

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Wednesday, September 6, 2006

The Board of Education of Baltimore County, Maryland, met in open session at 5:33 p.m. at Greenwood. President Donald L. Arnold and the following Board members were present: Ms. Frances A. S. Harris, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. H. Edward Parker, Jr., Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Mr. Peter Bacon. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Arnold reminded Board members of community functions and Board of Education events scheduled in September and October.

Pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1) and (a)(8) and upon motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board commenced its closed session at 5:35 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:35 p.m. at Greenwood. President Donald L. Arnold and the following Board members were present: Ms. Frances A. S. Harris, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. H. Edward Parker, Jr., Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Mr. Peter Bacon. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: J. Robert Haines, Esq., Deputy Superintendent, Business Services; Ms. Rita Fromm, Chief of Staff; Margaret-Ann Howie, Esq., Legal Counsel to the Superintendent; Dr. Donald Peccia, Assistant Superintendent of Human Resources and Government Relations; Dr. Kim X. Whitehead, Assistant Superintendent, Central Area; Mr. William Lawrence, Assistant Superintendent, Northeast Area; Dr. H. Scott Gehring, Assistant Superintendent, Northwest Area; Ms. Jean E. Satterfield, Assistant Superintendent, Southeast Area; Dr. Manuel B. Rodriguez, Assistant Superintendent, Southwest Area; Dr. Alpheus Arrington, Director, Teacher Personnel; P. Tyson Bennett, Esq., Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening's agenda.

Dr. Peccia and Dr. Arrington exited the room at 5:44 p.m.

Ms. Howie discussed with Board members pending federal litigation.

At 6:05 p.m., Mr. Pallozzi moved the Board into open session. The motion was seconded by Ms. Harris and approved by the Board.

Ms. Shillman requested a report on bus driver vacancies and recruitment activities for bus drivers.

At 6:08 p.m., Ms. Shillman moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Janssen and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:30 p.m. at Greenwood. President Donald L. Arnold and the following Board members were present: Ms. Frances A. S. Harris, Dr. Warren C. Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. H. Edward Parker, Jr., Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Mr. Peter Bacon. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Jennifer Oswald, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Board of Education Retreat Minutes of August 5, 2006, Mr. Arnold declared the minutes approved as presented on the website.

Mr. Arnold informed the audience of the sessions in which Board members had participated earlier in the afternoon.

SPECIAL ORDER OF BUSINESS

On motion of Mr. Janssen, seconded by Mr. Parker, the Board adopted a resolution honoring County Executive James T. Smith, Jr. who was the sole winner in the large urban communities' category of the "County Courthouse Award" for government leadership and innovation presented by the National Association of Counties (NACo).

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Jennifer Oswald, Baltimore County Student Council President and Superintendent's Student Council Advisory Group, reported on the council's executive retreat held in September. Ms. Oswald announced the annual leadership workshop to be held at Camp Ramblewood on September 29.

Ms. Nancy Tobias and Ms. Karen Cruz, representatives of the Advisory Committee for Alternative Programs, reported on the HIPPY program and its mission for FY2007. Ms. Cruz shared with Board members how the program had benefited her family.

ADVISORY AND STAKEHOLDER COMMENTS (cont)

Mr. Boyd Crouse, Coordinator of the Area Educational Advisory Councils, thanked the Board for the opportunity to serve as the new coordinator. Mr. Crouse asked the Board to reconsider its recommended term limits in the proposed changes to Policy 1230.

Ms. Jan Thomas, Chair of the Central Area Educational Advisory Council, reported on the council's September 21 meeting covering homework and grading.

Mr. Peter Mattes, a representative of the Northeast Area Educational Advisory Council, expressed concern on the overcrowding issues at Chapel Hill Elementary School. The council is also concerned that additional land could be developed once Route 43 is opened.

Mr. Stephen Crum, a Southeast Area Educational Advisory Council representative, announced that's the council's first meeting will be held on September 11 at Chesapeake High School starting at 7:30 p.m.

Mr. Stephen Crum, Chair of the Career & Technology Education Advisory Council, distributed the council's proposed agenda and meeting dates for 2006-2007.

Ms. Jasmine Shriver, a representative of the Baltimore County Education Coalition and the Minority Achievement Advisory Group, reported on the coalition's progress to date. She stated that Dr. Hairston would be meeting with the coalition on September 18. Ms. Shriver thanked the Superintendent for pursuing the curriculum audit.

Ms. Susan Katz, President of the PTA Council of Baltimore County, stated that one of the council's goals is to improve two-way communication with stakeholders. She announced that the council will be establishing an e-bulletin for subscribers later this month.

Ms. Jan Thomas, Chair of the Special Education Citizens Advisory Committee, announced the committee's first meeting to be held on September 11 with topics on instructional assistance and para-educators. Ms. Thomas asked the Board to address high school performance given that while 67% of regular education students passed, the 77% of special education students with IEP's failed.

SUPERINTENDENT'S REPORT

Dr. Hairston reported that the opening of schools was a success. He visited Chesapeake High School where the Governor presented a \$1.3 million check for the STEM program. Dr. Hairston also visited Dulaney High School with State Superintendent, Dr. Nancy Grasmick.

SPECIAL ORDER OF BUSINESS

Mr. Arnold presented to Mr. Parker and Mr. Bacon their Commissions from Governor Robert Ehrlich, Jr.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources and Government Relations, recognized the administrative appointments made at the August 22, 2006 Board meeting:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>ANDREA L. DERRIEN</u> (Effective August 23, 2006)	Reading Specialist Milbrook Elementary School	Assistant Principal Scotts Branch Elementary School
<u>GERALYNN EDWARDS</u> (Effective August 23, 2006)	Teacher/Classroom Padonia International Elementary School	Assistant Principal Timonium Elementary School
<u>RYAN J. IMBRIALE</u> (Effective August 23, 2006)	Specialist Office of Instructional Technology	Assistant Principal Perry Hall High School
<u>HAYS B. LANTZ</u> (Effective August 23, 2006)	Executive Director Science, Technology, Engineering and Mathematics	Assistant Superintendent Science, Technology, Engineering and Mathematics
<u>STEPHANIE LAWRENCE</u> (Effective August 23, 2006)	Teacher/Business Education Milford Mill Academy	Assistant Principal Pikesville Middle School
<u>JOSEPH M. LEAKE</u> (Effective August 23, 2006)	Health Education Staff Baltimore City Public Schools	Supervisor of Health Education Office of Health Education
<u>KARA A. LYNCH</u> (Effective August 23, 2006)	Teacher/Data Processing Carver Center for Arts and Technology	Supervisor of Business Education Office of Business Education
<u>KIMBERLY R. MARK</u> (Effective August 23, 2006)	Teacher/Special Education Carney Elementary School	Assistant Principal Parkville Middle School
<u>STEPHEN W. MILES</u> (Effective August 23, 2006)	Specialist of Music Department of Elementary Programs	Supervisor of Music Department of Elementary Programs
<u>JUDY A. MONK</u> (Effective August 23, 2006)	Teacher/Social Studies Old Court Middle School	Assistant Principal Pine Grove Middle School

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>DIANE M. RYMER</u> (Effective August 23, 2006)	Assistant Director of Professional Development Maryland Public Television	Supervisor Department of Professional Development
<u>DONNA C. SCACCIO</u> (Effective August 23, 2006)	Assistant Principal Timonium Elementary School	Principal Timonium Elementary School
<u>STACY R. STATHOPOULOS</u> (Effective August 23, 2006)	Teacher/Spanish Pikesville High School	Assistant Principal Parkville Middle School
<u>MARIA L. TALARIGO</u> (Effective August 23, 2006)	Assistant Principal Pikesville Middle School	Principal Pikesville Middle School
<u>AUTRESE M. THORNTON</u> (Effective August 23, 2006)	Teacher/Mentor Southwest Academy	Assistant Principal Riverview Elementary School
<u>CANDACE WINTERSON</u> (Effective August 23, 2006)	Teacher/Resource Timber Grove Elementary School	Assistant Principal Campfield Early Childhood Center

RECOGNITION OF ADVISORY COUNCIL APPOINTMENTS

Dr. Donald Peccia recognized the Education Advisory Council appointments made at the August 22, 2006 Board meeting:

- Ms. Roxanne Umphrey-Lucas New Member – Northwest Area
- Ms. Anita Bass Reappointed – Northeast Area

OLD BUSINESS

Proposed Changes to Policy 1400 (3130)

On motion of Mr. Janssen, seconded by Mr. Parker, the Board approved the revisions to Policy 1400 - COMMUNITY RELATIONS, and the recommendation that the policy be moved to the 3000 series (3130), as presented in Exhibit B.

Proposed Changes to Policy 3209

On motion of Mr. Pallozzi, seconded by Mr. Janssen, the Board approved the revisions to Policy 3209 – NON-INSTRUCTIONAL SERVICES: Purchasing Principles, as presented in Exhibit C.

Proposed Changes to Policy 3225

On motion of Mr. Pallozzi, seconded by Mr. Janssen, the Board approved the revisions to Policy 3225 – NON-INSTRUCTIONAL SERVICES: Purchasing – Furniture, Fixtures, and Equipment, as presented in Exhibit D.

REPORTS

The Board received the following reports:

- A. **Report on Opening of Schools** – Ms. Rita Fromm, Chief of Staff, shared some highlights from the opening of schools, including:

Enrollment - Overall, enrollment on opening day was 103,277 students, or 96.5% of the projected enrollment of 107,063; a difference of 3786 students. On any area-by-area basis, actual enrollment on opening day varied from 94.2% of projection to 98.4% of projection.

Staffing - During the summer months, the Department of Human Resources hired over 900 teachers and on opening day had filled all but 6.7 teaching positions. The remaining vacancies are in special education (2.0), world languages (1.2), vocational education (2.0), physical education (0.5), and auxiliary services (1.0). Vacancies in support service positions, including bus drivers, food service workers, para-educators, maintenance and operations staff, clerical staff, and supervisory and technical positions, totaled 194. Despite these vacancies, on opening day, all 814 bus routes were operated as planned, and approximately 44,000 meals were prepared and served as expected.

Instructional Readiness – Title I services are in place in two additional elementary schools, bringing the total number of Title I schools to 52. AVID is in place in five additional high schools, bringing the total number of participating schools to twenty. Full-day kindergarten has been expanded to ten more schools.

Facilities – Building readiness in each area also supported and enhanced instructional readiness. During the summer months, staff in the Department of Physical Facilities completed nearly 1500 building and grounds work orders. As a result, all schools and centers opened on time, clean, and ready to receive teachers and students.

Dr. Hayman made the following request and identified the following concerns:

- The enrollment impact on Old Court Middle and Southwest Academy schools with the opening of Windsor Mill Middle School. He also expressed concern over potential increase in class size.
- MSDE needs to improve the turn-around time for HSA/MSA results to the school system.
- Windows at Woodmoor Elementary School remain problematic.
- The Milford Mill Academy cafeteria project is not yet complete.

REPORTS (cont)

In response to a question from Ms. Johnson about bus driver vacancies, Ms. Fromm stated it would be difficult to identify one reason for buses being off schedule during the first two weeks of school. Mr. Don Dent, Executive Director of Planning and Support Operations, noted that there are currently 27 bus driver vacancies and 10 drivers in training. He stated that BCPS has 35-40 people on staff that can substitute as bus drivers when needed.

In response to a question by Ms. Johnson, Mr. Michael Sines, Executive Director of Physical Facilities, stated the projected completion date for the Milford Mill Academy cafeteria is December 2006.

- B. **Report on Woodlawn Middle School (WMS)** – Dr. Manuel Rodriguez, Assistant Superintendent to the Southwest Area, provided a status report on the Alternative Governance Plan at WMS. Dr. Rodriguez reviewed staffing, the instructional process to improve student achievement, results of the 2006 Maryland State Assessment, professional development, Title I transfers, organization, and governance issues.

In response to a question from Mr. Janssen regarding a teacher vacancy in a special education class, Dr. Rodriguez stated that a long term substitute is in place for this class. Mr. Janssen asked whether an algebra assistance program was being offered to students. Ms. Pat Baltzley, Director of Mathematics, stated that the Algebraic Thinking program has been put in place at the middle school.

In response to a question by Ms. Johnson, Dr. Rodriguez elaborated on the various approaches being implemented in English, reading, AVID strategies, college prep, and AP reviews.

Dr. Hayman was impressed with the Woodlawn feeder pattern meetings with administrators and the calculation of students who missed proficiency in reading and math. Dr. Hayman also requested information on the progress of students who have transferred out of Title I schools to other schools.

PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the personnel matters as presented on Exhibits G, H, I, J, and K. (Copies of the exhibits are attached to the formal minutes.)

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Ms. Shillman, recommended approval of items 1, 4, 6-11 (Exhibit L). Ms. Johnson separated item 2 for further discussion. Dr. Hayman separated items 3 and 5 for further discussion.

BUILDING AND CONTRACT AWARDS (cont)

The Board approved these recommendations.

1. PCR-279-05 Contract Modification: Special Education Therapy Services
4. PCR-254-07 Mail Processing Equipment
6. MWE-835-07 Water Coolers and Bottled Water
7. JNI-714-06 Contract Modification: Renovations – Pikesville Middle School
8. PCR-274-05 Contract Modification: Site Construction Package 2B (Final Grading) – Windsor Mill Middle School
9. PCR-275-05 Contract Modification: Above-Ground Electrical 16-B Construction Contract – Windsor Mill Middle School
10. MWE-834-07 Windows and Blinds Replacement – Grange Elementary School
11. MBU-524-07 Movement of State-owned Relocatable Classroom Units

Item #2

Ms. Johnson asked how the school system could implement this 100-Book Challenge in all needy schools. Dr. Hairston responded that he would explore the option as BCPS begins the budget cycle. Dr. Hairston stated BCPS needs to make sure the program is strategically targeted for cohort students.

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved item 2.

2. JNI-735-06 Contract Modification: 100 Book Challenge

Item #3

Dr. Hayman asked for background information on the consultant. Dr. Barbara Dezmon, Assistant Superintendent of Equity and Assurance, responded that the consultant has experience as a classroom educator and as a 100-book challenge instructor. In response to a question by Dr. Hayman, Dr. Dezmon stated that the consultant is assigned to specific schools for this program as stipulated in the contract.

On motion of Dr. Hayman, seconded by Mr. Pallozzi, the Board approved item 3.

3. JNI-759-06 100 Book Challenge Consultant

Item #5

Dr. Hayman stressed the need to document the effectiveness of this assessment.

On motion of Dr. Hayman, seconded by Mr. Pallozzi, the Board approved item 5.

5. JNI-758-07 Naglieri Non-Verbal Assessment

MEMORANDUM OF UNDERSTANDING FOR THE 2006-07 SRO PROGRAM

On motion of Mr. Pallozzi, seconded by Dr. Hayman, the Board approved the memorandum of understanding for the 2006-07 SRO Program, as presented in Exhibit M.

INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 3209 – Purchasing Principles
- B. Revised Superintendent's Rule 3225 – Furniture, Fixtures, and Equipment

ANNOUNCEMENTS

Mr. Arnold made the following announcements:

- The Board of Education of Baltimore County will be meeting to conduct a retreat on Saturday, September 9, 2006, beginning at 10:00 a.m., at the Greenwood Administration Building, Board Rooms A and B. The Board plans to discuss strategic planning, technology initiatives, and budget process at this retreat. The meeting is open to the public.
- The Southeast Area Educational Advisory Council will meet on Monday, September 11, 2006, at Chesapeake High School beginning at 7:30 p.m.
- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, September 19, 2006, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session, which will be followed by a brief dinner recess. The open session will reconvene at approximately 7:30 p.m. The public is welcome at all open sessions.
- On Wednesday, September 20, 2006, the Baltimore County Board of Education will conduct a work session on the Proposed FY08 Capital State/County Budget. The meeting will take place in room 114 of the ESS Building at 7:00 p.m. The meeting is open to the public.

Mr. Arnold reminded speakers that the Board of Education welcomes and enjoys the input of the public on those matters discussed on the evening's agenda, or issues related to the school system. However, speakers should refrain from discussing any pending or potential appeal matters, as well as any personnel matters. Persons may provide written comments to the Board if they so desire.

PUBLIC COMMENT ON PROPOSED NAMING OF SOLLERS POINT
TECHNICAL HIGH SCHOOL'S TRACK

No one signed up to speak from the public.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 1230

No one signed up to speak from the public.

GENERAL PUBLIC COMMENT

Dr. Bash Pharoan expressed concern about two Board members' conduct at a prior meeting. Dr. Pharoan asked that the Board treat Muslim holidays equal to Jewish holidays.

Ms. Hadear Abdou asked the Board to be open Muslim American issues.

Ms. Cherry Abdou requested that the Board move public comments to the beginning of the meeting following the stakeholder groups. She also asked the Board to permit requests to speak by fax or email prior to the Board meeting in lieu of signing up prior to each Board meeting.

Mr. Muhammad Jameel expressed concern about the conduct of two Board members. He asked the Board to acknowledge equal rights for Muslim children.

ADJOURNMENT

At 9:33 p.m., Mr. Pallozzi moved to adjourn the open session. The motion was seconded by Dr. Hayman and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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TENTATIVE MINUTES

REPORT OF THE WORK SESSION ON THE PROPOSED FISCAL YEAR 2008 CAPITAL BUDGET RECOMMENDATIONS

Wednesday, September 20, 2006
Greenwood

The Board of Education of Baltimore County, Maryland, met in open session at 7:00 p.m. at Greenwood. Vice President Mr. Rodger C. Janssen and the following Board members were present: Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Ms. JoAnn C. Murphy, Mr. H. Edward Parker, Jr., Mr. Joseph J. Pallozzi, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, staff members, and the media were present.

Mr. Janssen thanked staff for its work in preparing the information presented at the meeting.

Mr. Hayden asked Mr. Michael Sines, Executive Director of Physical Facilities, to summarize, during his presentation, the process regarding prerequisites for State contribution to the capital budget for school construction and major renovations.

Mr. Sines reviewed with Board members the breakdown of the FY08 proposed capital budget requests. He also reviewed projects that have been forward funded by local fiscal authorities and the critical need projections.

Next Mr. Sines reviewed the requests by priority order as listed in Attachment I. He noted that previous State funding and partial funding on Deep Creek Middle School and the critical need in replacing Milford Mill Academy's fire alarm system. Mr. Sines stated that the school system has begun renovation on various middle schools using forward funding by the county. The proposed budget requests State contribution for middle schools.

Mr. Sines then reviewed with Board members specific items:

- Construction of a new elementary school at the Vincent Farms site
- Four middle schools' renovations – Deep Creek, Perry Hall, Old Court, and Cockeysville
- Milford Mill Academy – fire alarm replacement
- Greenwood Campus – generator and driveway reconstruction
- White Oak Elementary School – additional parking egress
- Stemmers Run Middle School – locker replacement

Next, Mr. Sines provided an overview of the State government budget process:

1. Project recommendations are made and sent to the Interagency Committee (IAC) for review. The State has given the school system explicit directions to identify the requests in priority order. Baltimore County Public Schools is eligible for 50% funding of the construction costs and renovation projects.

2. Staff meets with the IAC. Once it clears the IAC, the IAC makes a ruling, and sends its recommendations to the Board of Public Works.
3. The Board of Public Works holds a hearing on the IAC recommendations. The school system has the right to appeal the IAC's ruling.

Mr. Hayden inquired about the prioritizing of the boiler replacements. Mr. Sines explained that since the local fiscal authorities forward funded the middle schools, they are looking for the State contribution in order to free up the funds provided in advance. The school system does not want the critical components such as boilers to fall from the radar screen.

Mr. Hayden inquired about the State's requirement regarding percentage over capacity. Mr. Sines responded that the State would not look favorably on a school system that wants to build a new school but has capacity at an adjacent school. Mr. Sines stated he was unsure of the percentage over capacity in terms of a new school. Mr. Hayden expressed concern that planning efforts have been reactionary instead of proactive.

When Ms. Shillman asked about window replacement at Dumbarton Middle School, Mr. Sines explained that the funding was not available during the renovation project and that this request is additional.

Ms. Shillman inquired about the status of Sudbrook Magnet Middle School renovations. Mr. Sines responded that the renovation has State planning approval and available local funds. The bids for this project are due within the next month.

Ms. Shillman asked why the auditorium for the Carver Center for Arts & Technology dropped to number 61 on the priority list. Mr. Sines responded the school system is looking to begin the high school renovation program starting with the oldest schools, Carver is number two. Ms. Burnopp noted there are no funding requests for items 61 and 62; however, the State could still approve.

Ms. Harris asked about land acquisition, and Ms. Burnopp responded that the school system has placed \$6 million in this year's capital budget request for site acquisition.

Mr. Pallozzi asked why Catonsville Elementary School parking lot was not included on the list. Mr. Sines responded that he was also just made aware of the situation but generally all parking lots are in constant need of repair.

When Ms. Murphy asked about dollar figure calculations, Mr. Sines explained: 1) requirements from IAC, which are generated by the IAC each year, and 2) challenges in estimating cost of projects.

Ms. Shillman asked why the Old Court Middle School's gymnasium was listed separately from the school's renovation project. Mr. Sines stated that he would need to investigate and get the information back to the Board.

ADJOURNMENT

At 7:34 p.m., Ms. Murphy moved to adjourn the work session. The motion was seconded by Mr. Janssen and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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