



ADMINISTRATION: Administrative Operations

School-Based Management

School-based management is a process whereby most educational decisions are made by personnel at the school site. Its purpose is to empower school staffs by providing, within parameters, authority, flexibility, and resources to meet the educational needs of each child.

Role of the Board of Education:

The Board shall operate the school system through its policies and act upon recommended rules, regulations, and procedures of the superintendent of schools for the conduct and management of the schools.

Role of the Superintendent:

The superintendent shall be responsible for the implementation of all laws, state regulations, and local board policies.

Role of the Central Office Personnel:

Central office personnel shall support each school by providing guidelines, procedures, services, and resources pertaining to instruction, human resources, budget, facilities, transportation, food services, and technical expertise.

Role of the Principal:

Principals shall have the authority to make decisions which meet the educational needs of children within the parameters of governmental regulations and Board of Education policies. When making decisions, principals will involve parents and staff members as appropriate. The scope of these decisions shall include but not be limited to physical facilities, staffing, staff development, strategic and tactical planning, public relations, budget, schedules, reporting student progress, instruction, and extracurricular activities.

The principal shall:

- Recognize and observe Board of Education policy, administrative rules, and master agreements
- Abide by county, state, and federal laws and regulations
- Operate within budget limits
- Ensure that decisions will impact only the local school
- Involve parents, staff members, students, and the members of the community as appropriate.

Policy
Adopted: 6/17/93

Board of Education of Baltimore County