



## NEW CONSTRUCTION

RULE 7310

### Determination of School Construction Costs

#### 1. Preliminary Estimates

It shall be the responsibility of the Department of Physical Facilities to coordinate the establishment of preliminary cost estimates for new school construction. These estimates shall be incorporated in a Proposed School Capital Budget which shall be approved by the Board of Education prior to its submission to appropriate County and State fiscal and government officials and agencies. The preparation of such estimates shall reflect any division of costs that may be necessary between the Board of Education and the Department of Recreation and Parks. Such estimates shall also reflect any division of costs that may be necessary between Baltimore County and the State of Maryland.

#### 2. Final Estimates

Following completion by an architect of design development for a new school project, the final estimate of the cost of said project shall be mutually determined by the architect and appropriate staff members of the department of physical facilities. In the event that the final cost estimate exceeds budgeted funds, a determination shall be made by the Superintendent to:

- a. Redesign to reduce the scope of the project
- b. Establish add/deduct bid alternates
- c. Proceed with the project as designed with planned provisions for additional funding
- d. Secure additional funding

#### 3. Construction Contract

The receipt of an acceptable bid in accordance with the applicable procurement regulations for the construction of a new school project shall be the determining factor in the initial cost of the project.

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4. Final Costs

Final costs shall include all expenses incurred, including change orders, and shall be determined after the final approval by the architect, project manager, and close-out of the project.

Rule

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Superintendent of Schools