

## BALTIMORE COUNTY PUBLIC SCHOOLS Extra Duty Activity (EDA)

<b>Name of EDA:</b>	Key Club
<b>School Level:</b>	High

**Description of Activity:** The Key Club is a coeducational service organization for high school students, organized and sponsored by a Kiwanis club. It is a self-governing organization and elects its own officers and determines its service activities. The Key Club is an international, student-led organization which provides its members with opportunities to provide service, build character, and develop leadership.

Under the direction of the principal, the Key Club is a service organization open to all high school students. Key Club provides the opportunity for students to develop initiative and leadership skills by developing, organizing, and seeing to completion service projects that serve the school and community. Students' involvement of their time and fund raising activities help and assist less fortunate people both here and abroad.

Club members may suggest an after-school activity which they then plan, organize, and see to completion. All members are required to participate in no less than 2 projects per school quarter. Students' participation qualifies for service-learning hours needed for graduation. It is the project leader's responsibility to recruit all other necessary members to ensure a successful outcome. At a future meeting, project outcomes are discussed to determine if the project will be repeated and to make any changes if necessary.

With the assistance of the Kiwanis organization, the Key Club sponsor must be well organized, possess good oral and written communication skills, and have an interest in "community service," service beyond the capability of the individual. That is, the sponsor must be able to motivate students to "give back" to the community, to those in need: the aging, the needy, homeless, disabled, etc. The sponsor must work with students to develop club goals and activities, coordinate fund raisers, and ensure adherence to the organization's motto, "caring – our way of life." Overnight/weekend travel may be required.

**Link to the Blueprint for Progress:** The Key Club Sponsor supports the school system's mission to provide a quality education for all students. The role of the Key Club sponsor supports the *Blueprint's* Performance Goal 1, Strategies f, g, and i.

<b>Examples of Specific Duties of this EDA Sponsor</b>	<b>Estimated Hours</b>
Planning and Preparation <ul style="list-style-type: none"> <li>• Coordinates Key Club after school activities (e.g., recruit new members, schedule meetings, be liaison to Key Club International)</li> <li>• Assists students in meeting service objectives</li> <li>• Serves as advisor to club officers</li> <li>• Oversees the collection and proper disbursement of funds and/or</li> </ul>	25 – 35

donated items

- Sponsors and arranges travel to a yearly 3-day National Key Club convention

Typical Class Activities, Events, and Fundraisers –

50

- Participates in the UNICEF collection in the fall
- Collects used eyeglasses for donation
- Organizes the collection for the school wide AIDS-Adopt a Family program
- Coordinates the collection of food, clothing, and money for community centers
- Organizes “Daffodil Days” for the American Cancer Society
- Performs clerical work for the St. Jude’s Hospital
- Obtains donations for Race for the Cure
- Collects non-perishable food items for the Maryland Food Bank

**Estimated Annual Hours that a Teacher Might Spend to Sponsor this EDA: 70 - 85**

**Minimum Number of Students Required: 10-15**

**Annual Compensation**

Key Club is a Level I activity.