



NON-INSTRUCTIONAL SERVICES: FISCAL SERVICES

PAYROLL MANAGEMENT: Regular Biweekly Pay

The regular biweekly pay is determined in the following manner:

1. The annual salary is divided by 217 for ten-month employees, or by the number of week days (Monday through Friday) from July 1 through June 30 for twelvemonth employees, to obtain the daily rate of pay.
2. The daily rate of pay is multiplied by 10 to obtain the normal biweekly pay.

Policy
Adopted: 6/12/75
Revised: 10/27/77
Revised: 7/13/04

Board of Education of Baltimore County