

COURSE REQUIREMENTS FOR SALARY LANE ADVANCEMENT

- Acceptable course credits must be related to your assignment, toward an anticipated educational assignment, or in general education. College credits must be earned from a regionally accredited institution, and presented on an official transcript. A grade of “C” or better must be earned, while maintaining a “B” average, and all credit is converted to semester hour credit. **Credits will be recorded chronologically and cannot be applied to subsequent salary lanes. Example: in the Master’s equivalency lane, any undergraduate, MSDE, or continuing professional development credits over 15 earned before the required 21 graduate credits have been earned will NOT be counted in any salary lane.**

CONFERRED MASTER’S DEGREE OR MASTER’S EQUIVALENCY	MASTER’S + 30	MASTER’S + 60	CONFERRED DOCTORATE DEGREE
<p><u>Equivalency = 36 post-baccalaureate semester-hour credits:</u> A minimum of 21 graduate semester credits + a maximum of 15 credits in any combination of approved MSDE, undergraduate, or approved Baltimore County continuing professional development credits (CPD)</p> <p>Note: Continuing professional development credits (CPD) earned for internship experiences <u>will NOT count toward obtaining the APC.</u></p>	<p>A minimum of 12 college semester credits + 18 credits in any combination of MSDE, CPD, graduate, or undergraduate semester credits</p>	<p>A minimum of 12 college semester credits + 18 credits in any combination of MSDE, CPD, graduate, or undergraduate semester credits</p>	<p>Conferred Doctorate Degree</p>

- (Nurses Only) BEBCO Credit** - Board of Education Baltimore County Credit (BEBCO) is awarded only to nurses who have satisfied their Advanced Professional Certificate credit requirements for salary advancement credit in the M+30 and M+60 salary lanes (maximum of 6 semester hours of credit from this source per lane).
- CPD Credit** - Continuing Professional Development Credit (MSDE in-service) is coursework offered through the Department of Professional Development, or by other Maryland school systems, which has been approved by MSDE.
- CEU Credit** - Continuing Education Units are offered by Associations, Agencies, Institutions, and Organizations, converted to semester hour equivalent credits, and awarded only to certain employee groups who have satisfied their Advanced Professional Certificate credit requirements (maximum of 6 semester hours from CEUs in **each** of the M+30, and M+60 lanes). Please refer to “Guidelines for Continuing Education Units” for more information.
- Summer Curriculum Workshop Credit** – A maximum of 6 credits can be awarded in the **combination** of M+30 and M+60, for participation in summer curriculum workshops, if salary is forfeited.
- Travel Credit** – A maximum of 6 credits for travel can be awarded in the **combination** of M+30 and M+60, pending prior approval of itinerary and relevant educational objective(s). The travel must cover a period of 4 consecutive weeks outside of the state of Maryland.
- Student Teacher/Intern Credit** – CPD credits can be awarded in **each** of the Master’s Equivalency, M+30, and M+60 lanes for supervising a student teacher, an intern, or an observation/ participation student. Credits will be awarded for salary advancement only in the master’s equivalency lane. **These credits CANNOT be used as part of the 36 credits needed to obtain an Advanced Professional Certificate.** Refer to “Salary Credit for Internships” and “Fact Sheet for Maryland Certification” for more information.

Certification requirements and policies are subject to change without notice.