

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 13, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order – Construction Management Services at New Town High School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order – Construction Manager at New Town High School.

**Request for Approval of a Change Order
Construction Management Services at New Town High School
May 13, 2003**

On September 12, 2000, the Board of Education approved an award of contract to the Oak Construction Corporation to provide Construction Management services for the construction of New Town High School. In order to complete work on this project, the Construction Manager has requested an increase in the fee for additional reimbursable costs. These costs include the increase from one to two security guards through the remainder of the project, as well as advertising and printing costs associated with two additional bid packages (video surveillance system and final cleaning), additional dumpsters and dumping fees due to anticipated furniture and equipment deliveries.

This fee increase has been reviewed by our in-house engineering staff and found reasonable. At this time, the Department of Physical Facilities requests approval of a change order in the amount of \$111,320.00 with Oak Construction Corporation for additional Construction Management services at New Town High School.

Funding for this Change Order is available from Capital Budget Project # 625 – New Town High School.

APPROVED:


Donald F. Kremmel, Ph.D.
Executive Director