

Go to the BCPS website:

http://www.bcps.org/offices/purchasing/misc/mbe_forms.html

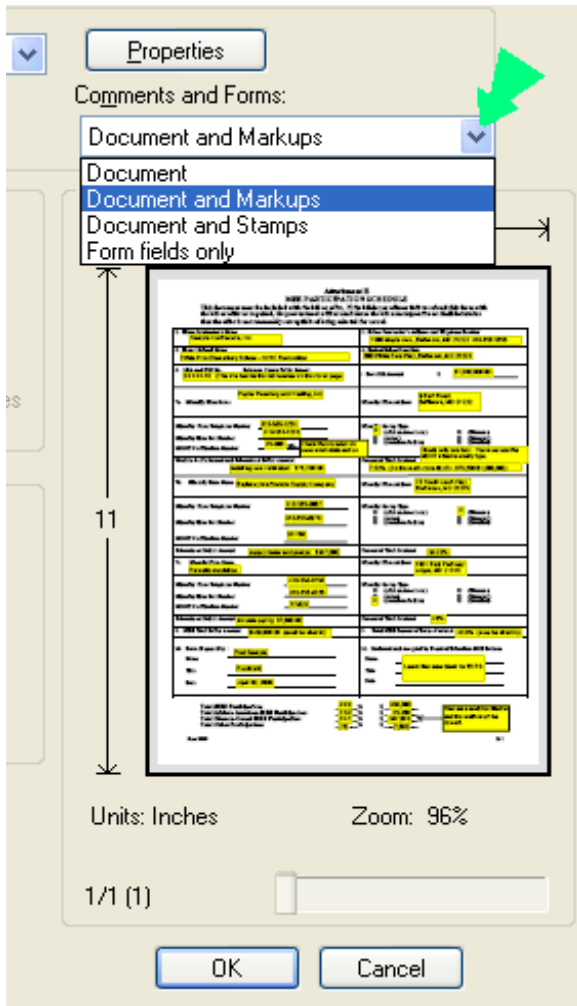
Click on the Attachment B link; then click on **File** and **Print**:

Attachment B
MBE PARTICIPATION SCHEDULE

This form must be included with the bid or offer. If the bidder or offeror fails to submit this form with the bid or offer as required, the procurement officer shall deem the bid non-responsive or shall determine the bidder is not reasonably susceptible of being selected for award.

1. Prime Contractor's Name Sample Contractors, Inc.	2. Prime Contractor's Address and Telephone Number 1000 Maple Ave., Baltimore, MD 21222 410-555-5555
3. Project/School Name White Pine Elementary School - HVAC Renovation	4. Project/School Location 600 White Pine Way, Baltimore, MD 21223
5. LEA and PSC No. Baltimore County Public Schools 03.XXX.10 (This # is beside the bid number on the cover page)	6. Base Bid Amount \$ \$1,000,000.00
7a. Minority Firm Name Poplar Plumbing and Heating, Inc.	Minority Firm Address 9 East Road Baltimore, MD 21222
Minority Firm Telephone Number 410-555-1234	Minority Group Type <input checked="" type="checkbox"/> (African American) <input type="checkbox"/> (Women) <input type="checkbox"/> (Asian) <input type="checkbox"/> (Hispanic) <input type="checkbox"/> (American Indian) <input type="checkbox"/> (Disabled) Check only one box. You must use the MDOT listed minority type.
Minority Firm Fax Number 410-555-1235	
MDOT Certification Number 45-098 (Check this number on www.mdot.state.md.us)	
Work to be Performed and Subcontract Dollar Amount installing unit ventilators \$75,200.00	Percent of Total Contract 7.52% (Do the math correctly Ex. \$75,200/\$1,000,000)
7b. Minority Firm Name Bayberry Mechanical Supply Company	Minority Firm Address 75 South Lawn Way Baltimore, MD 21275
Minority Firm Telephone Number 410-555-0987	Minority Group Type <input type="checkbox"/>

Click on the **down arrow** to show the drop-down list.



Change the selection to **Document** to remove the yellow boxes. Then you can print a clear copy.

