

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** June 10, 2003  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Request for Change Order – Construction Management Services at New Town High School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard Cassell, P.E., Administrator  
Office of Engineering and Construction  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a change order.

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Request for Change Order – Construction Management Services at New Town High School.

**Request for Approval of a Change Order  
Construction Management Services at New Town High School  
June 10, 2003**

On September 12, 2000, the Board of Education approved an award of contract to the Oak Construction Corporation to provide Construction Management services for the construction of New Town High School. In order to increase the level of security of this school site through the end of August 2003, our security sub-consultant has recommended adding a vehicle (with security placards and yellow flashing light) and guard to patrol the grounds from 3:00 PM until 7:00 AM daily. In order to provide this added security, our construction manager has requested an increase in their fee to cover this additional reimbursable cost. The additional fee associated with this increased security will be \$25,225.00.

This fee increase has been reviewed by our in-house engineering staff and found reasonable. At this time, the Department of Physical Facilities requests approval of a change order in the amount of \$25,225.00 with Oak Construction Corporation for additional Construction Management services at New Town High School.

Funding for this Change Order is available from Capital Budget Project # 625 – New Town High School.

APPROVED:

  
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Donald F. Kremmel, Ph.D.  
Executive Director