

**BALTIMORECOUNTYPUBLICSCHOOLS**

**DATE:** February 11, 2003  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** Fee Acceptance – Design Services for Major Maintenance Renovation  
Projects at Owings Mills Elementary, Wellwood Elementary, and  
Westowne Elementary Schools

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities  
Richard Cassell, Administrator, Office of Engineering and Construction  
E. Phillip Schied, Program Manager, Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a request for fee acceptance.

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Fee Acceptance – Design Services for Major Maintenance Renovation Projects at Owings Mills Elementary, Wellwood Elementary, and Westowne Elementary Schools

## Appendix I

### **Request for Fee Acceptance Design Services for Major Maintenance Renovation Projects at Owings Mills Elementary, Wellwood Elementary, and Westowne Elementary Schools February 11, 2003**

In August 2002, personnel from the Department of Physical Facilities met with the Executive Director of the Maryland Public School Construction Program. The purpose of the meeting was to identify remaining potential State funds for the projects recently completed under our Phase I and II Major Maintenance Renovation Program. The State pledged funding for Owings Mills Elementary, Wellwood Elementary, and Westowne Elementary Schools based on estimated construction costs. The State funds received to date are based on a percentage of the actual construction costs experienced on these projects. Since the bid prices received were below the estimated construction costs, the actual State funding received was less than first anticipated.

The Department of Physical Facilities has identified a complete listing of all major items that were removed from the scope of these three original Phase I projects. These items have been grouped into a separate proposed bid package. The State has reviewed the proposed bid package and has agreed to provide their portion of the funding for the items identified.

On January 28, 2003, the Board of Education approved Siegel, Rutherford, Bradstock & Ridgeway, Inc. as one of our on-call mechanical/electrical design consultants. The Department of Physical Facilities requested a design proposal from this firm to prepare the construction documents to be issued for this work. Siegel, Rutherford, Bradstock & Ridgeway, Inc. has submitted a proposal in the amount of \$52,200.00 to perform the design work associated with the construction document preparation for these three projects. This price has been reviewed by our in-house engineering staff and found reasonable. At this time, the Department of Physical Facilities requests acceptance of a negotiated fee in the amount of \$52,200.00 with Siegel, Rutherford, Bradstock & Ridgeway, Inc. to prepare construction documents for Owings Mills Elementary, Wellwood Elementary, and Westowne Elementary Schools.

Funding for these design services is available in Capital Budget Project #665 – Major Maintenance.

APPROVED:



Donald F. Kremmel, Ph.D.  
Executive Director