

**BALTIMORE COUNTY PUBLIC SCHOOLS
FIELD TRIPS AND FOREIGN STUDY PROGRAMS
FORMS REQUIRED**

DAY/ EXTENDED- DAY	OVERNIGHT NIGHT TRAVEL	FOREIGN TRAVEL	TITLE	FORM
✓	✓	✓	Overview and Approval Procedures Guide	B
	✓		Overnight Field Trip Proposal and Summary Sheet	C
		✓	Foreign Study Program Proposal and Summary Sheet	D
✓			Field Trip Proposal Day/Extended-Day Field Trip	E
✓			Parent/Guardian Permission Form Day/Extended-Day Field Trip	F
	✓	✓	Parent/Guardian Permission Form Overnight Field Trip/Foreign Study Program	G
✓	✓		Field Trip Planning Timeline Day/Extended-Day/Overnight	H
✓	✓	✓	Chaperone Agreement Form	I
✓	✓	✓	Field Trip Notification – Cafeteria/School Nurse	J
	✓	✓	Student Health History Form Overnight Field Trip/Foreign Study Program	K
	✓	✓	Request to Administer Medication/ Treatments Overnight Field Trip/Foreign Study Program	L
✓			Final Report – Day/Extended-Day Field Trip	M
	✓	✓	Final Report – Overnight Field Trip/ Foreign Study Program	N
		✓	Field Trip Planning Timeline Foreign Study Program	O