

Contact the Office of Food and
Nutrition Services to be
directed to an area representative.

410-887-7855

MSA Snacks
Classroom Parties
Holiday Celebrations
PTA and Parent Dinners
Field Days and Field Trips

Baltimore County Public Schools
Office of Food and
Nutrition Services



Special Event
Planning

**HEALTH DEPARTMENT
requirements state that:**

All potentially hazardous foods
shall be prepared under the
supervision of a licensed food
service facility.

SUPERINTENDENT'S RULE 3310:

The cafeteria manager shall be
responsible for ensuring that the
appropriate license(s) is held by
any outside agency or group
which has been approved to hold
a function serving food. In
addition, the manager will
determine the necessity of
placing an employee at the event.
The outside agency or group
coordinating the event shall be
responsible for the cost of this
service.



Baltimore County Public Schools
Office of Food and Nutrition Services

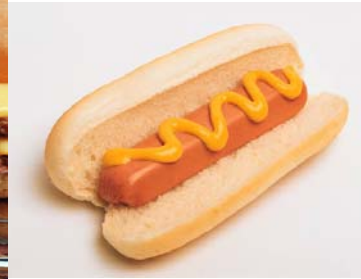
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Timonium MD 21093

410-887-7855

www.bcps.org/offices/ofns





Special Event Planning

It is customary in many schools to plan special events that include foods. The Office of Food and Nutrition Services can help.

We can offer:

- Food safety guidance.
- Ideas for healthy food choices.
- Special pricing for bulk food items.
- Student meal pricing.

CLASSROOM PARTIES AND MARYLAND SCHOOL ASSESSMENT (MSA) SNACKS

Snack foods and beverages may be purchased in bulk at a reduced rate by school administrators, teachers, or PTA members for school events. Foods may not be purchased for personal use at the reduced rate.

Bulk pricing is available upon request in your school cafeteria.

PTA AND PARENT DINNERS

Catering services are available upon request. Contact your school cafeteria or the Office of Food and Nutrition Services for information.

FIELD DAYS AND FIELD TRIPS

Option 1: On-Site Function

- A choice of picnic menus will be provided.
 - Three entrée choices will be offered. Students will choose one:
 - Hot dog
 - Hamburger
 - Cold sandwich
 - Up to four vegetables or fruits will be offered. Students may choose two.
 - Baked beans
 - Corn on the cob
 - Potato salad, cole slaw, or macaroni salad
 - Seasonal fresh fruit
 - 100% juice
 - Fixings bar
 - Milk
 - Chips or cookie
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- Foods will be prepared in the school kitchen.
 - Students will go through the cafeteria line and carry meals outside to picnic areas.
 - Student meals can be packaged to make them easier to carry.
 - Normal meal rates will apply.
 - Other items are available for an additional charge.

Option 2: Off-Site Function

- A bag meal will be provided and will contain:
 - Cold sandwich
 - Fresh fruit
 - 100 % juice
 - Milk
 - Chips or cookie
- Bag meals will be ready for pick up at the arranged time.
- Coolers will be provided to ensure food safety.
- Normal meal rates will apply.
- Other items are available for an additional charge.

