Bylaws of the
Baltimore County Student Councils (BCSC)

Article I  Dues

Member Schools shall maintain their status through the annual payment of dues. The cost of dues is based on a school’s enrollment. Costs vary between high schools and middle schools.

High School

<table>
<thead>
<tr>
<th>School Enrollment</th>
<th>Votes</th>
<th>Dues</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-600</td>
<td>4</td>
<td>$60</td>
</tr>
<tr>
<td>601-900</td>
<td>5</td>
<td>$70</td>
</tr>
<tr>
<td>901-1200</td>
<td>6</td>
<td>$80</td>
</tr>
<tr>
<td>1201-1500</td>
<td>7</td>
<td>$90</td>
</tr>
<tr>
<td>1501-1800</td>
<td>8</td>
<td>$100</td>
</tr>
<tr>
<td>1801-2100</td>
<td>9</td>
<td>$110</td>
</tr>
<tr>
<td>2100 and up</td>
<td>10</td>
<td>$120</td>
</tr>
</tbody>
</table>

Middle School

<table>
<thead>
<tr>
<th>School Enrollment</th>
<th>Votes</th>
<th>Dues</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-600</td>
<td>4</td>
<td>$45</td>
</tr>
<tr>
<td>601-900</td>
<td>5</td>
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<td>901-1200</td>
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<td>9</td>
<td>$70</td>
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<tr>
<td>2100 and up</td>
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<td>$75</td>
</tr>
</tbody>
</table>

Article II  Appointed Staff

Section 1  The appointed staff of BCSC shall be: Chief of Staff, Parliamentarian, Recording Secretary, Student Training Coordinator(s), Elementary School Liaison(s), Legislative Director(s), Educational Liaison(s), Middle School Liaison(s), Environmental Affairs Coordinator(s), Social Media Coordinator(s), Fall Camp Director(s), Historian(s), and at least one Regional Representative for each of the 5 regions.
Section 2

A. All appointed staff members/Committee Chairpersons shall be responsible for submitting an end-of-year report to the President. Additionally, a mid-year report shall be submitted to the President no later than December 8th, 2018.

B. Committees shall be created by the President when they deem it necessary. Any committee that is created must be approved by a 2/3 vote of the board. Chairpersons are appointed by the President. Chairpersons serve the same term as appointed staff. Chairpersons may also be removed at the discretion of the BCSC Advisor and President. In the event a Chairperson is removed from office, the President will appoint a new Chairperson to carry out the term.

C. Staff members shall attend all BCSC Executive Board meetings, General Assembly meetings and other functions. Members must notify the BCSC Advisor and President of planned absences 48 hours prior to an event. Members may be removed for multiple unexcused absences at the discretion of the BCSC Advisor and President. Members may also be removed for neglecting their duties at the discretion of the President or BCSC Advisor.

Section 3

Duties and Responsibilities

A. The Chief of Staff shall:
   1. Assist the President in the administrative work of BCSC;
   2. Ensure that tasks assigned to Executive Board members are being completed;
   3. Work one-on-one with staff members to assist with difficulties they may face in executing duties associated with their assigned position;
   4. Assume other responsibilities at the request of the President.

B. The Parliamentarian shall:
   1. Act as a resource for all questions regarding Robert’s Rules of Order Newly Revised and the BCSC Constitution and Bylaws;
   2. Ensure that all legislation is passed according to Robert’s Rules of Order Newly Revised and the BCSC Constitution/Bylaws; and
   3. Educate the Executive Board members and the General Assembly about Parliamentary Procedure.

C. The Recording Secretary shall:
   1. Take and present minutes of all official BCSC meetings;
   2. Track attendance to all official BCSC meetings;
   3. Keep an accurate record of all bills/resolutions brought up in the course of BCSC meetings;
   4. Assume other responsibilities at the request of the President.

D. The Student Training Coordinator shall:
   1. Find and teach workshops for all BCSC events;
   2. Collaborate with BCSC Advisor to “train the trainers [of workshops]” for BCSC and MASC events;
3. Evaluate the effectiveness of each workshop for future improvements; and
4. Assume other responsibilities at the request of the President.

G. The Legislative Director(s) shall:
   1. Lobby at local, state, and federal levels of government on behalf of BCSC;
   2. Inform BCSC of youth-related legislation that has been introduced in the local, state, and federal legislature;
   3. Draft legislation for the consideration of BCSC dealing with youth-related issues;
   4. Plan a lobbying trip to Annapolis for BCSC delegates;
   5. Revise the BCSC Platform every other year;
   6. Update the BCSC Platform when appropriate; and
   7. Assume other responsibilities at the request of the President.

H. The Educational Liaison(s) shall:
   1. Take and present notes of all Baltimore County Board of Education meetings;
   2. Inform BCSC of current education issues;
   3. Coordinate efforts to have BCSC representation at all Baltimore County Board of Education meetings;
   4. Serve on the Baltimore County PTA Council and represent BCSC’s student voice at their monthly meetings;
   5. Serve on countywide Board of Education committees at the request of the BCSC Advisor; and
   6. Assume other responsibilities at the request of the President.

I. The Environmental Affairs Director(s) shall:
   1. Implement a recycling program for all BCSC events;
   2. Create and execute a BCSC Spring Environmental Project;
   3. Work to ensure a sustainable environment in all BCPS schools;
   4. Support the Environmental Affairs Committee; and
   5. Assume other responsibilities at the request of the President.

J. The Historian(s) shall:
   1. Keep a pictorial account of all BCSC events;
   2. Create PowerPoint presentations at General Assembly meetings and the end-of-year Bull Roast;
   3. Upload images of all BCSC events to an accessible album; and
   4. Assume other responsibilities at the request of the President.

K. The Elementary School Liaison shall:
1. Collaborate with the BCSC Advisor to arrange all elementary-school workshop events;
2. Find and teach workshops for all elementary-school workshop events;
3. “Train the trainers” for all elementary-school workshop events;
4. Evaluate all elementary-school workshops; and
5. Assume other responsibilities at the request of the President.

L. The Regional Representative(s) shall:
   1. Serve as representatives of all Baltimore County students for their assigned schools;
   2. Assist the Vice President in running the Board of Selected Students;
   3. Assist the Vice President in keeping school SGO/SGA Presidents informed of BCSC events;
   4. Serve on countywide Board of Education committees at the request of the BCSC Advisor; and
   5. Assume other responsibilities at the request of the President.

M. The Social Media Coordinator(s) shall:
   1. Ensure content on the BCSC website and social media is current and accurate;
   2. Create and provide digital content to be posted on social media or the website; and
   3. Assume other responsibilities at the request of the President.

N. The Middle School Liaison(s) shall:
   1. Assist the Second Vice-President in their roles;
   2. Inform Baltimore County middle schools about BCSC and its activities;
   3. Assist in planning and implementing the BCSC Middle School Leadership Conference;
   4. Increase middle school representation at all BCSC and MASC events;
   5. Work with middle and high school student councils to strengthen feeder patterns in order to foster relationships among schools across the county; and
   6. Assume other responsibilities at the request of the President.