

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** July 12, 2011

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **REPORT ON THE PROPOSED DELETION OF BOARD OF EDUCATION POLICY 2363 – EMPLOYEE SUGGESTION PROGRAM**

**ORIGINATOR:** Renee A. Foose Deputy Superintendent

**RESOURCE PERSON(S):** Michele Prumo, Chief of Staff  
Dale Rauenzahn, Executive Director, Student Support Services  
Patsy Holmes, Director

**RECOMMENDATION**

That the Board of Education reviews the proposed deletion of Board of Education Policy 2363 – *Employee Suggestion Program*.

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Attachment I – Policy Analysis  
Attachment II – Policy 2363

**POLICY ANALYSIS FOR  
BOARD OF EDUCATION POLICY 2363  
EMPLOYEE SUGGESTION PROGRAM**

**Statement of Issues or Questions Addressed**

Board of Education Policy 2363 has not been reviewed since 1983. Policy 2363 outlines the process by which employees may share their suggestions for the improvement of the school system. Staff is recommending that this policy be deleted, as the Employee Suggestion Program has been defunct for many years, and the process no longer exists. As such, the policy is no longer needed and should be deleted.

**Cost Analysis and Fiscal Impact on School System**

No fiscal impact is anticipated by the deletion of this policy.

**Relationship to Other Board of Education Policies**

None

**Legal Requirements**

None

**Similar Policies Adopted by Other Local School Systems**

None

**Draft of Policy**

Attached

**Other Alternatives Considered by Staff**

No other alternatives were considered.

**Timeline**

First Reading – July 12, 2011

Public Comment – August 9, 2011

Third Reading – September 6, 2011

ADMINISTRATION: Administrative Operations

General: Employee Suggestion Program

Any employee who has a suggestion for the improvement of the school system shall communicate the suggestion in a letter addressed to:

Chairman of the Employee Suggestion Program  
Baltimore County Public Schools  
Towson, Maryland 21204

All suggestions will be reviewed and acknowledged by the appropriate administrator. If an improvement in a program is implemented as a result of such a suggestion, a summary of the suggestion and the resulting action will be placed in the employee's personnel file by the appropriate administrator.

Policy  
Adopted: 8/9/73  
Revised: 11/3/83]

Board of Education of Baltimore County