

## **BCPS' Make-up Plan for Related Services Missed Sessions**

It is the responsibility of Baltimore County Public Schools to ensure Free Appropriate Public Education (FAPE) is made available in accordance with the amount of service outlined on a student's IEP. Time missed should be made up over the course of the IEP year and documented as a make-up session in the Service Capture/Student Log. Parents and staff will be provided with a summary of the BCPS Make-Up Plan for Related Services Missed Sessions at the initial and annual review IEP Team Meeting.

### **Missed sessions are made up when:**

There is a provider vacancy or long-term leave:

- The provider misses a session.
- The student misses a session due to school-based assessment and field trips.

### **Sessions are not made up when:**

- There is an authorized student absence due to illness that is documented.
- The student does not attend school due to parent or family-initiated activities.
- The school system is closed; Services scheduled for a child during a school closure or during the hours of a delayed opening or an early release are excused and do not require a make-up session.
- The student is participating in assemblies, system-wide, and state-wide assessments during their scheduled session.