

**MSOC LEA Member Profile
Part I: Fact Sheet**

| Basic Info., Procedures and Guidelines | | | | |
|--|--|---|--|--------------------|
| School System | MSOC Member Since: | Status of Procedures and Guidelines for Online Learning: | Actual or Planned Approval Date | MOU @ MSDE? |
| Frederick County | 2002 | Approved | n/a | No |
| Local Contact: | Buddy Phillips, Buddy.Phillips@fcps.org | | | |
| Detailed Plans on Procedures and Guidelines for Current Year: | | | | |
| Other Comments: | FCPS online learning implementation is different from anything any other MSOC member is doing because they're not doing school-by-school implementation, but instead doing it through evening school, which has much greater flexibility in terms of seat time, scheduling, teacher hiring/contracting, etc. As a result, FCPS is not going to use any MVLO courses; not going to use coordinators, etc.; thus much of it does not apply to them, thus not being aggressive to implement it. | | | |

| Online Course Needs: Strategies and Results | |
|---|---|
| Planned and Actual Strategies for Conducting Course Needs Surveys, Current Year: | 2004-2005: Done 5/04, 9/04; will be done on a yearly basis. Performed a needs assessment to determine those courses that FCPS would like to have developed locally for use as online courses. Determined that American Studies II and Environmental Science would be the courses to be worked on. |
| Strategies for Conducting Course Needs Surveys, Past Years: | 2003-2004: Will determine a local process for reviewing and approving online courses; stakeholders will complete a needs survey to identify needed courses. 2002-2003: Formal system-wide survey yielded the following course needs: Government, American Studies II, Algebra-Based Physics, Biology, Earth Systems Science Research, Environmental science, Contemporary Math, English 11, Health and Nutrition, Computers and Technology, Web Design, Accounting II, CISCO, Aplus, Latin |
| Courses Currently Needed But Not Currently Offered: | Latin 3, Physics, other high end courses; wanting to offer a full array of courses, which in process |

| Online Courses Offered in Current Year: | | | | |
|--|--|----------------------|--------------------|------------------------|
| Course Type | Course Name | Course Period | Enrollments | Course Sharing? |
| MVLO | <i>SAT Prep (co-pilot)</i> | Spring 2005 | 30 | |
| Grant-Supported | <i>Contemporary Math</i> | Spring 2005 | 6 | |
| | <i>Health</i> | " | 6-7 | |
| Other | | | | |
| Online Courses Offered in Past Years: | | | | |
| Course Type | Course Name | Course Period | Enrollments | Course Sharing? |
| MVLO | | | | |
| Grant-Supported | <i>AP Prep/Apex Course Tools</i> | Spring-Fall 2004 | 431 | |
| | <i>Contemporary Math</i> | " | 6 | |
| | <i>Contemporary Math</i> | | 3 | |
| Other | <i>Biology*</i> *have been offering Web-enhanced version since 1999 | 2002-2003 " | 7 | |

| Online Course Review, Development, and Modification: | | | |
|--|--|---|---|
| | MSDE, Student Courses | MSDE, Professional Development Courses | Local (LEA), Student Courses |
| Planned or Actual Review Efforts, Current Year | Contributed reviewer(s) for revised SAT Prep course | None | Reviewed American Studies II, Environmental Science |
| Planned or Actual Development or Modification Efforts, Current Year | Contributed content writers for revised SAT Prep course; will co-pilot course w/MCPS | Piloted "How to Teach Online" course | Developing American Studies II, Environmental Studies courses |
| Review Efforts, Past Years | Contributed reviewer(s) for new MVLO online courses | Conduct workshop to train teachers to review and evaluate online courses. | Non-MVLO approved courses: Reviewed Computer Science, English 11, and all courses for technical requirements by APEX, Intelligent Education, and Florida VHS; Contemporary Math |
| Development or Modification Efforts, Past Years | None | Lead LEA, developing & modifying "How to Teach Online" course | None reported |

| Professional Development Activities: | | |
|--|------------------|--------------------------------------|
| Planned and Actual Professional Development Activities, Current Year: | # Trained | Details, Impact |
| Mentor Training (MVLO/MSOC Mentor Course) | | |
| Mentor Training (LEA-sponsored course or other mentor training) | TBD | |
| 'How to Teach Online' Training (MVLO/MSOC How to Teach Online course) | 9 | Piloted "How to Teach Online" Course |
| 'How to Teach Online' Training (LEA-sponsored course or other training source) | TBD | Offering own course in Spring 2005 |
| Student Orientation (MSOC-developed Online Awareness module) | | |
| Student Orientation (LEA or other activity related to developing student awareness of OL opportunities) | | |
| Dissemination Activities: Conference Attendance or Presentation | | |
| Dissemination Activities: Publications or Other | | |
| Other Professional Development Activities: See narrative | | |
| Notable Professional Development Activities, Past Years: | | Details, Impact |
| Train teachers to help with course reviews as component of PD | 10-11 | 2003-04 SY |
| ETLO and other 'how to teach online' PD opportunities; | 5 | 2002-03 SY |
| MSDE-credit online class on developing materials for fully online classes; | 40 | " |
| instruction for teachers on how to use Blackboard in the classroom | 11 | " |

| Services to Non-Publics: | |
|---------------------------------------|---|
| Resources or Services Provided | Share Guidelines and procedures with non-publics. Make needs assessment survey results available. Invite Non-publics to participate in workshop to train teachers to evaluate online courses at no cost to them, but will not receive salary for participation from FCPS. Offer access to course materials if FCPS purchases rights to an established course. |
| Impact of Services Provided | |