

**TENTATIVE MINUTES****BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND**

Tuesday, September 24, 2013

The Board of Education of Baltimore County met in closed session at 4:32 p.m. at Greenwood. Vice President David Uhlfelder and the following Board members were present: Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Mr. Charles McDaniels, Jr., Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

The Board entertained oral argument in Hearing Examiner's Case #14-02. The matter was heard in closed session.

In addition to the above listed Board members, the following persons were present for oral argument: the Appellant; Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Ms. Verletta B. White, Chief Academic Officer; Dr. Carol R. Batoff, Supervisor, Parent Liaison; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Brenda Stiffler, Sr. Executive Assistant.

Board member, Mr. Michael H. Bowler, entered the room at 4:34 p.m.

President, Lawrence E. Schmidt, Esquire, entered the room at 4:38 p.m.

The proceedings of the hearing were recorded by a court reporter.

Following the close of arguments by the parties, staff exited the room. Board members deliberated on the case without staff present.

The deliberation was concluded at 5:12 p.m.

**OPEN SESSION MINUTES**

The Board of Education of Baltimore County, Maryland, convened in open session at 5:36 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in September and October.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(1) and (a)(7) and upon motion of Mr. Janssen, seconded by Mr. Uhlfelder, the Board commenced its closed session at 5:41 p.m.

### CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:41 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present: Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Ms. Verletta B. White, Chief Academic Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Brenda Stiffler, Sr. Executive Assistant.

Ms. Howie updated the Board on an Ethics Review Panel vacancy and the applications received to date.

Mr. Nussbaum provided legal advice regarding the hearing officers' opinions to be considered that evening.

On motion of Mr. Janssen, seconded by Mr. McDaniels, the Board adjourned its closed session at 5:51 p.m.

### ADMINISTRATIVE FUNCTION SESSION

At 5:51 p.m. the Board received an update on the following items:

- BoardDocs
- Amendments to the Maryland Association of Boards of Education (MABE) Bylaws.

The Board adjourned its administrative function session at 6:03 p.m. for a brief dinner recess.

### OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:41 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

### PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Ms. Jasmine Shriver, former Chairperson of the Area Education Advisory Council, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Hearing no additions or corrections to the Open and Closed Minutes of August 20, 2013, Mr. Schmidt declared the minutes approved as presented on the Web site.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

### SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

### ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, stated that she wrote a letter to the Maryland State Department of Education (MSDE) to ask the state to “slow down” the implementation several new initiatives.

Ms. Alysia Hart, a representative of the Special Education Citizens Advisory Committee, acknowledged the committee’s support of the special education audit to be presented later this evening.

Ms. Jessica Paffenbarger, Chair of the Citizens Advisory Committee for Gifted and Talented (G/T) Education, stated that the committee has been assisting many parents with their inquiries about the “theoretical death” of gifted and talented in Baltimore County and the lack of communication about whether the new curriculum serves the needs of the G/T student. Ms. Paffenbarger announced the committee’s next meeting would be held on October 7, 2013, at 7:00 p.m. at Catonsville High School.

Mr. William Lawrence, Executive Director of the Council of Administrative and Supervisory Employees (CASE), stated that there is a dilemma regarding the written, taught, and tested curriculum. He stated that CASE has asked MSDE not to administer the Maryland School Assessment (MSA) this school year.

### GENERAL PUBLIC COMMENT

Ms. Crystal Collins read a letter from Perry Hall Middle School that students would only receive four months of instruction prior to the High School Assessments (HSA) on January 8, 2014.

Mr. Charles Sydnor stated that he supported the renewal of the Imagine Discovery Public Charter School’s charter.

Dr. Bash Pharoan stated that the Board has the power to close schools on Jewish holidays and the power to change the dates. He asked for inclusion of the Islamic holidays on the school calendar.

Ms. Rachel Dolcine asked Board members to visit Imagine Discovery Public Charter School and expressed her support of the charter renewal.

Mr. Daryl Taylor asked the Board to renew the Imagine Discovery Public Charter School’s charter.

Ms. Jasmine Shriver stated that the special education audit’s recommendations were more in-depth in transition service and non-public placement. She expressed concern over that there are more parent educators and personal assistants than special education teachers.

### ACTION TAKEN IN CLOSED SESSION

On motion of Ms. Williams, seconded by Mr. McDaniels, the Board confirmed the action taken in closed session in Case Numbers H.E. 13-15, 13-29, 14-02, and 14-05 (favor-10).

### NEW ELEMENTARY SCHOOL AT BALLARD FAMILY, LLC PROPERTY

Mr. Pradeep Dixit, Executive Director of Physical Facilities, stated that on the Board approved the State Capital Improvement Program on September 24, 2012, and that on January 8, 2013, the Board approved the County Capital Improvement Program. These documents included a request for planning and funding of a new elementary school site in the Northwest Area. On August 6, 2013, the Board accepted the donation of Parcel I on the Ballard Family, LLC site.

Mr. Schmidt stated that this vote will provide preliminary approval to the Ballard Green property as an elementary school site. As required by law, after the Board's "preliminary approval" of the site, the Board may be required to hold a public hearing under certain circumstances. As further required by law, the Board will proceed with securing final approval from the State Superintendent within the proscribed time period.

Board member, Mr. George J. Moniodis, entered the room at 7:37 p.m.

Mr. Uhlfelder informed Board members of his research regarding pipeline testing and required compliance. He stated that no determination has been made whether the pipeline companies are in compliance and whether there is federal oversight for testing.

On motion of Mr. Gilliss, seconded by Mr. McDaniels, the Board preliminarily approved the Ballard Green property as an elementary school site (favor-8; opposed-3). Mr. Collins, Mr. Janssen, and Mr. Uhlfelder opposed this item.

### BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Moniodis, recommended approval of items 1-10 (exhibit C).

The Board approved these recommendations.

1. MWE-833-12 Contract Modification: Instrumental Music Instruments – Supply, Rental, Repair, and Service
2. MBU-517-10 Contract Modification: Instruments and Music Supplies
3. MBU-518-10 Contract Modification: Vocal Music Supplies
4. JNI-749-13 Comprehensive Instructional Management System (Learning, Instructional and Administration Portion)

BUILDING AND CONTRACT AWARDS (cont)

5. JNI-749-13 Comprehensive Instructional Management System (Student Information System Portion)
6. JNI-773-14 Interscholastic Boys' Basketball Officials
7. JNI-772-14 Interscholastic Football and Lacrosse Equipment Reconditioning
8. RGA-104-14 Magnet Student Application and Lottery Management System
9. RGA-105-14 Printing Devices and Managed Print Services
10. MBU-505-13 Contract Modification: Renovation and Addition to Hereford HS – Package 1

WORK SESSION REPORTS

The Board received the following reports:

- A. Blueprint 2.0 Goal 1: Report on the Results of the Special Education Audit – Ms. Verletta White, Chief Academic Officer, and Ms. Debra Brooks, Executive Director of Special Education and Student Support Services, provided to Board members the results of the special education audit conducted by PCG Education. The purpose of the study was to assess data and information regarding the efficacy of BCPS' special education policies, procedures, and practices; and the success of student outcomes. Additionally, the audit evaluated the extent to which research-based interventions are provided to students when a student first exhibits academic achievement and/or social/emotional or behavioral issues. The report covered six areas, which include:

- Response to Intervention
- Special Education Demographics & Referral/Eligibility for Services
- Achievement of Students with IEPs
- Teaching & Learning for Students with IEPs
- Support for Teaching & Learning
- Accountability for Desired Results

Mr. Schmidt inquired about the early childhood intervention strategies. Ms. Brooks stated that BCPS is providing more seats and more inclusive practices for BCPS' students and that the system is increasing additional seats at the elementary level.

WORK SESSION REPORTS (cont)

Mr. McDaniels asked that the Board be provided with available benchmarks or statistics, because it would be helpful for the Board to understand what those key benchmarks are and the direction of the school system

Mr. Collins expressed concern that there could be another pile of data collection and tasks giving to the teachers.

Mr. Galla asked how BCPS compares to other school systems regarding student transfers out of special education. Ms. Anna d'Entremont, PCG Education Project Manager, responded that the practice of student transfers varies by school.

Mr. Janssen inquired about magnet program access. Ms. Brooks stated that, where a student can perform in a magnet program, the program should be provided. She stated that, while magnet programs need to be available, if a program must be differentiated to meet a student's needs, it must be differentiated.

INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 6303 – INSTRUCTION: Schedules-Emergency Closures, Delays and Cancellations

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Board of Education will holds its next meeting on Tuesday, October 8, 2013, at Greenwood. The meeting will begin with an open session at approximately 5:15 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:00 p.m. The public is welcome to all open sessions.

ADJOURNMENT

Because there was no further business, the Board adjourned its meeting at 8:28 p.m.

Respectfully submitted,

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S. Dallas Dance  
Secretary-Treasurer

/bls

TENTATIVE

## TENTATIVE MINUTES

### BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, October 8, 2013

The Board of Education of Baltimore County met in open session at 4:30 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

The Board entertained oral argument in Hearing Examiner's Case #14-07. The matter was heard in closed session.

In addition to the above listed Board members, the following persons were present for oral argument: the Appellant; Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Valerie A. Thompson, Esquire, Associate General Counsel; J. Stephen Cowles, Esquire, Associate General Counsel, Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Debi Decker, Sr. Executive Assistant.

The proceedings of the hearing were recorded by a court reporter.

Board members deliberated on the case without staff present.

The deliberation was concluded at 4:29 p.m.

### OPEN SESSION MINUTES

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in October and November.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(1) and (a)(7) and upon motion of Mr. Parker, seconded by Mr. Janssen, the Board commenced its closed session at 4:30 p.m.

### CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 4:30 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following

staff members were present: Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Dr. Lisa Grillo, Chief Human Resource Officer; Dr. Alpheus Arrington, Executive Director of Personnel; J. Stephen Cowles, Esquire, Associate General Counsel; Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Debi Decker, Sr. Executive Assistant.

Dr. Grillo reviewed with Board members personnel matters to be considered on the evening's agenda.

Mr. Nussbaum provided legal advice on three summary affirmances for the Board's consideration.

On motion of Mr. Janssen, seconded by Ms. Williams, the Board adjourned its closed session at 5:36 p.m. for a brief dinner recess.

#### OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:09 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

#### PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Cameron King, a visiting student, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

#### SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action immediately when issues are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

#### ADVISORY AND STAKEHOLDER COMMENTS

Ms. McKenna Porter, Baltimore County Student Council President and member of the Superintendent's Student Council Advisory Group, spoke about the council's recent events and upcoming activities.

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, spoke about the completion of the September 30 enrollment and the concerns about large class sizes and the effects of overcrowded classes.

Ms. Beverly Coleman, Chair of the Southwest Area Education Advisory Council, informed the Board of the events and activities attended by Southwest community members. Ms. Coleman also spoke of the importance of the joint advisory councils and the continuance and follow-up from the meeting, held in September.

Mr. Jim Aldon, representing the Baltimore County Public Schools Organization of Professional Employees (OPE), spoke of the recent negotiations and the upcoming open enrollment program for benefits.

#### GENERAL PUBLIC COMMENT

Miss Genesis Sutton, student from Imagine Discovery Public Charter School, spoke of her desire to continue to attend Imagine Discovery and how much she enjoys attending the school.

Dr. Bash Pharoan thanked Board members for their participation in recent events and discussions, as well as their community involvement.

Ms. Wendy Stevens, parent from Westowne Elementary School, spoke of the capital budget for FY15 and her request in the capital budget, as well as the improving air quality for Westowne.

Ms. Leslie Grant, parent of a Dulaney High School student, commended guidance counselors at the elementary, middle, and high school levels. Ms. Grant spoke of her concerns about overcrowded classrooms and the need to make the learning environment more conducive for students.

Ms. Anita Polk, parent from Imagine Discovery Public Charter Schools, spoke of her support of the school and shared her children's success at the school.

Ms. Susan Costello, retired Baltimore County Public Schools' English teacher, expressed her concerns regarding the adoption of the Common Core Curriculum.

#### SUPERINTENDENT'S REPORT

Dr. Dance reported on the following:

##### **Ribbon-cuttings and facilities plans**

Dr. Dance reported that Baltimore County Public Schools had joined with communities in Towson and Dundalk to celebrate the opening of the new Dundalk and Sollers Point Technical high schools and major renovation projects at both Hampton and Stoneleigh elementary schools. The ribbon cutting ceremonies marked projects totaling more than \$137.7 million in capital improvements. At each site, state-of-the-art learning facilities have been created, designed to nurture and support students well into the 21st century.

Stakeholders in the central and southwest areas were provided with proposals to address overcrowding with new and expanded school buildings for the areas. Community meetings to formally present the proposals to the broader communities and to solicit feedback will take place on October 28 at Catonsville High School, for the southwest, and the central area meeting will be held on October 29, at George Washington Carver Center for Arts and Technology.

Dr. Dance reported the progress of the comprehensive 10-year facilities plan, which will be presented to the Board of Education in December. Team BCPS is working with the vision that all students should have the opportunity to learn in safe, welcoming and well-equipped facilities built to support 21<sup>st</sup> century learning.

### **Instructional Digital Conversion**

The goal of an instructional digital conversion for Baltimore County Public Schools was announced last month. BCPS has received an \$800,000 grant from the Maryland Digital Learning Innovation Fund to develop a digital curriculum for English language arts.

The curriculum will be piloted in the 2014-2015 school year with all kindergarten through Grade 2 students at Edmondson Heights, Lansdowne and Powhatan elementary schools.

Dr. Dance informed the Board that a \$30 million proposal was submitted for a Race to the Top grant from the U.S. Department of Education to support instructional digital conversion related to mathematics instruction.

With the Board's approval last month of "BCPS One," a new, web-based portal to provide a centralized location for student and system instructional information, teachers and administrators can create and deliver more personalized instruction based on an individual student's learning needs.

Another component of digital conversion progress is the participation in the Inter-County Broadband Network project. Through this project, a fiber-optic system and increased bandwidth have been provided to the BCPS Data Center, Disaster Recovery Center, and 46 schools. All schools will be fully wireless within the next three years. This infrastructure is essential to the digital conversion.

### **PRESIDENT'S REPORT**

Mr. Schmidt reported on the following items:

- **Ribbon Cutting** – Mr. Schmidt and several Board members had the pleasure of attending the ribbon cutting ceremonies at Stoneleigh Elementary, Hampton Elementary and Dundalk/Sollers Point High Schools. The additions and renovations to Stoneleigh and Hampton brought these school buildings into the 21<sup>st</sup> century for student learning. The new school at Dundalk/Sollers Point is an outstanding example of how construction supports the instructional program. Mr. Schmidt thanked local and state elected officials who supported BCPS in these construction projects. The county executive has certainly placed education as one of his priorities.
- **MABE** – Last week many of the Board members attended the Maryland Association of Boards of Education (MABE) conference. This conference is attended by school Board members from each jurisdiction in the state. It provides an excellent opportunity to attend workshops and network with other Board members. Mr. Schmidt recognized Mr. Rodger Janssen whose term as the President of MABE ended. Not only does Mr. Janssen serve on this Board, but he has dedicated much time and energy to MABE as its president. The Board thanked Mr. Janssen for what he has and will continue to do for education.

Mr. Schmidt also recognized Mr. Mike Bowler who served on the conference committee and whose work helped make this year's conference a success.

- **Common Core State Standards** – There is much discussion around the country on the Common Core State Standards. Many are confused and some just do not understand what they are. Mr. Schmidt applauded the superintendent, who has made a great effort in communicating information about the standards. Mr. Schmidt invited the public to visit the Web site, view video, and review the questions and answers about the Common Core.
- **Policy 7530, Naming of a Capital Project or Area of a School** – Mr. Schmidt asked staff to place on the October 14, 2013, Policy Review Committee (PRC) agenda Policy 7530. This policy governs the naming of areas or capital projects of a school. Staff will be bringing forward recommendations to the PRC for approval.

#### PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. Parker, the Board approved the personnel matters (11-0) as presented on exhibits A, B, C, D, E, and F (Copies of the exhibits are attached to the formal minutes). Mr. Collins was not present for the vote.

On motion of Mr. Bowler, seconded by Mr. McDaniels, the Board approved the administrative appointments (11-0) as presented in exhibit G (Copy of the exhibit is attached to the formal minutes). Mr. Collins was not present for the vote.

Dr. Dance recognized the administrative appointments approved by the Board.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<b><u>SALLY H. BARBIERI</u></b> (Effective October 9, 2013)	Assistant Principal Bear Creek Elementary School	Personnel Officer Department of Human Resources
<b><u>REBECCA M. EDNIE</u></b> (Effective October 9, 2013)	Teacher/Classroom Chadwick Elementary School	Compliance Specialist Office of Title I
<b><u>ERIKA LOMAX</u></b> (Effective October 9, 2013)	Director of Education Licensure and Accreditation Office of the State Superintendent of Education Washington DC	Personnel Officer Department of Human Resources

**HOMER MCCALL** Instructional Personnel Personnel Officer  
(Effective October 9, 2013) Specialist Department of Human Resources  
Human Capital Management  
Office – Human Resources  
Division  
Prince George’s County  
Public Schools

**MICHELE M. MURPHY** Teacher/Resource Specialist, Teaching and Learning/Autism  
(Effective October 9, 2013) Office of Special Education, Office of Special Education,  
Instructional Support, Instructional Support,  
Alt-MSA, and Autism Alt-MSA, and Autism

**LISA M. NORMAN** Chief Academic Officer Supervisor, Elementary Language Arts  
(Effective October 9, 2013) Sumter School District Office of Elementary Language Arts  
Sumter, South Carolina

**JUDITH N. OPFER** Supervisor Coordinator  
(Effective October 9, 2013) Office of World Languages Office of World Languages

**SUSAN B. STANSBURY** Personnel Analyst II Personnel Officer  
(Effective October 9, 2013) Department of Human Department of Human Resources  
Resources

**ACTION TAKEN IN CLOSED SESSION**

On motion of Mr. Janssen, seconded by Mr. Parker, the Board confirmed the action taken in closed session in Case Numbers H.E. 14-03, 14-04, 14-06, and 14-07 (favor-12; abstained-0; opposed-0).

**BUILDING AND CONTRACT AWARDS**

The Building and Contracts Committee, represented by Mr. Moniodis, recommended approval of items 1-4 (exhibit H).

The Board approved these recommendations (12-0).

1. PCR-204-11 Contract Modification: Field Trip Transportation Services
2. MBU-501-14 Asbestos Hazard Emergency Response Act (AHERA) Building Re-Inspection and/or Management Plans

3. RGA-902-14 Cohort – Special Education Master of Education Certification Track
4. JNI-769-14 Interpreting Services for Deaf/Hard of Hearing Individuals

Mr. Schmidt spoke of the schematic design presentation for the addition to Sparks Elementary School.

### INFORMATION

The Board received the following as information:

An update on School Staffing (exhibit I) was provided by Dr. Arrington and Dr. Grillo. The Baltimore County Public Schools' annual school staffing report is guided by the requirements of the *No Child Left Behind Act of 2001* (NCLB), which established requirements concerning employment of highly qualified teachers and paraeducators.

The report reflected the significant progress made by the Department of Human Resources' Office of Staffing in the recruitment, hiring, and retention of a highly qualified teaching staff as defined and mandated by NCLB. The percentage of core academic subject classes taught by highly qualified teachers has increased from 62.5% in school year 2003-2004 to 95.6% in the school year 2012-13. Currently, 98.79% of core subject teachers are highly qualified and 100% of paraeducators in Title I schools meet NCLB standards.

The report illustrated the staffing of key school-based positions at the start of the current school year. All 173 BCPS' schools were staffed with principals as of September 3, 2013. The total number of new hires, employee retention rates, and number of surplus teachers and paraeducators placed are also included.

The report also detailed efforts from the Office of Staffing about specific strategies for reducing the number of conditionally certified teachers. Their initiatives include: developing partnerships with area colleges and universities, establishing cohorts in hard to fill core academic areas, and issuing the Resident Teacher Certificate through Maryland State Department of Education. The implementation of these strategies has resulted in a positive seven-year trend in the employment of a highly qualified and highly effective work force.

Mr. Janssen requested further clarification regarding highly-qualified teachers and the amount of time given for improvement if identified as a conditional employee, overcrowded class sizes, specifically, kindergarten classes, and whether a particular geographic area has larger class sizes? Dr. Arrington stated that teachers are provided opportunities to improve and complete the conditional components of their employment contracts. Dr. Grillo explained that when kindergarten class sizes exceed 24 students, additional staffing is provided. Dr. Grillo did not have the information for the geographic overcrowding, but stated that she would obtain the information as requested.

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Area Education Advisory Councils will be holding their operating and/or capital pre-budget hearings in the month of October. All meetings will begin at 7:00 p.m. on the following dates:
  - Southeast—October 14, 2013, at Dundalk/Sollers Point High School.
  - Northwest—October 15, 2013, at Franklin High School.
  - Southwest—October 16, 2013, at Southwest Academy.
  - Central—October 21, 2013, at Ridge Ruxton School
  - Northeast—October 29, 2013, at Overlea High School.
- The Board of Education will hold its next meeting on Tuesday, October 22, 2013, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session. The meeting will reconvene at approximately 6:30 p.m. The public is welcome to all open sessions.

ADJOURNMENT

Because there was no further business, the Board adjourned its meeting at 8:25 p.m.

Respectfully submitted,

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S. Dallas Dance  
Secretary-Treasurer

sdd/dd

## TENTATIVE MINUTES

### BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, October 22, 2013

The Board of Education of Baltimore County met in open session at 5:14 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. David Uhlfelder, and Romaine Williams, Esquire. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

The Board entertained oral argument in Hearing Examiner's Case #14-09. The matter was heard in closed session.

In addition to the above listed Board members, the following persons were present for oral argument: the Appellant; Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Margaret-Ann Howie, Esq., General Counsel, Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Debi Decker, Sr. Executive Assistant.

The proceedings of the hearing were recorded by a court reporter. Following the close of the records, all staff members exited the room.

Board members deliberated on the case without staff present.

The deliberation concluded at 5:12 p.m.

### OPEN SESSION MINUTES

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in October and November.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(1), (a)(7), (a)(8), and (a)(9) and upon motion of Ms. Williams, seconded by Mr. Uhlfelder, the Board commenced its closed session at 5:16 p.m.

### CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:16 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. David Uhlfelder, and Romaine Williams, Esquire. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present:

Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Dr. Lisa Grillo, Chief Human Resource Officer; Dr. Alpheus Arrington, Executive Director of Personnel; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; Mr. George Duque, Manager, Office of Staff Relations; and Ms. Debi Decker, Sr. Executive Assistant.

Dr. Grillo reviewed with Board members personnel matters to be considered on the evening's agenda.

Mr. Galla exited the room at 5:16 p.m.

Mr. Duque provided an update on negotiations with the bargaining units.

Drs. Grillo and Arrington and Mr. Duque exited the room at 5:21 p.m.

Mr. Galla entered the room at 5:21 p.m.

Ms. Howie provided an update on litigation.

Mr. Nussbaum provided legal advice on a summary affirmance.

On motion of Mr. Janssen, seconded by Mr. McDaniels, the Board adjourned its closed session at 5:30 p.m. to convene an administrative function session.

#### ADMINISTRATIVE FUNCTION SESSION

Mr. Schmidt discussed housekeeping items with the Board members.

On motion of Mr. Janssen, seconded by Ms. Williams, the Board adjourned its closed session at 5:50 p.m. for a brief dinner recess.

#### OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:35 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. David Uhlfelder, Romaine Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

### PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Ms. Marilyn Ryan, longtime Baltimore County resident and former PTA Council Member, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

### AGENDA

Dr. Dance stated that Exhibit A has been revised and Board members have a revised copy at their seats. In addition, Exhibit B is being pulled.

Mr. Schmidt asked if any Board members had any exception to the changes to the agenda, and hearing none, the agenda stands as requested.

### SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

### ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, spoke about the changes to the curriculum, the institution of online testing, schedule changes, report cards, and the evaluation process.

Mr. P. J. Shafer, Esquire, Chair of the Special Education Citizens Advisory Committee, reported that the committee had met to discuss the recent Special Education Audit, along with the key items of interest to the committee that they feel need to be addressed.

Mr. William Lawrence, Executive Director of the Council of Administrative and Supervisory Employees, distributed and reviewed the revised CASE brochure.

### GENERAL PUBLIC COMMENT

Dr. Bosh Pharoan spoke to the Board about funding, elected school board, and the observance of Muslim holidays.

Ms. Ann Miller, community member, spoke about Common Core and the decision of MSDE to implement the program and not discuss, but just inform the public of the curriculum changes.

Mr. Jim Kitchel, parent of Hillcrest Elementary School students and also Hillcrest Elementary School PTA president, spoke to the Board about the four-project and relief strategy plans for the Southwest Area.

Mr. Charles Knutson, community member from Southwest Area, spoke to the Board about communications, the lack to inform the public about community meetings on the BCPS Web site.

Ms. Crystal Collins, parent of a student from Perry Hall High School, spoke to the Board about the HSA Math assessment and testing program.

### SPECIAL ORDER OF BUSINESS

Mr. Schmidt presented Board members Mr. Uhlfelder, Ms. Johnson, Mr. Gilliss, and Mr. Galla with their Governor's Commissions issued on July 1, 2013 recognizing their appointment to the Board of Education for Baltimore County.

OLD BUSINESS

Mr. Duque presented the revised School Calendar for 2013-2014 which adds a professional development day on November 2, 2013.

On motion of Mr. Janssen, seconded by Ms. Williams, the Board approved the revised School Calendar for 2013-2014 (11-0) as presented in exhibit A.

PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. McDaniels, the Board approved the administrative appointments (11-0) as presented in exhibit C (Copy of the exhibit is attached to the formal minutes).

Dr. Dance recognized the administrative appointments approved by the Board.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>ROBIN K. AUTEN</u> (Effective October 23, 2013)	Dispatcher Office of Transportation	Senior Operations Supervisor Office of Transportation
<u>LEEANN M. SCHUBERT</u> (Effective October 23, 2013)	Coordinator of School Improvement and Intervention Harford County Public Schools	Director, Alternative Education Office of Alternative Education
<u>SHAWN M. STAHL</u> (Effective October 23, 2013)	Personnel Analyst II Department of Human Resources	Personnel Officer Department of Human Resources

ACTION TAKEN IN CLOSED SESSION

On motion of Mr. Gilliss, seconded by Mr. Janssen, the Board confirmed the action taken in closed session in Case Numbers H.E. 14-09 (favor-11; abstained-0; opposed-0).

### BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Moniodis, recommended approval of items 1–9 (exhibit D). Mr. Janssen requested that item #7 be pulled for discussion.

The Board approved contract items 1 through 6, 8 and 9, by a vote of 11–0.

Mr. Janssen moved that a semi-annual progress report on the Elementary Language Arts curriculum to be added. Mr. Gilliss seconded.

Mr. Collins expressed his concern about the purchase of the materials and also whether or not the curriculum exists to support the materials. Mr. Collins also stated that the purchase amount of \$15 million was high.

Mr. Gilliss reminded Mr. Collins that the expense is for a ten-year period and he applauded Mr. Janssen's amendment for a semi-annual report which will help to keep the Board abreast of the progress of the program.

Mr. Janssen reminded the Board that the curriculum does exist for grades kindergarten through 5.

Mr. Galla expressed his concern over the digital platform changes that could occur over the next ten years relative to this large purchase. He does support the semi-annual report to the Board.

Mr. Schmidt clarified during the contracts committee meeting, it was discussed whether the contract addresses technological changes that could occur.

Mr. Collins asked for clarification of where curriculum items are completed at this time.

Ms. White explained the digital platform implementation portion of the contract and the curriculum units are completed at this time.

Dr. Dance clarified for Mr. Collins which units have been completed that are currently being taught, and the units that are currently being written by curriculum writers.

Mr. Ryan Imbriale, Executive Director, Department of Digital Learning, further explained the digital platform purchase for Mr. Galla.

Mr. Schmidt asked Ms. White to verify who is writing the curriculum.

Ms. White confirmed that the curriculum is being written by Baltimore County Public Schools' teachers and the purchase is for instructional materials. The selection process was completed.

Mr. Uhlfelder asked Ms. White for a timeframe for completion of units 3 – 6.

Ms. White stated that unit 3 will begin in December and that units 3 through 6 will be completed by April 2014.

Ms. Johnson added that delaying the purchase would not give the teachers the materials needed to write the curriculum.

Mr. Collins stated he is in support of the amendment. Mr. Collins disagreed that materials are not needed to write curriculum. Mr. Collins wants to insure that best set of materials is purchased. He suggested that only a portion of the contract be approved.

Ms. Williams asked Ms. White if she felt the process was “rushed.”

Ms. White explained that the process was not rushed.

Dr. Dance reiterated to the Board that this contract approval allows the authorization to spend the dollar amount in a ten-year period. Dr. Dance also further explained the approval will allow the purchase of additional materials and updated digital components during the ten year period. This purchase is not buying curriculum, but is purchase the necessary materials to write and support the curriculum.

Mr. Schmidt called for the vote on Mr. Janssen’s amendment. The Board approved the amendment unanimously.

On motion of Mr. Janssen, seconded by Mr. McDaniels, the Board confirmed item #7 as amended by a vote of 10 in favor. Mr. Collins opposed.

The Board approved the motion 11–0.

1. Contract Extension and Modification: Literacy Professional Development
2. Contract Modification: Automated Substitute Teacher Notification System
3. Cohort – Business Administration
4. Cohort – Educational Leadership and Instructional Technology Master of Science
5. Cohort – School Library Media and Educational Leadership Master of Science
6. Cohort – Urban Educational Leadership Master of Science Program
7. Elementary Language Arts’ Instructional Materials
8. Psychiatric Evaluations
9. Psychological Evaluations

Mr. Schmidt spoke of the schematic design presentation for the addition to Overlea High School.

WORK SESSION REPORTS

The Board received the following reports:

- A. **Report on the Proposed Changes or Deletions to the following Board of Education Policies** – Ms. Williams reported that the Board of Education’s Policy Review Committee (PRC) had met to consider the policies presented this evening, and that the committee is recommending approval of its recommendations concerning these policies. This is the first reading.

Ms. Williams asked that exhibit L be separated for further discussion.

- Proposed Changes to Policy 2361 – ADMINISTRATION: Administrative Operations-Distribution of Non-School Materials

There were no questions from the Board.

- Proposed Changes to Policy 3215 – NON-INSTRUCTIONAL SERVICES: Contract Execution

Mr. Schmidt inquired how this policy relates to policies of other counties and whether it changes the way contracts are currently being approved.

Ms. Howie responded that she will research the practice of other counties about signatures and advise Mr. Schmidt before the second reading. These changes reflect the delegation of authority for signing contracts of a certain dollar amount.

- Proposed Deletion of Policy 3240 – NON-INSTRUCTIONAL SERVICES: Purchasing-Modification of Award of Contract

There were no questions from the Board.

- Proposed Deletion of Policy 4501 – PERSONNEL: Temporary Employment-Summer School Teachers

There were no questions from the Board.

- Proposed Deletion of Policy 4502 – PERSONNEL: Temporary Employment-Curriculum Development Workshop Participants

There were no questions from the Board.

- Proposed Deletion of Policy 6701 – INSTRUCTION: Extracurricular Activities-Extracurricular Activities

There were no questions from the Board.

- Proposed Changes to Policy 6702 – INSTRUCTION: Extracurricular Activities-  
Extracurricular Activities

Mr. Schmidt asked about the deletion of the athletics component of the policy.

Ms. Howie explained that this concept was currently in the athletics policy.

- Proposed Changes to Policy 7530 – NEW CONSTRUCTION: Occupying-Naming of an Area of a School
- Proposed Changes to Policy 8315 – INTERNAL BOARD POLICIES: Operations-  
Participation by the Public

Ms. Williams, on behalf of the committee, asked the Board to allow for Policy 7530 to be placed on the November 5, 2013 agenda for voting.

The Board approved the committee's request to accelerate Policy 7530 by allowing the second reading, public comment, and vote of the Policy third reader to occur at the November 5, 2013 Board meeting. The Board approved 11 – 0.

**B. Report on the *Blueprint 2.0* Goal 4.0: Human Resources** – Dr. Grillo presented the report. BCPS, through *Blueprint 2.0*, has identified and established performance goals, along with initiatives and key actions for accomplishing them. The primary focus and action area for the Department of Human Resources is Goal 4: Organizational Effectiveness. The Department is responsible for developing and implementing a comprehensive human resources management plan that addresses recruiting, selecting, developing, supporting, evaluating and retaining highly qualified and effective staff at all levels of the organization. Eight key actions have been identified in *Blueprint 2.0* to support this initiative.

The Department of Human Resources is aware that only by successfully identifying the talent BCPS need and attracting, recruiting, hiring, supporting, growing and evaluating that talent can the system realistically guarantee a sustained competitive advantage within public education and ensure that each and every BCPS student is ready to perform successfully on the global stage.

The Strategic Talent Management Framework which includes all components of the employment life cycle, will support the department's processes and practices and data will be utilized to direct strategies and actions. Additionally, the Department of Human Resources is committed to serving as a strategic partner to support the defined priorities of the system.

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Northeast Area Education Advisory Council will be holding its operating and/or capital pre-budget hearing on October 29, beginning at 7 p.m. at Overlea High School.
- The Board of Education will hold its next meeting on Tuesday, November 5, 2013, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session. The meeting will reconvene at 7:00 p.m. The public is welcome to all open sessions.

ADJOURNMENT

Because there was no further business, the Board adjourned its meeting at 9:10 p.m.

Respectfully submitted,

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S. Dallas Dance  
Secretary-Treasurer

sdd/dd

## TENTATIVE MINUTES

### BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, November 5, 2013

The Board of Education of Baltimore County met in open session at 5:24 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

The Board entertained oral argument in Hearing Examiner's Case #14- 08. The matter was heard in closed session.

In addition to the above listed Board members, the following persons were present for oral argument: the Appellant; Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Ms. Verletta White, Chief Academic Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Valerie Thompson, Associate General Counsel; Dr. Carol Batoff, Superintendent's Hearing Officer; Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Debi Decker, Sr. Executive Assistant.

The proceedings of the hearing were recorded by a court reporter. Staff exited the room.

Board members deliberated on the case without staff present.

The deliberation was concluded at 5:18 p.m.

### OPEN SESSION MINUTES

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in November and December.

Pursuant to the Annotated Code of Maryland, State Government Articles, 508(a)(1), (a)(7), (a)(8), and (a)(9) and upon motion by Mr. McDaniels, seconded by Mr. Collins, the Board commenced its closed session at 5:25 p.m.

### CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:25 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire,

and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present: Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; Dr. Lisa Grillo, Chief Human Resources Officer; Dr. Alpheus Arrington, Executive Director, Human Resources; Mr. George Duque, Manger, Staff Relations; Ms. Barbara Burnopp, Executive Director, Department of Fiscal Services; and Ms. Debi Decker, Sr. Executive Assistant to the Board.

Mr. Galla exited the room at 5:25 p.m.

Mr. Duque provided the Board members with an update on negotiations. Ms. Burnopp provided an explanation of the funding source for certain contract proposals.

Mr. Bowler exited the room at 5:37 p.m.

Mr. Bowler entered the room at 5:39 p.m.

Mr. Duque exited the room at 5:42 p.m.

Mr. Galla entered the room at 5:42 p.m.

Mr. Moniodis exited the room at 5:42 p.m.

Dr. Grillo reviewed with Board members personnel matters to be considered on the evening's agenda.

Mr. Moniodis entered the room at 5:44 p.m.

Dr. Grillo and Dr. Arrington exited the room at 5:47 p.m.

Ms. Howie updated the Board on litigation regarding the construction of a school in Mays Chapel and the vacancy on the Ethics Review Panel. Mr. Schmidt appointed Mr. Parker to chair the selection committee for the vacancy.

Mr. Nussbaum provided legal advice regarding the hearing officer's opinion to be considered that evening and two summary affirmances.

On motion of Mr. Parker, seconded by Mr. Galla, the Board voted to adopt the Hearing Examiner's decision for Case Number 14-17.

On motion of Mr. Uhlfelder, seconded by Ms. Williams, the Board voted to adopt the Hearing Examiner's decision for Case Number 14-19.

On motion of Mr. Uhlfelder, seconded by Mr. Parker, the Board voted to end its closed session and convene an administrative function session at 5:50 p.m.

#### ADMINISTRATIVE FUNCTION SESSION

At 5:50 p.m. the Board discussed the following:

- Oral Argument H.E. 14-09
- Superintendent's evaluation tool

On motion of Mr. Janssen, seconded by Mr. Parker, the Board adjourned its administrative function session at 6:15 p.m. for a brief dinner recess.

#### OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:01 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

#### PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Mr. Sean McComb, Baltimore County and Maryland State Teacher of the Year, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

#### AGENDA

Mr. Schmidt added two items to the agenda. Exhibits I-1 and I-2 were added under New Business.

Mr. Schmidt called for a vote for the addition of exhibit I-1. The vote was unanimous, and the item was added to the agenda.

Mr. Schmidt then called for a vote for exhibit I-2. The vote was unanimous, and the item was added to the agenda.

### SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

### ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, expressed concern about the proposed eight period day schedule.

Mr. Joe Coughlin, President of the Educational Support Professionals of Baltimore County (ESPBC), informed the Board of Education Support Professionals Day would occur on November 13 for BCPS during American Education Week.

Mr. Jim Aldon, representing Baltimore County Public Schools Organization of Professional Employees (BCPSOPE), reported on accomplishments of Food Services workers and the successes of the student feeding programs.

Ms. Jessica Paffenbarger, Chair of the Citizens Advisory Committee for Gifted and Talented Education, spoke about a professional development day specifically for gifted and talented programs.

Mr. William Lawrence, Executive Director of the Council of Administrative and Supervisory Employees, asked the Board to reevaluate the proposal for the eight-period day.

Mr. Clifford Collins, Chair of the Northwest Area Education Advisory Council, provided feedback from community members from the Northwest Pre-Budget Meeting.

Ms. Beverly Collins, Chair of the Southwest Area Education Advisory Council, reported on the Southwest Area Education Advisory Council's Pre-Budget Meeting.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 2361

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 3215

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 3240

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 4501

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 4502

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 6701

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 6702

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 7530

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 8315

No one signed up to speak.

GENERAL PUBLIC COMMENT

Ms. Monica Scott, teacher from Halstead Academy, spoke about the poor building condition and the need for updates. She stated that she “couldn’t be happier” about moving to a new building.

Mr. Paul Romney deferred his time to Becky Ceraul, parent of students from Stoneleigh Elementary School, asked that the Stoneleigh boundaries remain unchanged.

Ms. Joan Glaser, parent of Autism Spectrum Disorder (ASD) students, stated that writing skills classes should be developed for ASD students.

Ms. Marian Moore, citizen, spoke to the Board about teacher’s salaries and competitive pay for teacher performance.

Ms. Kim McLeod, parent and an employee at Halstead Academy, stated she supports relocating the school community.

Dr. Bash Pharoan asked the Board to move employee and staff member pictures to the front of the Board room, the need for a microphone in the Board room for the attorney, the discussion on the ELA curriculum last Board meeting, and the need to eliminate the three days before Thanksgiving from the school calendar because there is no instruction on those days.

Mr. Harry Thomas deferred his time to Gary Herwig, president of the Associates of Loch Raven Village. Mr. Herwig expressed his concern about the re-opening of the Loch Raven Elementary School the need for community input, and the impact on the infrastructure.

Ms. Danielle Watkins, PTA President from Halstead Academy, supports the relocation of the school and is “grateful” for the proposal.

Ms. Susan Nolder deferred her time to Pam Weatherbee-Metcalf. Ms. Weatherbee-Metcalf, a Loch Raven Village resident, opposes the proposal to relocate Halstead Academy to Loch Raven Elementary School.

Ms. Susie Peeling, magnet coordinator at Halstead Academy, is pleased with the Halstead program proposal, is excited, and supports the prospect of having a new school building.

SPECIAL ORDER OF BUSINESS – RECOGNITION OF SEAN MCCOMB

The Board adopted a resolution honoring Sean McComb, Baltimore County and Maryland State Teacher of the Year. The resolution for Mr. McComb stated:

WHEREAS, Sean McComb has served the cause of public education in Baltimore County with honor and distinction since 2006; and

WHEREAS, Mr. McComb is an AVID and professional development teacher at Patapsco High School Center for the Arts; and

WHEREAS, The effectiveness of his teaching methods is based on his belief that relationships lead to meaningful learning; and

WHEREAS, His commitment to educate his students to communicate and work productively with a variety of people is demonstrated daily in his interactions with students; and

WHEREAS, Mr. McComb's leadership has had countywide impact through his service as a member of Patapsco High School Center for the Arts' instructional leadership team, and his professional development activities which focus on AVID strategies and curriculum guide development; and

WHEREAS, Mr. McComb's personal integrity, consummate human relations skills, and boundless energy in pursuit of educational excellence inspire and enrich the students, teachers, and staff of Baltimore County Public Schools; and

WHEREAS, In honor of his achievements, leadership, and promise, Mr. McComb was named Baltimore County Teacher of the Year for 2013-2014 and, the Maryland State Teacher of the Year 2013-2014; now, therefore, be it

RESOLVED, That the Board of Education, herewith assembled in regular session on the fifth day of November, in the year two thousand and thirteen, expresses to Sean McComb, on behalf of the citizens of this county, our deepest appreciation and gratitude for his service; and be it further

RESOLVED, That the Board herewith extends its best wishes for his good health, happiness, and continued success.

## SUPERINTENDENT'S REPORT

Dr. Dance reported on the following:

### **Master scheduling**

Developing effective master schedules for secondary schools is a significant challenge that affects a schools' ability to maximize use of staff and increase course options and continuity for students, especially for those students who move from school to school.

Dr. Dance reported that he first believed upon joining, BCPS that the primary student mobility issue concerned students moving between Baltimore City and Baltimore County. He stated he now understands that another major mobility issue is our students moving among our schools.

Having consistent and compatible schedules will allow students to move between our schools without losing of credits or having to continue in a course that they completed in their prior school.

To improve master scheduling in secondary schools, a consulting group has been hired, Scholastic Scheduling Solutions (S3), to conduct a thorough needs assessment, including meeting with school and central office staff and reviewing scheduling policies and practices.

Based on their findings and recommendations, high schools will adopt one of three compatible 8-period bell schedules, and our middle schools will adopt one of three compatible 7-period schedules.

The benefits of having an 8-course foundation are numerous. It allows for flexibility in creating long blocks and/or short periods; maximizes curriculum options for Tier 1 and Tier 3 students; increases curriculum continuity for high-mobility students; supports magnet programs; and improves staff utilization.

### **Infrastructure**

While the BCPS 10-year facilities plan is still under development, staff is continuing to make progress in creating 21<sup>st</sup> century learning environments for students. Last week, staff provided to communities located in southwest and central areas, its plans for capital improvements. This same plan will be presented to the Board this evening. In September, the Board approved plans to build a new school in the northwest area of the county, and staff has just begun a boundary development process for the new elementary school in the Mays Chapel area. This process will serve as the model for similar initiatives for the central and southwest areas that will begin next fall.

Dr. Dance commended the staff of the Departments of Physical Facilities and Strategic Planning for their work on these projects and thanked the southwest and central area communities for their participation in meetings and for their thoughtful and active involvement.

By designing 21st century learning environments, the system can facilitate student engagement and instructional digital conversion; enhance safety; maximize flexibility; and meet sustainable design standards.

### **Magnet Audit Report**

Dr. Dance informed the Board that it would soon be receiving, a report from Metis Associates, an external evaluator commissioned to review magnet programs and to recommend improvements to program access and administration.

In addition to interviewing staff and reviewing policies and procedures, the evaluators conducted an online survey and met with parents, students and community members at 11 community forums held in September.

As a result of the audit, Dr. Dance has directed staff to establish a steering committee of school-based staff, central office staff, and community members to develop an action plan to address the recommendations. Their work needs to be on a short timeline so, if possible, changes can be made for SY16.

### **Aligning our Resources – FY15 Budget**

The proposed FY 15 budget will be coming soon. Dr. Dance reported that staff's focus has been to align resources to *Blueprint 2.0* with emphasis on the major initiatives, such as the instructional digital conversion.

To make such a major shift in how students are taught, staff will also be making significant shifts in the budget. Dr. Dance has asked for cost savings and opportunities to redistribute funds to enable major investments in the technology, curriculum development and professional development. The budget needs to match BCPS' priorities and vision.

### **Honoring education support professionals and substitute educators**

American Education Week is November 18-22. Dr. Dance pointed out Wednesday, November 20, is Education Support Professionals Day and an opportunity to celebrate and honor the hardworking men and women who provide assistance to teachers and students in our schools. The next day, Thursday, November 21, is Substitute Educators Day.

Dr. Dance thanked substitute educators for assisting students when their teachers are not able to be in school for the day. He also stated substitute teachers are often unsung heroes, and they deserve our appreciation.

### **American Education Week**

Dr. Dance encouraged everyone to take the opportunity to visit a school during American Education Week. Schools will be hosting a number of special events during the week, but the real highlight is the opportunity to see the strength of teachers and students in action, to see how education has changed and how diverse teaching methods engage and inspire students to higher levels of academic achievement. Dr. Dance thanked teachers for all of their hard work to make all students successful.

### **PRESIDENT'S REPORT**

Mr. Schmidt reported on the following:

#### **BoardDocs™**

Mr. Schmidt reported that the Board is currently being trained on a program called BoardDocs. This program will allow “paperless” Board of Education meetings. For the public this means that there will no longer be the piles of paper outside of the Board room but access to the information will be made available through the Web site. Not only does this help with the paper use, but is an efficient way for staff to submit and work with the agenda and exhibits. The public will be informed when the “live” program date occurs.

#### **Central/Southwest Overcrowding Meetings**

Mr. Schmidt stated that the enrollment in BCPS is on an upward trend. The official September enrollment is 108,376 which is 1,343 over the enrollment this time last year. Mr. Schmidt stated that is the good news. More parents recognize that BCPS is a world-class school system and are sending their children to our schools. BCPS is experiencing overcrowding, especially in elementary schools. With the construction of the elementary school on the Mays Chapel site, additions to Stoneleigh and Hampton, and the proposed construction of an elementary school in the northwest, these issues are being addressed. With the community meetings and input received regarding the proposals to alleviate the overcrowding in the southwest and central areas, Dr. Dance is reviewing the proposals and will bring them to the Board as part of the FY 15 CIP at our next Board meeting. Mr. Schmidt stated that the Board appreciates the public input received and thanked everyone for their commitment to BCPS.

OLD BUSINESS

**Revised FY2015 State Capital Budget Request**

On motion of Mr. Parker, seconded by Mr. Janssen, the Board approved the revised FY2015 State Capital Budget request as presented in exhibit A (favor-12; opposed-0; abstained-0).

Mr. Bowler exited the room at 8:34 p.m.

Mr. Bowler entered the room at 8:37 p.m.

**Proposed Changes to Policy 7530 – NEW CONSTRUCTION: Occupying-Naming of an Area of a School**

On motion of Mr. McDaniels, seconded by Mr. Parker, the Board approved the proposed changes to Policy 7530 as presented in exhibit A-1 (favor-12; opposed-0; abstained-0).

The Board had previously voted to suspend its practice of holding a third reader for this policy.

NEW BUSINESS

PERSONNEL MATTERS

On motion of Mr. Moniodis, seconded by Mr. Janssen, the Board approved the personnel matters as presented on exhibits B through F (Copies of the exhibits are attached to the formal minutes), 12-0 in favor.

On motion of Mr. Janssen, seconded by Ms. Williams, the Board approved the administrative appointments as presented in exhibit N (Copy of the exhibit is attached to the formal minutes), 12-0 in favor.

Dr. Dance recognized the administrative appointments approved by the Board.

ACTION TAKEN IN CLOSED SESSION

On motion of Mr. Parker, seconded by Mr. McDaniels, the Board confirmed the action taken in closed session in Case Numbers H.E. 14-08, 14-09, 14-17, and 14-19 (favor-12; abstained-0; opposed-0).

### BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Moniodis, recommended approval of items 1-2 (exhibit H).

The Board unanimously approved these recommendations:

1. PCR-290-14 Personal Protective Equipment
2. MWE-801-11 Contract Modification: Addition and Renovation – Hampton Elementary School

### CONSIDERATION OF CONSENT FOR THE RECOMMENDATION TO RENEW THE CHARTER FOR IMAGINE DISCOVERY CHARTER PUBLIC SCHOOL

Dr. Catherine Allie, Assistant Superintendent, Elementary Schools, Zone 1, presented the staff recommendation concerning the renewing of the charter for Imagine Discovery Charter Public School. The charter expires at the end of the current school year. Dr. Allie recommended to the Board of Education that the charter for Imagine Discovery Public Charter School not be renewed. She also informed the Board that the Board of Directors of Imagine agreed with the proposal.

Dr. Allie also requested Board approval to negotiate a brief extension of the current lease, which will permit the current student population to remain intact and allow Baltimore County Public Schools to operate the school at its current location.

Mr. Schmidt asked that each item be separated for voting purposes.

On motion of Mr. Janssen, seconded by Mr. Parker, the Board accepted staff's recommendation not to renew the charter for Imagine Discovery Charter Public School at the end of this school year (favor-12; abstained-0; opposed-0).

Mr. Collins asked to clarify the two year extension.

Dr. Dance explained that the two year extension would allow the students and staff to remain in the present building until a new school building can be located in the southwest area. The school would be renamed.

Mr. Collins asked that the motion be amended for a period so that the lease could be extended.

Mr. Janssen asked if the students would be kept together after the two year period or whether they would attend their districted school.

Dr. Dance stated the program would be reviewed with the goal of designing a similar program to the current one.

Mr. Janssen asked what would be used to decide where the students would be assigned.

Dr. Dance explained that the goal would be to keep the school population intact, but with a BCPS curriculum.

Mr. Moniodis asked how many students are enrolled in the school.

Dr. Allie verified the total enrollment is 553.

Mr. Bowler asked what the rent payment is and is Imagine Discovery renting from itself?

Dr. Dance stated that the lease information would be sent in the Weekly Update once Ms. Howie has the opportunity to verify the information.

Mr. Bowler expressed his displeasure of not renewing the lease and his support of charter schools generally.

On motion of Mr. Gilliss, seconded by Ms. Williams, the Board authorized the staff to negotiate a lease of up to two years at the current site of the school (favor-9; abstained-2; opposed-1) Mr. Collins and Mr. Bowler abstained, Mr. Parker opposed).

#### CONSIDERATION OF SCOREBOARD INSTALLATION PERRY HALL HIGH SCHOOL

Ms. Maria Lowry, Assistant Superintendent, High Schools, presented the recommendation to install a scoreboard at Perry Hall High School.

On a motion of Mr. Moniodis, seconded by Ms. Johnson, the Board unanimously approved the recommendation.

#### CONSIDERATION OF NAMING OF AN AREA OF A SCHOOL – STADIUM AT PERRY HALL HIGH SCHOOL

Ms. Lowry presented the recommendation in accordance with Superintendent's Rule Board Policy 7530, to name the stadium at Perry Hall High School and Center of the Arts, the Perry Hall High School Al Miller Stadium.

On motion of Mr. Collins, seconded by Mr. McDaniels, the Board confirmed the recommendation to name the stadium at Perry Hall High School (favor-11; abstained-1; opposed-0). Mr. Parker abstained.

### INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 6303 – INSTRUCTION: Schedules-Emergency Closures, Delays and Cancellations

### ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

1. The Southeast Area Educational Advisory Council will hold a meeting on Monday, November 11, 7 p.m. in the Holabird Middle School Library. Presenters will be Mr. Ryan Imbriale, executive director, Department of Digital Learning, and Mr. Lloyd Brown, executive director, Department of Information Technology. The topics for the evening will be equitable/effective digital learning environments and an update on technology.
2. The Board of Education will hold its next meeting on Tuesday, November 19, 2013, at Owings Mills High School. The meeting will begin with an open session at approximately 4:30 p.m. The Board will then adjourn to meet in closed session. Additionally, the Board of Education will hold its annual fall Recognition Ceremony which will begin at 5:30 p.m. in the school auditorium. The public board meeting will reconvene at approximately 7:00 p.m. The public is welcome to all open sessions.

### ADJOURNMENT

Because there was no further business, the Board adjourned its meeting at 9:20 p.m.

Respectfully submitted,

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S. Dallas Dance  
Secretary-Treasurer

## TENTATIVE MINUTES

### BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, November 19, 2013

The Board of Education of Baltimore County met in open session at 4:03 p.m. in the auditorium of Owings Mills High School. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

#### OPEN SESSION MINUTES

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in November and December, and also asked Board members to provide Ms. Decker with their NSBA Conference session selections.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(1) (a)(7), and (a)(8) and upon motion of Mr. Janssen, seconded by Mr. McDaniels, the Board commenced its closed session at 4:05 p.m.

#### CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 4:14 p.m. at Owings Mills High School Library. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present: Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; Dr. Lisa Grillo, Chief Human Resources Officer, Dr. Alpheus Arrington, Executive Director, Human Resources, and Ms. Debi Decker, Sr. Executive Assistant to the Board.

Dr. Grillo reviewed with Board members personnel matters to be considered on the evening's agenda.

Dr. Grillo and Dr. Arrington exited the room at 4:16 p.m.

Ms. Howie updated the Board on Mays Chapel litigation and the most recent developments at the last hearing.

Mr. Nussbaum provided legal advice on one summary affirmance for the Board's consideration.

On motion of Mr. Janssen, seconded by Ms. Williams, the Board adjourned its closed session at 4:42 p.m.

### OPEN SESSION MINUTES

Following its semi-annual Recognition Ceremony, the Board of Education of Baltimore County, Maryland, reconvened in open session at 6:31 p.m. at Owings Mills High School in its auditorium. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

### PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Kia Martin and Colby Stein, students at Owings Mills High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Hearing no additions or corrections to the Open and Closed Minutes of August 20, 2013, Mr. Schmidt declared the minutes approved as presented on the Web site.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon which included the Board of Education Recognition Ceremony. Mr. Schmidt thanked the administration and the students of Owings Mills High School for hosting the meeting.

### SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

#### ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, spoke to the Board about teacher workload.

Ms. Elisa Hartman, Vice Chair of the Special Education Citizens Advisory Committee, reported on the Committee's most recent meeting, when it discussed transition plans, students placed in work-based programs, and the special education audit.

Mr. William Lawrence, Executive Director of the Council of Administrative and Supervisory Employees, congratulated and thanked the Board for holding the Recognition Ceremony prior to a board meeting extended thanks to the negotiations team and for the progress being made at the table, and suggested that everyone visit schools during American Education Week.

#### GENERAL PUBLIC COMMENT

Ms. Heather Matricciani, parent of students at Hereford Middle and High Schools, spoke to the Board about the proposed high school schedule.

Ms. Amy Sigman deferred her time to Renee Kimall, Owings Mills High School PTSA president, who spoke to the Board about the special transfer policy and asked the board to consider amending the policy so that students could attend their zoned schools.

Mr. Kevin Parson, Northeast Area Advisory Council member, provided an update on the council's October 29, 2013, pre-budget hearing held at Overlea High School.

Ms. Diane Fuqua, parent of students who are participants of the Baltimore County Youth Ballet asked the Board to support the program, which uses the facilities at Sudbrook Middle Magnet School. Mr. Schmidt encouraged Ms. Fuqua to contact the Department of Recreation and Parks to discuss her concerns.

Ms. Morgan Dingle, student at Owings Mills High School, spoke to the Board about the poor condition of music lockers and the effects on the instruments.

Mr. Chris Paris, parent from Dumbarton Middle School, spoke about students who are walkers and the proposed changes to the parking lot.

Ms. Terry Willner, parent from Owings Mills High School, spoke about bathroom renovations for the school.

Ms. Bailey Kallens and Ms. Mimoni Kennedy, students at Owings Mills High School, spoke of the poor condition of the instrumental room's music lockers.

Mr. Andre Elliott and Ms. Angelique Wilson, students at Owings Mills High School, spoke about the need for the replacement of the instrumental room music lockers and the effects of the high temperatures in the room on the instruments. Mr. Parker asked that the concerns to be reviewed as soon as possible.

Ms. Nicole Swink, parent of students who attend Norwood/Holabird Magnet School, informed the Board of her children's satisfaction in attending the school and the many activities and learning opportunities available at the school.

SPECIAL ORDER OF BUSINESS – RECOGNITION OF STUDENT ARTWORK IN THE  
COMPREHENSIVE ANNUAL FINANCIAL REPORT

Mr. Schmidt announced that the BCPS Comprehensive Annual Financial Report (CAFR) is published annually after completion of the annual audit of the Board's financial statements. Each year, student artwork is included in the CAFR. The fiscal year 2013 CAFR includes the work of high school students, and these students are recognized at the Board meeting when the CAFR is presented to the board. Each participating student received a gift certificate to Barnes & Noble book store. Those students are:

Emma Coleman	Hereford High
Andy Louie	Loch Raven High
Ezinne B. (Blossom) Ibekwe	Overlea High
Jewel Jones	Pikesville High
Cassandra Kushner	Pine Grove High
Briana Hewitt	Carver Center

NEW BUSINESS

ACTION TAKEN IN CLOSED SESSION

On motion of Mr. Janssen, seconded by Mr. Galla, the Board confirmed the action taken in closed session in Case Number H.E. 13-45 (favor-12; abstained-0; opposed-0).

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Moniodis, recommended approval of items 1-7 (exhibit A).

The Board unanimously approved the recommendations of contracts 1 through 5 and 7. Mr. Janssen voted in opposition to item 6.

1. MWE-801-13 Contract Modification: School Buses
2. RGA-123-14 Behavioral Intervention Program
3. RGA-124-14 Coordinated Early Intervening Services
4. RGA-111-14 Data Networking, Telephone, and Radio Communication Cabling, Installation, and Repair
5. RGA-125-14 Early Intervening Services
6. JMI-604-14 Freight Services
7. JNI-779-14 Growth Mindset and Critical Thinking Materials

PERSONNEL MATTERS

On motion of Mr. McDaniels, seconded by Ms. Williams, the Board approved the administrative appointment as presented in exhibit A-1 (Copy of the exhibit is attached to the formal minutes), 12-0 in favor.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<b>GRAHAM S. BALCH</b> (Effective November 20, 2013)	Director, District Office Effectiveness Baltimore City Public Schools	Executive Director, Talent Acquisition Department of Human Resources

(New Position)

Dr. Dance recognized the administrative appointment approved by the Board.

### WORK SESSION REPORTS

The Board received the following reports:

**A. Report on the Proposed Changes or Deletions to the following Board of Education Policies** – Ms. Williams reported that the Board of Education’s Policy Review Committee (PRC) had met to consider the policies presented this evening, and that the committee requests approval of its recommendations concerning these policies (exhibits B – H). This is the first reading.

- Proposed Changes to Policy 1110 – COMMUNITY RELATIONS: Communications with the Public-Media, Public Relations and Publications, Events, Television, and Web
- Proposed Deletion of Policy 2000 – ADMINISTRATION: Administrative and Supervisory Personnel
- Proposed Deletion of Policy 2111 – ADMINISTRATION: Central Office Personnel-Superintendent
- Proposed Deletion of Policy 2132 – ADMINISTRATION: Central Office Personnel-Consultant

Mr. Janssen stated that the language in a contract can be changed as needed. He will be voting against the deletion of this policy, because the concept of non-supervision of employees by contractual workers is not embodied in another policy.

- Proposed Changes to Policy 3230 – NON- INSTRUCTIONAL SERVICES: Purchasing-Qualification of Vendors
- Proposed Changes to Policy 4104 – PERSONNEL: Conduct-Technology Acceptable Use Policy (TAUP) for Employees and Approved Non-Employees

Mr. Janssen did not see where the users would be required to sign a technology use agreement.

Dr. Dance informed the Board that each time the network is accessed the user is asked to accept the user agreement on the page before being allowed to proceed.

- Proposed Changes to Policy 6202 – INSTRUCTION: Technology Acceptable Use Policy (TAUP) for Students

Mr. Galla asked if the changes are just to the language or will this have significant changes to students technology use in the classroom?

Mr. Lloyd Brown, Executive Director, Department of Technology, stated the change is only to the language, rather than to the scope of use allowed for students. Mr. Ryan Imbriale, Executive Director, Department of Digital Learning stated the language has been amended to make its focus more positive, rather than restrictive, in order to promote student use of technology.

Mr. Imbriale mentioned that both Policy 4104 and Policy 6202 were changed to reflect language which supports the digital platform conversion.

- B. FY2013 Comprehensive Annual Financial Report and Single Audit Report** – Mr. David Uhlfelder, Chair of the Budget and Audit Committee, presented the fiscal year 2013 financial and single audit report and the management letter to the Board. On November 12, 2013, CliftonLarsonAllen, the Board's external auditor met with the Budget and Audit Committee to discuss its audit of Baltimore County Public Schools (BCPS) related to the preparation of the fiscal year 2013 CAFR and the fiscal year 2013 Single Audit Report. The Board received an unmodified opinion on the CAFR, which is the greatest level of assurance that an auditor can give to indicate that the financial statements of an organization are not materially misstated. The Single Audit report, a compliance audit of federal grant programs, contained no findings for the third consecutive year.
- C. Naming of the Central Area Elementary School** – Ms. Jane Lichter, Assistant Superintendent, Elementary Schools, Zone 3, reported that the name, “Mays Chapel Elementary School” has been selected. The process to select the name included community meetings, input from home owners associations, and an online survey, with the selected name receiving the most votes.
- D. Magnet Program Audit** – Ms. Kathleen McMahon, Executive Director, Department of Special Programs and Alternative Education, presented the Magnet Program Audit. Ms. McMahon explained that Baltimore County Public Schools (BCPS) contracted with the Metis Associates to provide a comprehensive audit of the school system’s magnet programs. Areas of review by the Metis included: effectiveness of magnet program implementation, equity of access to magnet programs, administration and oversight of the programs, and the application/admissions process. The report is organized by seven major sections and key findings for each area are identified: Vision for Magnet Programs, Magnet Program Offerings, Central Administration and Oversight, Community Awareness, Access to Magnet Programs, Participation in Magnets by Subgroups, and Admissions Criteria. Mr. Brian Stoll, Coordinator of Magnet Programs, was present with Ms. McMahon, as were representatives of Metis Associates.

Mr. Parker commented that the report was very comprehensive in content.

Mr. Uhlfelder asked if the cost of the recommendations had been determined.

Ms. McMahon responded that the Task Force would need to prioritize the recommendations and identify the funding sources.

Dr. Dance stated that an overview of the magnet budget would be completed and would include the use of magnet funds that are school-based. He stated the Task Force would be in place within the next week and will be a diverse group of approximately 18 – 20 members.

Mr. Collins asked the consultants whether the size of the Task Force was adequate and when the work should be completed.

The consultants stated that the size was adequate. Additionally, Ms. McMahon commented that by late spring the recommendations would be prioritized and a plan developed to begin.

Mr. Janssen referred to page 15 of the report regarding student participation—and asked whether the participation is countywide or by geographic area. Ms. McMahon stated that the large portions of magnet programs are clustered in the upper central part of the county with no access for the students in the southeast or southwest areas.

Mr. McDaniels commented on the Task Force composition and the importance of community members to be included.

Dr. Dance stated that a list of Task Force members would be included in the Weekly Update. Dr. Dance also informed the Board that Jonathan Galla, student Board member, would be a member of the Task Force.

Mr. Galla requested that a current magnet program student be a member of the Task Force. Dr. Dance agreed.

Mr. Bowler commented on the many items that need to be addressed and that the report is a good beginning of the five-year plan.

Mr. Collins stated it is important to include members of the business community on the Task Force, as they should have input concerning the future workforce.

**Norwood/Holabird PreK-8 STEM Program** – Ms. Karen Blannard, Assistant Superintendent, Elementary Schools, Zone 4, provided the following report to the Board on the STEM program at Norwood/Holabird:

The Baltimore County Public Schools (BCPS) initiated planning for the Norwood-Holabird STEM program in January 2013. The goal was to provide a PreK-8 continuum of learning, where both Norwood (grades PreK-3) and Holabird (grades 4-8) share the same mission and vision with a strong focus on providing Science, Technology, Engineering and Mathematics (STEM) learning opportunities for all students. This community-based magnet program was designed to expand opportunities for more Dundalk area students, and to serve as a direct feeder program into Dundalk High School programs.

In January 2013, following school community meetings, parent input was utilized to plan for facility and programming upgrades to enhance instruction and promote student safety.

In June 2013, a four day summer institute was designed for all staff from Norwood and Holabird schools. Summer professional development opportunities included:

- Building a STEM mindset for teaching and learning.
- Developing a rigorous and responsive classroom learning environment.
- Emphasizing transdisciplinary planning - “Engineering is Elementary” (PreK-Grade 5).
- Implementing Issues Investigations Training.
- Conducting “Project Lead the Way” readiness training at UMBC on design and modeling and robotics engineering.
- Facilitating Lego™ training modules on simple machines, motorized mechanisms and STEM robotics.

Key initiatives implemented in the 2013-2014 school year have had both a positive and significant impact on student learning. Students are investigating global issues and engaging in complex questions to develop solutions to address real world problems. Students are working in teams to think critically and creatively to design better solutions for existing global issues in a personalized learning environment. Teachers are planning across content areas and vertically to ensure this STEM-based approach to learning is evident in all classrooms and grade levels and supports existing instructional programs at Dundalk High School.

#### ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- Schools and offices will be closed November 28 and 29 in observance of the Thanksgiving holiday.
- The Board of Education will hold its next meeting on Tuesday, December 3, 2013, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session. The meeting will reconvene at 7:00 p.m. The public is welcome to all open sessions.

#### ADJOURNMENT

Because there was no further business, the Board adjourned its meeting at 8:53 p.m.

Respectfully submitted,

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S. Dallas Dance  
Secretary-Treasurer

/dd

TENTATIVE