

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 9, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Fee Acceptance – Design Services and Construction Administration for Reroofing Project at Berkshire Elementary School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director,
Department of Physical Facilities
Cornell S. Brown, Administrator
Office of Comprehensive Maintenance and Construction
MacArthur Chavis, Project Administrator
Office of Comprehensive Maintenance and Construction

RECOMMENDATION

That the Board of Education approves a negotiated fee.

Fee Acceptance - Design Services and Construction Administration for Reroofing Project at Berkshire Elementary School.

Appendix I

**Request for Fee Acceptance
Design Services and Construction Administration for Reroofing Project
at Berkshire Elementary School
September 9, 2003**

The Fiscal Year 2004 Capital Budget includes funding for replacing the roof at Berkshire Elementary School. This project will require a consultant to prepare the necessary construction documents to replace the existing roof. On February 11, 2003, the Board approved the selection of Gale Associates, Inc. as an on-call roofing consultant. The Department of Physical Facilities has negotiated a fee of \$41,862.03 for the consultant to perform the design, prepare the construction documents, assist in the bidding phase, and provide construction administration services for this reroofing project.

At this time, the Department of Physical Facilities requests approval to issue a contract in the negotiated amount of \$41,862.03 with Gale Associates, Inc. Funding for these services is available in the Capital Budget Project #671 - Roof Replacement.

APPROVED:



Donald F. Krempel, Ph.D.
Executive Director