



INTERNAL BOARD POLICIES: Operation

Appeal Before the Board of Education

1. Whenever a person exercises his/her right of appeal from any decision of the Superintendent to the Board of Education of Baltimore County (Board), the following procedures will be employed:
 - a. When an appeal is made and a hearing is granted by the Board to an employee under the authority of Section 4-205 (c) or Section 6-202 of the Education Article, or in an appeal in which a personnel matter is at issue, the party appealing shall be notified of his/her option of appearing in executive or regular session.
 - b. When the appeal is made by a student who has been suspended or expelled, the provisions and procedures of Policy 5560 shall apply and will supersede items 2 and 3 below.
 - c. All other appeals or hearings before the Board shall be in public session.
2. The party shall be notified of the date, time, and place of any hearing. He/she shall be informed that he/she may appear with or without counsel. He/she shall be invited to submit in writing any particulars related to the case which he/she wishes the Board members to have an opportunity to study in advance. It is inappropriate for a member of the Board to discuss the case with the aggrieved party or his/her representative prior to the hearing.
3. The Superintendent may send to members of the Board any particulars related to the case which he/she wishes the Board members to have an opportunity to study prior to the hearing, with a copy to the aggrieved person or his/her attorney. The Superintendent shall not discuss the case with any member of the Board prior to the hearing.
4. The Superintendent shall provide a stenographic or electronic record of any hearing.
5. The Superintendent shall be represented at the hearing by designated staff members from the Office of Law.

