

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: February 25, 2004

TO: **BOARD OF EDUCATION**

FROM: Dr. J. Hairston, Superintendent

SUBJECT: **Request for Change Order – Design and Construction Administration Services at Woodholme Elementary School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order – Design and Construction Administration Services at Woodholme Elementary School.

Appendix I – Recommendation of approval of a Change Order

Appendix I

Recommendation of Approval of a Change Order Design and Construction Administration Services at Woodholme Elementary School February 25, 2004

On June 10, 2003, the Board of Education approved a fee acceptance with Grimm and Parker Architects, Inc. for the design services for the proposed Woodholme Elementary School. As part of the permitting process, the Baltimore County Department of Permits and Development Review is requiring a traffic study to determine the vehicular impact from the proposed school on the existing road infrastructure. In order to perform this traffic study, the design consultant has requested a change order in the amount of \$6,320.00.

This change order has been reviewed by our in-house engineering staff and found reasonable. At this time, the Department of Physical Facilities requests approval of a change order in the amount of \$6,320.00 with Grimm and Parker Architects, Inc. for the addition of a traffic study for Woodholme Elementary School.

Funding for these additional services is available from Capital Budget Project #111 – Woodholme Elementary School.

APPROVED:



Donald F. Krempel, Ph.D.
Executive Director