

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** July 8, 2003  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Establish Construction Contingency Allocation for Driveway and Parking Lot Improvements at Hereford High School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction  
Mark J. Camponeschi, Civil Engineering Supervisor  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a contingency allocation.

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Establish Construction Contingency Allocation for Driveway and Parking Lot Improvements at Hereford High School.

**Request for Approval  
Establish Construction Contingency Allocation for Driveway and Parking Lot  
Improvements at Hereford High School  
July 8, 2003**

On December 3, 2002, the Board of Education approved a request to provide the Maryland State Highway Administration funding for enhancements to the Hereford High School driveway and parking lot. The funds approved at that time did not include provisions for a construction contingency allocation. The portion of this project funded by Baltimore County Public School was \$288,739.05. At this time, the Department of Physical Facilities requests approval to establish a 10% construction contingency allocation in the amount of \$28,873.00, to cover any unforeseen conditions and minor changes to the contract.

Funding for this contingency fund is available through the Capital Budget Project #672 – Site Improvements.

APPROVED:



Donald F. Kremmel, Ph.D.  
Executive Director