

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** June 10, 2003  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Request to Negotiate – Design Services for Science Room Renovation Projects at Various Schools**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director  
Department of Physical Facilities  
Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a request to negotiate.

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Request to Negotiate – Design Services for Science Room Renovation Projects at Various Schools

## Appendix I

### **Request to Negotiate Design Services for Science Room Renovation Projects at Various Schools June 10, 2003**

The Department of Physical Facilities advertised for professional services required to design the science room renovations at Loch Raven High, Perry Hall High, Pikesville High, and Randallstown High Schools. These services will include the preparation of the design for the science room renovations, development of construction documents, and assistance in the bidding phase of these projects. All procedures in the Board of Education's Policy and Rules, Section 3250 were followed to advertise, qualify, interview, and select the consultants.

In May 2003, the Qualification Committee met and reviewed the "expressions of interest" submitted by eleven (11) consultants. This information was reviewed and graded with the Qualification Committee stating that four (4) qualified firms should be considered by the Selection Committee.

On June 2, 2003, the Selection Committee met and discussed the Qualification Committee's report and reviewed the "expression of interest" submitted by the four qualified firms. Base upon this review, the Selection Committee recommends that approval be granted to begin contract negotiations with the firm of Grieves, Worrall, Wright & OHatnick, Inc. to provide design services for the science room renovations at Pikesville High and Randallstown High Schools and the firm of Rubeling & Associates, Inc. to provide design services for the science room renovations at Perry Hall High and Loch Raven High Schools.

APPROVED:



Donald F. Krempe, Ph.D.  
Executive Director