

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 19, 2003
TO: BOARD OF EDUCATION
FROM: Joe A. Hairston, Superintendent
SUBJECT: Recommendations for Award of Contracts
ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services
RESOURCE
PERSON(S): Patrick Fannon, Controller; Rick Gay, Purchasing Manager

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

Recommendations for Award of Contracts
Board Exhibit – November 19, 2003

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract:** Equipment Contract: Housekeeping
Contract #: RHA-301-04

Term: 3 years **Extensions:** 0 **Contract Ending Date:** November 28, 2006 (tentative)

Estimated annual award Value: \$75,000

Estimated total award value: \$225,000

Bid issued: July 31, 2003

Pre-bid meeting date: August 13, 2003

Due Date: August 27, 2003

No. of vendors issued to: 10

No. of bids received: 4

No. of no-bids received: 0

Description:

A multi-year bid was issued by the Office of Purchasing to provide pricing for commercial custodial equipment. This is an indefinite-quantity contract, as this equipment will be purchased on an as-needed basis.

The equipment will be priced by a percentage off the manufacturer's catalog for the specified manufacturer and type of equipment identified. Delivery is included in the cost of the equipment being ordered.

Recommendation:

Award of contract is recommended to the following companies:

Best Supply, Inc., Baltimore, MD 21229
Fitch Company, Baltimore, MD 21230
National Supply, Inc., Beltsville, MD 20705
Sterling Chemical Co., Inc., Timonium, MD 21093

Responsible school or office: Office of Operations

Contact Person: William Wingerd

Funding Source: Operating budget of the Office of Operations, capital projects budget, and/or the budgets of various schools and offices

2. Contract: Reconditioning of Football Equipment
Contract #: JN1-728-04 (Anne Arundel County Public Schools #01-154)

Term: 1 year **Extensions:** 0 **Contract Ending Date:** 10-31-04
(tentative)

Estimated annual award value: \$60,000

Estimated total award value: \$60,000

Bid issued: April 3, 2001

Pre-bid meeting date: April 17, 2001

Due Date: May 4, 2001

No. of vendors issued to: 5

No. of bids received: 2

No. of no-bids received: 0

Description:

The Office of Purchasing requests approval to participate in bid #01-154 for the reconditioning of football equipment issued by the Board of Education of Anne Arundel County.

The basis of the award is that the vendor:

- meets the National Operating Committee on Standards for Athletic Equipment (NOCSAE) standards for equipment reconditioning;
- provides the appropriate insurance certification;
- operates as an authorized reconditioning service; and
- has an exemplary service history with public school districts.

Anne Arundel County evaluated their responses using a two-tiered process: (1) evaluation of the vendors' technical specifications; and (2) lowest favorable price of vendors meeting acceptable technical specifications.

Recommendation:

Award of contract is recommended to:

Circle Systems, Easton, PA 18042

Responsible school or office: Office of Athletics

Contact Person: Ronald Belinko

Funding Source: Operating budget of the Office of Athletics