

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 9, 2003  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Fee Acceptance – Design Services and Construction Administration for Reroofing Project at Sparrows Point Middle and High Schools**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director,  
Department of Physical Facilities  
Cornell S. Brown, Administrator  
Office of Comprehensive Maintenance and Construction  
MacArthur Chavis, Project Administrator  
Office of Comprehensive Maintenance and Construction

**RECOMMENDATION**

That the Board of Education approves a negotiated fee.

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Fee Acceptance - Design Services and Construction Administration for Reroofing Project at Sparrows Point Middle and High Schools.

**Request for Fee Acceptance  
Design Services and Construction Administration for Reroofing Project  
at Sparrows Point Middle and High Schools  
September 9, 2003**

The Fiscal Year 2004 Capital Budget includes funding for replacing the roof at Sparrows Point Middle and High Schools. This project will require a consultant to prepare the necessary construction documents to replace the existing roof. On February 11, 2003, the Board approved the selection of Gale Associates, Inc. as an on-call roofing consultant. The Department of Physical Facilities has negotiated a fee of \$69,938.47 for the consultant to perform the design, prepare the construction documents, assist in the bidding phase, and provide construction administration services for this reroofing project.

At this time, the Department of Physical Facilities requests approval to issue a contract in the negotiated amount of \$69,938.47 with Gale Associates, Inc. Funding for these services is available in the Capital Budget Project #671 - Roof Replacement.

APPROVED:



Donald F. Krempe, Ph.D.  
Executive Director