

BALTIMORECOUNTYPUBLICSCHOOLS

DATE: February 11, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: Request to Negotiate – On -Call Reroofing Design Services at Various Schools

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Cornell S. Brown, Administrator, Office of Comprehensive Maintenance and Construction
MacArthur Chavis, Project Administrator, Office of Comprehensive Maintenance and Construction

RECOMMENDATION

That the Board of Education approves a request to negotiate.

Request to Negotiate – On -Call Reroofing Design Services at Various Schools.

Appendix I

Request to Negotiate On-Call Reroofing Design Services at Various Schools February 11, 2003

To address numerous requests for investigating projects, preparing cost estimates, and developing designs for various roofing issues, the Department of Physical Facilities requires the use of consultants on an "on-call" basis. In order to obtain these services, an on-call reroofing design service contract was advertised. All procedures in the Board of Education's Policy and Rule, Section 3250 were followed to advertise, qualify, interview, and select consultants.

In December 2002, the Qualification Committee met and reviewed the "expressions of interest" submitted by seven (7) consultants. This information was reviewed and graded with the Qualification Committee stating that four (4) qualified firms should be considered by the Selection Committee.

The Selection Committee met on January 22, 2003 to discuss the Qualification Committee's report and discuss the consultants' "expressions of interest." The Selection Committee recommends that approval be given to begin contract negotiations with the following firms:

Gale and Associates, Inc.
MACTEC, Inc.
AS Architects, Inc.

APPROVED:



Donald F. Krempe, Ph.D.
Executive Director