



NEW CONSTRUCTION: Occupying

Naming of a Capital Project or Area of a School

In accordance with applicable Board of Education Policy 7530, requests for naming a capital project or area of a school must comply with the following standards in order to be presented to the Board of Education for approval. This rule also details the respective roles of the principal and the Executive Director of Schools.

I. Proposals for Naming of a Capital Project or Area

The principal will forward the recommended name to the appropriate Executive Director of Schools. The Executive Director of Schools is responsible for making the recommendation to the Superintendent and the Board of Education. Formal Board of Education approval must precede any local arrangements for dedication.

Any proposal for naming of a capital project or area must include the following components:

- A. Exceptional private donations related to the naming proposal in accordance with Board Policy and Superintendent's Rule 7330.
- B. Other exceptional circumstances related to the naming proposal.
- C. Information on the individual, private organization, business, community organization or foundation whose name is proposed for use on the project or area.

II. Proposals for Retaining a Name Beyond Ten (10) Years

The principal will forward a recommendation to retain a name longer than ten (10) years to the appropriate Executive Director of Schools. The Executive Director of Schools is responsible for making the recommendation to the Superintendent and the Board of Education. Formal Board of Education approval must precede any local arrangements for any re-dedication.

III. Final

Approval

Final approval for naming of capital projects or area resides with the Board of Education of Baltimore County.

Related Policies: Board of Education Policy 8362, Gifts to the Board of Education, Schools, and Offices Within the School System

 Board of Education Policy 8363, Conflict of Interest

 Board of Education Policy 7330, Capital Projects that are Funded by Private Donations

Rule
Adopted: 3/08/05

Superintendent of Schools