



INSTRUCTION: Field Trips

Field Trips and Foreign Travel Study Programs

I. Policy Statement

The Board of Education of Baltimore County (Board) recognizes that field trips and foreign travel study programs represent an integral part of the curriculum when used to enhance and support the instructional program. The Board encourages the use of carefully planned field trips and foreign travel study programs that are clearly aligned to and a logical outgrowth of the curricular goals and objectives of the Baltimore County Public Schools (BCPS).

II. Standards

- A. The provisions of this policy apply to all field trips and foreign travel study programs sponsored by BCPS.
- B. BCPS field trips and foreign travel study programs shall support the instructional program and have a direct relationship to curricular goals and objectives.
- C. No student may be denied participation in a BCPS field trip or foreign travel study program due to disability or financial circumstances.
- D. The Superintendent shall establish guidelines for approving, conducting and cancelling BCPS field trips and foreign travel study programs.
- E. Field trips and foreign travel study programs are to be conducted in accordance with Board policies, Superintendent's rules and established procedures relating to health, safety and the conduct of students, employees and chaperones.
- F. Students may not participate in a school-sponsored field trip or foreign travel study program without the permission of their parent/guardian as indicated by a completed and signed permission form.
- G. BCPS reserves the right to cancel a field trip or foreign study travel program, or recall any student and/or group of students previously approved for any field trip or foreign travel study program for any reason.

If such cancellation or recall occurs, the Board does not assume any liability, financial or otherwise, for any losses due to changes in or cancellation of the field trip or foreign study travel program.

### III. Implementation

The Board directs the Superintendent to implement this policy.

Legal References: *Annotated Code of Maryland*, Education Article §4-105, *Comprehensive Liability Insurance; Defense of Sovereign Immunity*  
*Annotated Code of Maryland*, Education Article §7-305, *Suspension and Expulsion Procedures*  
*Annotated Code of Maryland*, Education Article §7-308, *Authority of School to Search Student*  
COMAR 13A.08.01.01, *Attendance*

Related Policies: Board of Education Policy 1260, *School Volunteers*  
Board of Education Policy 3125, *School Activity Funds*  
Board of Education Policy 3150, *Board Insurance Program*  
Board of Education Policy 3160, *Review and Approval of School-Sponsored Activities*  
Board of Education Policy 3215, *Contract Execution*  
Board of Education Policy 5460, *Searches*  
Board of Education Policy 5500, *Code of Student Conduct*  
Board of Education Policy 5520, *Student Dress Code*  
Board of Education Policy 5530, *Student Use and Possession of Tobacco*  
Board of Education Policy 5540, *Alcoholic Beverages, Controlled Dangerous Substances, Intoxicants, Prescription and Nonprescription Drugs*  
Board of Education Policy 5550, *Disruptive Behavior*  
Board of Education Policy 5560, *Suspensions, Assignment to Alternative Programs or Expulsions*  
Board of Education Policy 6000, *Curriculum and Instruction*  
Board of Education Policy Sub Series 8360, *Ethics Code*  
Board of Education Policy 8410, *Reporting Fraud, Waste, Abuse or Unlawful Acts*

Related Rule: Superintendent's Rule 6801, *Exchange Programs*

Policy

Board of Education of Baltimore County

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