

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 21, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order –Mechanical and Electrical Renovations at Winand Elementary School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
E. Phillip Schied, P.E., Program Manager
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a Change Order Request.

Change Order – Mechanical and Electrical Renovations at Winand Elementary School.

Appendix I – Recommendation for Approval of Change Order

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Recommendation for Approval of Change Order Mechanical and Electrical Renovations at Winand Elementary School October 21, 2003

On May 13, 2003, the Board of Education approved an award of a contract with Chilmar Corporation, Inc. for the Mechanical and Electrical Renovations at Winand Elementary School. This project consisted of the replacement of roof top exhaust fans, classroom unit ventilators, and related domestic plumbing. The scope of work required the new unit ventilators to be connected to existing piping. Once work started, it was discovered that the existing supply and return piping for the unit ventilators, located within the walls, was in extremely poor condition and must be replaced. The Department of Physical Facilities has negotiated a not-to-exceed price of \$32,500.00 with the contractor to replace the supply and return lines for twenty-five (25) unit ventilators. The final determination of whether a specific set of pipes is to be replaced will be the responsibility of the BCPS project manager with verification of completion of work by the on-site inspection personnel working for BCPS.

The Department of Physical Facilities requests the approval of a change order in the not-to-exceed amount of \$32,500.00 with Chilmar Corporation, Inc. for replacement of the supply and return lines for new unit ventilators. Funding for this change order is available in Capital Budget Project #665 – Major Maintenance.

APPROVED:



Donald F. Kremmel, Ph.D.
Executive Director