

BALTIMORE COUNTY PUBLIC SCHOOLS

Extra Duty Activity (EDA)

Name of EDA:	Vocal Music
School Level:	Elementary/Middle/High (time denoted by slashes)

Description of Activity: Under the direction of the principal, the vocal music sponsor is responsible for organizing and directing vocal music events throughout the school year. This includes: directing a music program that is an extension of the regular school vocal music program and/or an independent after-school program; recruiting, teaching, and supervising vocal students; and selecting instructional materials and other related equipment.

The vocal music sponsor must be able to communicate effectively with students, staff, and parents. A thorough knowledge of music theory and the ability to read music is required. Knowledge of music literature and its appropriateness for different instructional levels and student abilities is required. The vocal music sponsor should be able to demonstrate his/her ability to arrange and conduct music and rehearsal ensembles.

Link to the Blueprint for Progress: Vocal music sponsors support the system’s mission to provide a quality education for all students by supporting the effective, efficient, and safe use of vocal music equipment. Vocal sponsors also broaden students’ horizons through exposure to great works of music, thereby helping them to develop critical-thinking and expressive skills. Students are provided with increased enrichment opportunities through a varied and challenging musical experience. The role of the vocal music sponsor supports the *Blueprint’s* Performance Goals 1, 5, 6, and 8.

<i>Examples of Specific Duties of this EDA Sponsor</i>	<i>Estimated Hours</i>
Preparation and Planning <ul style="list-style-type: none"> • Determines qualifications and interest level of students • Obtains approval for calendar of rehearsals and meetings from administrators • Secures rehearsal locations and times 	5 – 10
Meetings <ul style="list-style-type: none"> • Meets with administration to provide information and secure necessary signatures • Communicates with parents via letters, email, phone, and in-person meetings 	10 – 20
Recruitment of Students <ul style="list-style-type: none"> • Class visits • Announcements (e.g., brochures, hand-outs, visits to other schools) • Auditions 	10 – 20

- Meetings with PTA, parent support groups, and students

Music Selection and Score Preparation/Study

20 – 50

- Review music
- Audition audio examples and reference recordings
- Score analysis
- Modify arrangements to meet student and instrument requirements
- Folder prep and set-up

Other EDA Duties

20/50/100

- Conducts regular rehearsals to prepare for performances, auditions, and assessments
 - Warms-up student voices and bodies
 - Teaches students appropriate rhythmic and melodic sight-reading procedures (middle and high school)
 - Teaches musical score knowledge
 - Teaches recorder technique (elementary)
 - Rehearses parts to performance-ready production
 - Instructs participants on aspects of public performance, stage presence, musical knowledge, intonation, production, diction, breathing, tonal resonances, phrasing, playing and singing technique, posture, and overall musical effect
- Coordinates with the Office of Music or Maryland Music Educators Association (MMEA) to complete and submit all paperwork
- Supervises the expectations for appropriate attire by ensuring that students have what is required by the officiating organization
- Collects all required entrance, participation, and audition fees
- Coordinates with school personnel to deposit funds and solicit payment to the Office of Music or MMEA
- Secures an accompanist for solo and ensemble rehearsals and performances if necessary

Estimated Annual Hours that a Teacher Might Spend to Sponsor this EDA:

30/70/150+

The EDA hours will depend upon the number, frequency, duration, and variety of ensembles offered, the number of sponsors available, and the number of students involved.

Minimum Number of Students Required: The number of students involved in this EDA varies by instructional level, the number and skills of the students interested in performing, and the types of productions or events at each school.

Annual Compensation

Vocal Music is a Level II activity.