

Request for Course Taken Outside of BCPS for Credit

- Prior approval must be granted for the awarding of any credit course taken for credit outside of Baltimore County Public Schools by currently enrolled students.
- Approval will not be given for original credit for HSA-bearing courses.

Algebra I-Algebra/Data Analysis
Biology

American Government
English 10

Part I

Name of Student _____ High School _____

Name of Counselor _____

Phone _____ e-mail _____

Requested Course _____ to replace BCPS course entitled _____

Elective

Previously taken and failed

Graduation requirement

Not previously taken

From: _____

(college, university, other accredited source)

Reason for request: (may be attached)

Signature of School Counselor _____ Date _____

Signature of Curricular Department Chair _____ Date _____

Signature of Principal _____ Date _____

Note: Success in the outside program does not guarantee future placement in any special program

Part II

To be completed by the curricular office

Curricular Office: Office of _____

Approved for: BCPS course name _____ Level ____ (Standard, Honors)

BCPS Course number _____

Credit _____

Denied _____ Reason:

Approved or Denied by: _____ Date _____

Note: Signature verifies that curricular office has approved this course as matching the Maryland Curriculum, Core Learning Goals, and BCPS curriculum. It does not assure future placement in any program or course.

Part III

To be completed by the high school counselor upon receipt of final grade:

Course name _____

Approved/Accepted for _____

Final Grade _____

Course credit earned _____

Signature _____ Date _____

Copy to counselor, student, curricular office, and student file