

BALTIMORE COUNTY PUBLIC SCHOOLS
AFFIDAVIT OF INFORMAL KINSHIP CARE
IN ACCORDANCE WITH EDUCATION ARTICLE,

SECTION 4-122.1, SECTION 7-101 (b), (c), (d), (e), ANNOTATED CODE OF MARYLAND

INSTRUCTIONS: Read carefully the information provided in the attached Board of Education Policy and Superintendent's Rule 5150 before completing this *Affidavit*. The applicant is to complete Part I. Applicants shall submit this *Affidavit* to the Pupil Personnel Worker. Where possible this information should be submitted prior to September 30. Upon approval, applicant must complete verification of Baltimore County domicile as outlined in Rule 5150.

PART I:

I, _____, the undersigned, am over eighteen (18) years of age and competent to testify to the facts and matters set forth herein.

My kinship relation to the child is _____. (Applicant must be an adult related to the child by blood or marriage within the fifth degree.)

_____ (name of child), whose date of birth is _____, and whose student I.D. number _____/or Social Security number _____, is living with me because of the following serious family hardship(s) (**check all that apply and for which documentation is attached**):

- _____ A. Death of father/mother/legal guardian
- _____ B. Serious illness of father/mother/legal guardian
- _____ C. Drug addiction of father/mother/legal guardian
- _____ D. Incarceration of father/mother/legal guardian
- _____ E. Abandonment by father/mother/legal guardian
- _____ F. Assignment of father/mother/legal guardian to active military duty

This *Affidavit* shall be accompanied by supporting documentation of any and all serious family hardships indicated above, and, where possible, the telephone number and address of any authority who is legally authorized to reveal information and able to verify the assertions in this *Affidavit*, consistent with local, state, and federal privacy and confidentiality policies and statutes.

I assumed care of this child for 24 hours a day and 7 days a week on _____ (date).

Name of child's Mother _____ Father _____ Legal Guardian _____

Last known address of child's parent/legal guardian _____

The last known address provided above is for the child's (circle one) **mother** **father** **both parents** **legal guardian**

My address is _____
Street Apt. No. City State Zip Code

My telephone number is (home) _____ (work) _____ (other) _____

School child attended most recently _____ Grade placement for year of application _____

School address (include city, state, zip code) _____

Is child receiving special education services? (circle one) yes no

The Superintendent of Schools may verify the facts contained in the foregoing *Affidavit* and conduct an audit on a case-by-case basis after the child has been enrolled in the Baltimore County Public Schools. If the Superintendent of Schools discovers fraud or misrepresentation, the child shall be removed from the Baltimore County Public Schools. Any person who willfully makes a material misrepresentation in the *Affidavit of Informal Kinship* will be subject to a penalty payable to the Baltimore County Public Schools for three times the pro-rated share of tuition for the time the child fraudulently attends any of the Baltimore County Public Schools.

I solemnly affirm under the penalties of perjury that the contents of the foregoing are true to the best of my knowledge, information, and belief. Furthermore, I have received and read copies of Policy and Rule 5150.

Signature of Applicant _____ Date _____

PART II: AFFIDAVIT REVIEW/DECISION (Review/Decision for Informal Kinship Care to be completed by Pupil Personnel Worker and forwarded to Residency Liaison.)

Approved _____ Denied _____ for School Year _____ - _____ (check reason(s) for denial) _____ Lack of Appropriate Documentation
_____ Reason Inconsistent with Policy and Rule

Name of Receiving School _____

Signature of Pupil Personnel Worker _____ Date _____

Enrollment may be approved for the current school year only. An *Affidavit* must be filed annually for consideration for enrollment in subsequent years.

APPEALS: Must be made in writing, including a copy of this *Affidavit* signed by the pupil personnel worker, to the executive director, Student Support Services, Baltimore County Public Schools, 9610 Pulaski Park Drive, Suite 219, Baltimore, MD 21220, within ten school days of the date of the pupil personnel worker's decision.

BALTIMORE COUNTY PUBLIC SCHOOLS

ENROLLMENT OF CHILDREN IN INFORMAL KINSHIP CARE RELATIONSHIPS

A child whose parent/guardian resides in another school district in Maryland may be permitted to enroll in the Baltimore County Public Schools if the child is living with a relative within Baltimore County due to a serious family hardship. The child's relative must be providing informal kinship care to the child and must verify the informal kinship care relationship through a sworn affidavit. The affidavit shall be accompanied by supporting documentation of one or more serious family hardships.

Definitions:

“Informal kinship care” means a living arrangement in which a relative of a child, who is not in the care, custody, or guardianship of the local Department of Social Services, provides for the care and custody of the child due to a serious family hardship.

“Relative” means an adult related to the child by blood or marriage within the fifth degree of consanguinity.

“Serious family hardship” means one or more of the following circumstances:

- A. Death of father/mother/legal guardian
- B. Serious illness of father/mother/legal guardian
- C. Drug addiction of father/mother/legal guardian
- D. Incarceration of father/mother/legal guardian
- E. Abandonment by father/mother/legal guardian
- F. Assignment of father/mother/legal guardian to active military duty

Affidavit forms are free of charge and are available at the following locations:

Student Support Services Web site: <http://www.bcps.org/offices/ss/pupil-services-manual.html>

Baltimore County Public Schools Department of Pupil Personnel Services

7828 St. Patricia Lane, Baltimore, MD 21222

9600 Pulaski Park Drive, Suite 118, Baltimore, MD 21220

10401 Greenside Drive, Cockeysville, MD 21030

222 New Avenue, Reisterstown, MD 21136

3620 Commerce Drive, Suites 715 – 717, MD 21227

Baltimore County Department of Human Resources

Social Services Administration

Baltimore County Department of Aging

Completed affidavits and supporting documentation should be filed with the pupil personnel worker servicing the receiving school in Baltimore County.