approval in Buildings & Contracts committee, if in the future where it says “capital budget” as the budget the contract is aligned with, if it could also include the capital budget year and request. I keep a binder and I’d like to be able to match the individual contracts with the approved request by project number. This might also be done with the Operational contracts by including which budget category the contract is associated with.

A list of recently completed projects and potential future projects by category are as follows:

Priority 41 - Fuel Tank Replacements

This account is for the replacement, removal, and/or upgrade of underground and above ground storage tanks throughout the BCPS.

Examples of completed projects:

Cockeysville Bus Facility

Middleborough ES

Jacksonville ES

Examples of potential future projects:

We are working with our Environmental Group to establish the projects required over the next few years.

Priority 42 - ADA Alterations

All schools meet the minimum required standards of the Americans with Disabilities Act of 1990. However, only the newest buildings address ALL ADA needs. These funds are used to address individual needs at individual schools, which may include removing and replacing broken and outdated lifts, elevators, etc., installing new elevators and lifts, or providing additional ramps and curb cuts.

Examples of completed projects:

Eastern Technical School - Chairlift
Golden Ring MS – Chairlift and Exterior Ramp
Halethorpe ES - Chairlift
Chase ES - Chairlift
Ridgley MS - Field Access
Overlea HS - Chairlift
Westchester ES - Elevator Refurbishment
Kenwood HS - Chairlift

Examples of potential future projects:

Chatsworth ES - Elevator
Dundalk MS - Various Chairlifts and Elevators
Edmondson Heights ES - Chairlift
Franklin MS - Chairlifts
Golden Ring MS - Elevator
Kenwood HS - Elevator
Middlesex ES - Chairlifts
Pine Grove MS – Exterior Ramp
Ridge Ruxton SE – Exterior Ramp
Rodgers Forge ES – Elevator
Vincent Farm ES – Exterior Ramp

Priority 43 - Transportation Improvements

This account is for the construction of various improvements at BCPS transportation facilities, including; paving, repaving, lighting, expansion, upgrade of facilities (storage, offices, maintenance yards), and renovations of facilities, etc.

Examples of completed projects:

Inwood Bus Facility
Cockeysville Service Center
North Point Bus Maintenance Facility

Examples of potential future projects:

Arbutus Bus Lot (Need additional heat)
Wabash Lot (Need additional heat)
Cockeysville Lot (additional trailer for staff)
Arbutus Bus Lot (Purchase new trailer (additional trailer for staff))
Hopkins Creek Lot (Covered Maintenance Area)
Windsor Mill Lot (Covered Maintenance Area)
Inwood Bus Lot
Kenwood Lot (Complete resurfacing project, some work done summer of 2018)

Priority 44 - Major Maintenance

This account is for various construction projects that are generally considered major or deferred maintenance, including; window and door replacements, electrical upgrades, air conditioning, boiler replacements, chiller replacements, open space conversions, HVAC controls, security upgrades, locker replacements, flooring replacements (both carpeting and tile) and ceilings and lighting.

Examples of completed projects:

Woodlawn HS - Windows (Partial)
Owings Mills ES - Boiler
Ridgely MS - Boiler
Prettyboy ES - Underground Tank
Randallstown HS – Electric Service Upgrade
Glyndon ES - Electric Service Upgrade
Carroll Manor ES - Chimney Repair
Chatsworth ES - Carpet Replacement
Sandy Plains ES - Bathroom Renovation
Seventh District - Lockers
Woodbridge ES - Carpet Replacement

Examples of potential future projects:

Deep Creek MS - Bathroom Renovation
Powhatan ES - Ceiling and Lights
Sparrows Point MS/HS - Lockers
Campfield ELC - Front Doors
Deer Park ES - HVAC Systemic
McCormick ES - Chiller
Owings Mills ES - Auditorium Chiller
Shady Springs ES - Chiller

Priority 45 - Alterations and Code Updates

This account is for upgrading existing equipment in a school building or small portions of the building itself, i.e. fire alarm upgrades, IT improvements, replacement or the fixing of retaining walls, and video surveillance upgrades.

Examples of completed projects:

Various Schools - Video Surveillance

Various Schools - Office Relocation

Various MS - NVR Upgrades

Various HS - NVR Upgrades

Woodlawn HS - 9th Grade Academy

Powhatan ES - Fire Alarm System Replacement

Chesapeake Terrace - Fire Alarm System Replacement

Examples of potential future projects:

Jacksonville ES - Fire Alarm System Replacement

Joppa View ES - Fire Alarm System Replacement

Perry Hall MS - Fire Alarm System Replacement

Seven Oaks ES - Fire Alarm System Replacement

Deer Park MS - Fire Alarm System Replacement

Priority 46 - Roof Rehabilitation

This account is for the replacement and upgrading of aging roof systems. With 175 schools centers and programs eight to nine roofs must be replaced each year to satisfy the 20 year life expectancy... now that this has been upgraded to a 25 year life expectancy, eventually, BCPS will only have to replace 6 to 7 per year.

Examples of completed projects:

Chapel Hill ES

Middleborough ES

Glenmar ES

Scotts Branch ES

Oliver Beach ES

Riverview ES

Examples of potential future projects:

Orems ES

Timber Grove ES

Rosedale Center

Deer Park MS

Fort Garrison ES

Johnnycake ES

Loch Raven HS

Dogwood ES

New Town ES

Priority 47 - Site Improvements

This account is for various site improvements throughout the county, including; expanding parking lots, providing student drop-off areas, improving the bus loops, replacing curbs and sidewalks, repaving of tennis courts and basketball courts, stabilization of failing slopes, or drainage issues, and all other site related improvements.

Examples of completed projects:

Winfield ES - Parking Lot
Cockeysville MS - Resurfacing
Sparrows Point HS/MS - Entrance Repair
Sudbrook MS - Paving
Parkville HS - Slope Repair
Franklin HS - Storm Drainage Repair
Towson HS - Paving - Phase I
Riverview ES - Paving
Patapsco HS - Track Resurface
Pine Grove ES - Additional Parking
Hawthorne ES - Parking Lot
Seven Oaks ES - Additional Parking

Examples of potential future projects:

Sparrows Point HS/MS - Parking Lot
Woodmoor ES - Paving
Gunpowder ES - Parking Lot
Grange ES - Parking Lot
Johnnycake ES - Parking Lot

Please note that the list for future projects is tentative, flexible, and updated as needed.

10. This RFP (Arch Consulting Services-Three Replacement High School) has been brought to the Board's attention. Please have staff prepared to discuss it at tonight's (1/22/19) meeting during Agenda Item F: Unfinished Business - FY2020 County Capital Budget. Please include a complete update on its status, including but not limited to the following:
 - A. What was the genesis of developing the RFP? In April of 2018 there were indications from the county and the Board that funding might be available for the planning and design of two, or maybe three, high schools in FY2019. Therefore, in order to meet future deadlines from the state, the Department of Facilities Management decided to prepare a Request for Proposals (RFP) to begin planning and design as soon as a decision was made on which high schools. Doing so would allow the department to select the architects and begin the planning and design quickly without a three-month delay for procuring the consultant. This effort is in compliance with Board Policy 3250, using the list of 17 Board-approved and pre-qualified architectural consultants.

- B. At whom s direction did purchasing initiate this RFP? The process was initiated after consultation with the Department of Facilities Management.
- C. What were pre-RFP preparations? None, other than preparing the RFP.
- D. Was RFP issued? Yes. On May 3, 2018, the RFP was issued.
- E. How many responses were received? The selection committee received nine (9) proposals.
- F. Was a Best and Final Offer (BAFO) requested? This RFP was a request for proposals, not for a bid. Best and Final Offers are for a bid requests.
- G. Was a top bidder notified? No. The process was placed on hold, to await the results of the BCPS High School Capacity Study.
- H. Was a contract executed? No. As stated earlier, the process was placed on hold to await the results of the BCPS High School Capacity Study.
- I. Have any professional services begun related to this RFP/contracts? No.
- J. In a related line of questions, please outline by school, any and all expenditures from 2016 - current, by fiscal year, that may be reasonably categorized as "Planning and Design for replacement or renovation"
 - 1) Dulaney High School – \$2,717,517 (FY2016-\$424,544 & FY2017-\$2,292,973) This was the funding expended for the planning, design, and bidding phases for the renovation.
 - 2) Lansdowne High School – \$3,540,294 (FY2016-\$448,350 & FY2017-\$2,005,851 & FY2018-\$1,086,093). This was the funding expended for the planning, design, and bidding phases for the renovation.
 - 3) Towson High School – \$25,810 (FY2018-\$25,810). This was the funding expended for a preliminary site evaluation and exploration.

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PROPOSED FY2020 CAPITAL BUDGET

Responses to Board Members' Questions February 8, 2019

FY 20 COUNTY CAPITAL REQUEST

1. In Annapolis this past Thursday the County Executive informed the Baltimore County Delegation that the county would no longer forward fund the state portion of capital projects. My understanding is that this is effective immediately. If footnote 7 on our FY2020 table for the county capital request is no longer accurate and that we get about 50 million in state funding given the Governor's budget proposal, please provide adjusted cash flow tables (the ones that appear in the state request) for all projects that were going to be forward funded by the county (projects 1-15).

Our conversation with the county fiscal authority has indicated that all projects down through Chadwick ES (priorities 1 through 9) will still be forward funded as originally anticipated. Discussions are still ongoing with the county to determine the impact to the schedules. The remaining projects, that were originally anticipated to be forward funded (priorities 10 – 15), will have to wait for state funding before construction can begin. Until the schedules are finalized, new cash flows cannot be prepared. Please note that the designs of these projects are still ongoing and will continue through completion.

2. The state has currently approved \$23,180,000 for projects 1-4 which are Honeygo, Patapsco High, Woodlawn High and Dundalk Elementary. That leaves \$26,820,000 for remaining projects in order of priority number if we assume the total funds from the state equal \$50 million. This would leave enough funding for Berkshire however Colgate Elementary would be short of funding by \$1,556,000. Does the school system have the money to finish construction of Colgate Elementary if the county doesn't fund the remaining 1.5 million?

As stated earlier, the county fiscal authority has indicated that all projects down through Chadwick ES, which includes Colgate ES, will still be forward funded as originally anticipated.

3. Please report on the full impact with contingency plans for finishing Colgate. Can the remaining 1.5 million be taken from the "major maintenance fund"?

As stated earlier, the county fiscal authority has indicated that all projects down through Chadwick ES, which includes Colgate ES, will still be forward funded as originally anticipated.

4. Please provide contingency plans for projects 8-15 which include Chadwick, NE Area Elementary, Bedford Elementary, and Summit Park Elementary given that originally the county has agreed to forward fund these projects and this is now impossible due to the fiscal constraints the county faces as publicly stated by the County Executive.

The design of these projects is still ongoing and will continue through the completion of the design. However, the construction schedules for these projects are still under discussion and are not available at this time.

5. Please provide a report of school conditions & overcrowding for each project that will be delayed by the county's policy change in forward funding. How long will each project be delayed from previously announced? What plan is in place to meet specific school needs by school project? Please list projects we have already begun construction on and indicate if completion will be delayed.

Discussions are still ongoing with the county to determine the impact to the schedules of the projects that will be impacted by the county's inability to forward fund them. Evaluation will be done to determine the appropriate solution to any overcrowding that may occur at the schools. None of the schools, for which construction contracts have been awarded by the Board, will be delayed.

6. If completion of a school which we have already begun the construction phase of the project is to be delayed by the discontinued forward funding practice, is there a way to reorder the priority numbers of the projects to insure projects already under construction are funded first?

None of the schools, for which construction contracts have been awarded by the Board, will be delayed.

7. After projects already under construction, are there other projects which should be directly under those because of any particular crisis in either overcrowding or school conditions which might need to be addressed sooner rather than later?

There are no changes needed to the priority listing of these projects due to the impacts caused by the lack of forward funding.

8. Are there any projects whose order of completion is dependent on each other that must be completed either in conjunction with one another or in a particular order because of a multi school strategic plan for overcrowding? I am referring only to projects in the current request.

Yes, there are several sets of schools in the list of rescheduled projects which should be done concurrently, as they will impact the same areas during the redistricting effort. However, there are no changes needed to the priority listing of these projects due to the impacts caused by the lack of forward funding.

9. What happens to projects 29-40 without forward funding? Are they paid for by the school system from money the county allocated to our "major maintenance" account?

Only the state portion of the project funding is being impacted. The county share, which includes design, is still being provided. Therefore, there is no change in the design schedule. Yes, the funding in either the major maintenance or the roof replacement accounts will be used to construct as many of these projects as is fiscally feasible.

10. What is the current balance of the “major maintenance” account once all currently Board of Education approved spending authorities are accounted for?

The balance in this account is maintained by county government and not by BCPS. Funds are released to BCPS in specific allocations. The balance continuously changes due to various project and fiscal activities including, but not limited to, design, bidding, change orders, allotments, encumbrances, etc. Therefore, providing any figure would not be an accurate assessment of the status of this account.

11. What projects in the next two years are expected to be funded from the “major maintenance” account?

There is no firm list of projects. These accounts have limited flexibility to address unexpected needs as they arise. At this time, some of the projects in these accounts that are under consideration for design or construction are at the following schools:

Campfield ELC
Chatsworth ES
Deep Creek MS
Deer Park ES
Deer Park Magnet MS
Dogwood ES
Edmondson Heights ES
Fort Garrison ES
Jacksonville ES
Joppa View ES
Kenwood HS
McCormick ES
New Town ES
Orems ES
Owings Mills ES
Perry Hall MS
Powhatan ES
Ridge Ruxton School
Rodgers Forge ES
Rosedale Center
Seven Oaks ES
Shady Springs ES
Sparrows Point MS/HS

12. Please produce a report including two-year projected projects, current approved spending authorities, and all expected revenues into the fund such that the Board can gain an understanding of the potential availability of funds for yet unidentified capital projects.

The information available in these areas is voluminous and is routinely shared with the Board in various budget documents, i.e. the state capital budget request, the county capital budget request, and the state submission of the capital program. Any additional information will require a more specific request and additional time to respond.