I. PLEDGE OF ALLEGIANCE

II. SILENT MEDITATION IN REMEMBRANCE

III. AGENDA
Consideration of the agenda for January 25, 2005

IV. MINUTES
Consideration of the Open and Closed Session Minutes of December 21, 2004

V. EMPLOYEE RECOGNITION (Mr. Sasiadek)

VI. ADVISORY AND STAKEHOLDER GROUPS

VII. SUPERINTENDENT’S REPORT

VIII. REPORTS
A. Resolution Proclaiming February 7-11, 2005 as National School Counseling Week (Mr. Sasiadek)
B. Report on Food and Nutrition Program (Mr. Dent) Exhibit B
C. Report on Proposed Change to the 2005-2006 Calendar (Ms. Calder) Exhibit C

IX. NEW BUSINESS
A. Consideration of consent to the following personnel matters: (Dr. Peccia)
   1. Retirements Exhibit D
   2. Resignations Exhibit E
   3. Leaves Exhibit F
   4. Deaths Exhibit G
   5. Administrative Appointments Exhibit H
B. Consideration of consent to the following contract awards: (Mr. Gay/Mr. Sines)

1. Computer Assisted Real Time (CART)
2. Document Printing System
4. National Science Foundation Memorandum of Understanding
5. Science Instructional Material – Replica Skulls
6. Contract Modification – Dumbarton Middle School Systemic Renovations
7. Fee Acceptance – Roof Replacement Projects at Various Locations
8. Fee Acceptance – Design Services for Roof Replacement Projects at the Cockeysville Transportation/Grounds Complex

XI. ANNOUNCEMENTS
A. Public Comment

Next Board Meeting February 8, 2005
7:30 PM Greenwood
TENTATIVE MINUTES
BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, December 21, 2004

The Board of Education of Baltimore County, Maryland, met in open session at 5:36 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Sasiadek reminded Board members of upcoming functions for January and February 2005 school board association and Board of Education events.

Ms. Shillman moved that the student member be permitted to participate in collective bargain discussions. The motion was seconded by Dr. Hayman and unanimously approved by the Board.

At 5:45 p.m., Mr. Arnold moved the Board go into closed session to discuss personnel matters, to consider acquisition of real property, and consider matters relating to negotiations pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1), (a)3, and (a)9. The motion was seconded by Dr. Hayman and unanimously approved by the Board.

CLOSED SESSION MINUTES

Dr. Donald Peccia, Executive Director of Human Resources, reviewed appointments to be considered this evening with Board members.

Mr. Dan Capozzi, Manager of Staff Relations-Human Resources, reviewed the status of negotiations with each bargaining unit.

Nevett Steele, Jr., Esquire reviewed with Board members information regarding the acquisition of real property.

At 6:56 p.m., Mr. Janssen moved the Board adjourn for a brief dinner recess. The motion was seconded by Ms. Harris and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:41 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.
PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Elena Kern, a student at Jacksonville Elementary School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Board of Education Open and Closed Minutes of October 19, 2004 and Open and Closed Minutes of November 9, 2004, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

ADVISORY AND STAKEHOLDER COMMENTS

Mr. Walter Hayes, Chair of the Northeast Area Educational Advisory Council, stated he was not opposed to the proposed changes to Policy 5550 as long as the school system is focused on the effects in the classrooms. He noted the average expulsion is only 3 to 6 months.

Ms. Maggie Kennedy, Chair of the Baltimore County Education Coalition, encouraged the Board to provide the county executive with an operating budget that would effectively and efficiently run the school system. She stated student achievement must remain a top priority.

Ms. Gloria Collins, President of Baltimore Association for Clerical Employees (BACE), wished the Board a happy holiday and a safe New Year.

Ms. Marilyn Ryan, a representative of the Career & Technology Education Advisory Council, stated one goal this year is to obtain additional support for the scholarship fund to assist students in continuing their education. She invited the Board to attend the CTE Annual Business Site Visit on March 15, 2005.

Mr. Steve Buettner and Ms. Audrey Stickney, representatives of the Citizens Advisory Committee for Gifted and Talented Education, shared with the Board some highlights and accomplishments in the Gifted and Talented program at Hernwood Elementary School.

Mr. Michael Franklin, President of the PTA Council of Baltimore County, stated he trusts the Board, Superintendent, staff, and teachers will develop the appropriate solution that would be in the best interest of the students in Baltimore County.

Ms. Jasmine Shriver, Chair of the Special Education Citizens Advisory Committee, reported on the special education staffing plan community forums noting that turnout was lower than anticipated. She noted the basic theme from the community was to decrease the autism student to teacher ratio to 7.5:1. Ms. Shriver urged the Board to put forth a budget that takes into consideration the educational needs of all students in Baltimore County.
ADVISORY AND STAKEHOLDER COMMENTS (cont)

Mr. Michael Moore and Ms. Jasmine Shriver, representatives of the Minority Achievement Advisory Group, asked the Board to put forth a budget that would take into account the educational needs of all students in Baltimore County.

Ms. Cheryl Bost, President of the Teachers Association of Baltimore County, stated the need to work collaboratively to make improvements regarding the staffing of schools, current climate of some schools, and the divisive transfer practices used in the past. Ms. Bost expressed concern over the proposed changes to Policy 5550, Category III “Offenses” specifically, arson, physical attack on a staff member, sexual assault, possession or use of a fire arm, and possession or use of a real weapon. These are serious offenses and a strong message must be sent to students in BCPS. Ms. Bost stated students must be held to a high standard academically and behaviorally.

SUPERINTENDENT’S REPORT

Dr. Hairston acknowledged BCPS’s partnership activities with the Community College of Baltimore County. Some activities cited were the College Readiness Program and the Tech Prep Consortium.

Dr. Hairston also recognized Mr. Ronald Belinko, who will receive a citation from the National Federation of State High School Associations and will be inducted into the Hall of Fame.

Other activities attended by Dr. Hairston were the Leadership Baltimore County Educational Forum Day at Towson University with Dr. Grasmick and Dr. Copeland, and a visit to Hillcrest Elementary School with student-athletes from UMBC who serve as mentors at the school.

Mr. Hayden noted the Woodlawn High School Winter Concert held on December 17 was extraordinary and encouraged everyone to attend next year.

SPECIAL ORDER OF BUSINESS

Mr. Sasiadek announced that the BCPS Comprehensive Annual Financial Report (CAFR) is published annually after completion of the annual audit of the Board’s Financial Statements. The fiscal year 2004 CAFR includes the artwork of students from Catonsville Elementary, Fullerton Elementary, Rodgers Forge Elementary, and Jacksonville Elementary Schools. Mr. Sasiadek recognized and thanked the students by presenting each student with a $100 U.S. Savings Bond. The students were: Richard Weidman, Owen Ward, Lorena Smith, Kendall Strong, and Elena Kern.
RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Executive Director of Human Resources, recognized the following administrative appointments approved at the December 7, 2004 Board meeting:

- Ms. Tawa R. Confessore  Assistant Principal, Grange Elementary School
- Ms. Mary G. Depetris  Principal, Hawthorne Elementary School
- Mr. Michael G. Sines  Executive Director of Facilities, Department of Physical Facilities

REPORTS

The Board received the following reports:

A. **FY2004 Comprehensive Annual Financial Report and Single Audit Report** – Mr. Grzymski presented the fiscal year 2004 financial and single audit report, and the management letter to the Board. He noted that the auditing firm of KPMG reviewed all the reports and findings in detail with the Budget and Audit Committee members and staff. Mr. Grzymski recognized the efforts of the Department of Fiscal Services and the internal auditors for their work throughout the year.

   Although the Single Audit report contained findings, Mr. Grzymski stated that staff has already developed and/or implemented corrective action to address the findings. The staff will continue to provide updates at future Budget and Audit Committee meetings to report progress made in addressing the findings and a full report would be presented to the Board towards the end of this school year.

B. **Report on Proposed FY2006-2011 State and County Capital Budget Request** – Ms. Barbara Burnopp, Executive Director of Fiscal Services, presented for the first reading the proposed county capital budget request. Ms. Burnopp noted that the State allocated an additional $2.4 million for Windsor Mill Middle School. She stated that the county requires BCPS to submit a list of items in January 2005 for the fiscal years 2006 through 2011.

   Mr. Janssen asked the Superintendent and staff to pursue the acquisition of land for the northeast area of the county. Ms. Burnopp responded the budget request includes $3 million for site acquisition but not a specific location.

   Mr. Hayden recommended that the Board adopt a resolution encouraging legislators to increase capital construction project funding to a minimum of $250 million.

   Mr. Grzymski stated that Kenwood High School’s name needs to be corrected in the budget request.

   Mr. Kennedy inquired about the site acquisition noted in the budget request.
C. **Report on School Staffing** – Dr. Donald Peccia, Executive Director of Human Resources, provided to the Board an executive summary on the 2004-2005 school staffing. Dr. Peccia noted that the adopted staffing plan addressed performance goals and indicators as listed in the *Blueprint for Progress* and the Master Plan. Some of the highlights presented were:

- 394 teacher transfer requests were granted. Seven transfers were denied because highly qualified replacements were not available.
- 974 teachers hired by September 7, 2004. Of the 974 hired, 193 were conditional representing a reduction in conditional hires from 284 in 2003-2004
- 6.7 instruction classroom vacancies as of September 7, 2004
- Minority hiring increased to 19.6%
- 104 total teachers in Title I schools with conditional certifications
- Some middle and high schools continue to have a high percentage of conditional teachers
- Incentives for hiring of highly qualified teachers for Title I and Priority schools
- Recruitment strategies to hire and retain highly qualified teachers

Lastly, Dr. Peccia presented a partial segment of the recruitment CD to Board members.

Mr. Borunda asked what percentages of applicants in the pool were from Maryland. Dr. Alpheus Arrington, Director of Human Resources, responded approximately 60% to 70%. Of the 19.6% of minority teachers, Mr. Borunda asked how many were highly qualified. Dr. Arrington responded approximately 80%. Mr. Borunda inquired about teacher tuition cost to becoming highly qualified. Dr. Peccia stated the cost for Title I teachers is $125,000, which would be funded.

Mr. Janssen inquired about teachers not meeting the criteria in the required allotted time. Dr. Arrington stated letters have been sent to all conditional teachers informing them of the *No Child Left Behind* requirements and what requirements are needed for compliance. He noted that all core teachers in Title I and non-Title I schools must be highly qualified by the end of the 2005-2006 school year.

Dr. Hayman inquired about current vacancies. Dr. Arrington responded there are 15 vacancies throughout the school system; some in priority schools and non-priority schools as well as in core subject areas of math, science, and special education.
REPORTS (cont)

Dr. Hayman asked what constitutes a Priority I school. Dr. Arrington responded that Priority I schools are based on prior achievement results. Title I schools are designated based on MSDE requirements whether the school met Adequate Yearly Progress (AYP).

With regards to staffing Title I and priority schools, Dr. Arrington stated the staffing plan for 2004-2005 was to staff all Title I and priority schools first. Dr. Arrington noted that after June 1, 2004, all schools would be staffed based on individual school needs. Dr. Peccia stated that highly qualified candidates would primarily be assigned to priority schools. Dr. Hayman continued to express his concern over staffing Title I and priority schools.

Dr. Hayman was disturbed that minority hiring increased only 1.2% over the last five years. He also expressed dismay with the number of minority applications and the universities selected for recruitment. Dr. Hayman also noted that the number of conditional teachers at the middle and high school levels reflects on student achievement and low-performing schools.

Ms. Johnson inquired whether there is a limitation placed on the hiring of conditional teachers. Dr. Peccia responded BCPS does not hire non-highly qualified teachers for schools that already have a large number of conditional teachers. Ms. Johnson asked about the circumstances that led to the condition at Southwest Academy. Dr. Arrington responded there were 21 vacancies with 9 of the 21 hired being conditional teachers. Dr. Arrington noted the high vacancies at Southwest Academy and the systemic problems at Southwest Academy.

Dr. Arrington re-iterated that No Child Left Behind requires all core teachers in all schools to be highly qualified by the end of the 2005-2006 school year.

PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the personnel matters as presented on Exhibits E, F, G, H, I, and J. (Copies of the exhibits are attached to the formal minutes.)

CONTRACT AWARDS

The Building/Contracts Committee, represented by Mr. Kennedy, recommended approval of items 1-11 (Exhibit K). Mr. Janssen pulled items 5 and 9 for further discussion.
CONTRACT AWARDS (cont)

The Board approved items 1, 2, 3, 4, 6, 7, 8, 10, and 11.

1. Audio-Visual Equipment Repair
2. Dual Purpose Paper (Copy, Laser Printers and Duplicators)
3. Every Day Counts Calendar Math
4. Professional Development Contract with Dr. Carol Tolman
6. School Buses
7. Special Education Individual Education Plan Software Management System
8. Contract Modification – Design Services for Systemic Renovations at Arbutus Middle School
10. Request for Easement at Chapel Hill Elementary School
11. Secure Our Schools Initiative Grant

Item #5

Mr. Janssen inquired about the criteria used to select the Reading First and Assessment and Intervention Model Schools. Ms. Kathleen McMahon, Executive Director of Elementary Programs, responded those schools identified were based on past reading achievement data.

As recommended by the Building/Contracts Committee, the Board approved item 5.

5. Professional Development Workshop Contract with Linda Farrell (Reading Street)

Item #9

As recommended by the Building/Contracts Committee, the Board approved item 9. Mr. Janssen opposed the item.

9. Contract Modification – Soil Remediation at Windsor Mill Middle School

Mr. Borunda and Mr. Janssen requested additional information (clarity) on the contracts process.

FY 2006 CAPITAL SUPPLEMENT APPROPRIATION

On motion of Mr. Hayden, seconded by Mr. Arnold, the Board approved the FY06 Capital Supplement Appropriation (Exhibit L).
LEASE OF SPACE

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the Lease of Space for the Bridge Center (Exhibit M) with Merritt Properties. Mr. Borunda opposed the item.

INFORMATION

The Board received the following as information:

A. Special Education Citizens Advisory Committee Meeting Minutes of November 8, 2004

ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

• Schools will be closed for Winter Break from December 24, 2004 through December 31, 2004. Schools will reopen for students and teachers on Monday, January 3, 2005.

• On Monday, January 10, 2005, the Special Education Citizens Advisory Committee will meet at 6:30 p.m. at Greenwood.

• The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, January 11, 2005, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m. The public is welcome at all open sessions. The Board will host the Special Education Citizens Advisory Committee for dinner on January 11, 2005 from 6:00 p.m. to 7:30 p.m.

• On Wednesday, January 26, 2005, the Baltimore County Board of Education will meet for a public hearing to seek the public’s input on the operating budget for FY2006. The meeting will take place at the Ridge Ruxton School at 7:00 p.m. Sign-up for the public to comment will begin at 6:00 p.m. at Ridge Ruxton School on the day of the hearing.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 5540

No one from the public signed up to speak.
PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 5550

No one from the public signed up to speak.

Dr. Hayman requested further clarification on the proposed changes to Policy 5540 and Policy 5550 be communicated to school administrators and communities.

PUBLIC COMMENT (GENERAL)

In order to permit the maximum number of persons present to address the Board, Mr. Sasiadek announced the Board will be asking that, for future sign in sheets, persons be present to sign in. In order to avoid undue repetition, the Board will further be limiting to three the number of speakers per topic. As always, the Board invites persons who are not able to address the Board in the public meeting to send their written comments to their attention.

Ms. Kauser Hasan requested the two Muslim holidays be placed on the school calendar.

Dr. Sanaullah Kironami asked the Board to take the leadership and close schools on the two Muslim holidays.

Mr. Jameel Mohammad stated the school system needs to educate children about Islamic holidays. He requested the Board consider the two Muslim holidays on the school calendar.

Mr. Salahudin Majeed asked the Board give equality for all religions. Mr. Majeed asked the Board to consider the two Muslim holidays as significant as the other religious holidays.

Mr. Haleem asked the Board add the two Muslim holidays on the school calendar.

Mr. Akbar Ansari wishes the Board a happy holiday and a safe new year.

Ms. Ahmad requested the Board place the two Muslim holidays on the school calendar.

Dr. Bash Pharoan asked the Board to recognize the Muslim community by placing the two Muslim holidays on the school calendar.

Rev. Murray Piper, PTA President for Milford Mill Academy, expressed concern over the number of conditional teachers at this school. He stated the PTA Board at Milford Mill Academy would be notified of these numbers and suggested the Board recruit highly qualified teachers for the northwest area.

One speaker, who signed up for public comment this evening, was not available to speak when called upon.
ADJOURNMENT

At 10:15 p.m., Mr. Arnold moved to adjourn the open session. The motion was seconded by Dr. Hayman and approved by the Board.

Respectfully submitted,

___________________
Joe A. Hairston
Secretary-Treasurer

bls
DATE: January 25, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: REPORT ON FOOD AND NUTRITION PROGRAM

ORIGINATOR: Mr. Don Dent, Executive Director, Planning and Support Operations

RECOMMENDATION

* * * *

That the Board of Education is informed of the Office of Food and Nutrition Services program.

Attachment – Office of Food and Nutrition Services presentation
Attachment A – Categories of Foods of Minimal Nutritional Value
The Mission of the Office of Food and Nutrition Services is to provide nutritious, acceptable meals at the lowest cost to our students.
The office operates within the guidelines of the school system while maintaining a self-supporting status.
The Office of Food and Nutrition Services “Child Nutrition Program” consists of:

- National School Breakfast
- National School Lunch
- After School Snacks
- Summer Feeding
Meals served meet Federal Dietary Guidelines for Americans:

- No more than 30% of calories from fat
- Less than 10% from saturated fat
- 1/3 of the RDA for protein
- 1/3 of the RDA for vitamin A
- 1/3 of the RDA for vitamin C
- 1/3 of the RDA for iron
- 1/3 of the RDA for calcium
- 1/3 of the RDA for calories
# Minimum Requirements for Nutrient and Calorie Levels for Lunch

<table>
<thead>
<tr>
<th></th>
<th>Ages</th>
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<tr>
<td></td>
<td>3-6</td>
<td>7-10</td>
<td>11-1</td>
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<tr>
<td>Calories</td>
<td>558</td>
<td>667</td>
<td>783</td>
<td>846</td>
</tr>
<tr>
<td>Total Fat (g)</td>
<td>19</td>
<td>22</td>
<td>26</td>
<td>28</td>
</tr>
<tr>
<td>Saturated Fat (g)</td>
<td>6</td>
<td>7</td>
<td>9</td>
<td>9</td>
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<tr>
<td>Protein (g)</td>
<td>7.3</td>
<td>9.3</td>
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<tr>
<td>Calcium (mg)</td>
<td>267</td>
<td>267</td>
<td>400</td>
<td>400</td>
</tr>
<tr>
<td>Iron (mg)</td>
<td>3.3</td>
<td>3.5</td>
<td>4.5</td>
<td>3.3</td>
</tr>
<tr>
<td>Vitamin A (RE)</td>
<td>158</td>
<td>233</td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td>Vitamin C (mg)</td>
<td>14.6</td>
<td>15.0</td>
<td>16.7</td>
<td>19.2</td>
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</table>
Meals are offered as a balanced unit to elementary students using a daily meal pattern

Daily – 3 entrée choices:

- 2 oz. protein-based entrée (chicken, beef, turkey, fish, cheese or meat alternative)
- 1-2 servings of bread/grain/pasta
- 2 half cup serving of fruit/vegetable
- 8 oz. fluid milk: 2%, skim, 1% low fat chocolate, or whole milk
Middle and high school students are offered a wider variety of menu choices that meet dietary requirements.

Daily – 5 or more entrée choices are offered plus an additional vegetable or fruit.

Students are encouraged to choose wisely by selecting a balance of favorites with other offerings.
Entrée Choices:

- Deli/Salad Bar: low fat meats, cheeses and dressing
- Salads: Chef, grilled chicken and Caesar salads
- Low fat pizza, Mozzarella Dippers

All entrées are available daily, along with fresh fruits, vegetables, and milk.
Sample Menu Analysis

<table>
<thead>
<tr>
<th>Nutrient</th>
<th>Menu</th>
<th>% Target</th>
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<tbody>
<tr>
<td>Calories</td>
<td>639</td>
<td>96 %</td>
</tr>
<tr>
<td>Protein</td>
<td>31.42 g</td>
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<tr>
<td>Carbohydrates</td>
<td>94.27 g</td>
<td>NA</td>
</tr>
<tr>
<td>Fat</td>
<td>17.59 g</td>
<td>24.76 %</td>
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<tr>
<td>Saturated Fat</td>
<td>4.11 g</td>
<td>5.78 %</td>
</tr>
<tr>
<td>Calcium</td>
<td>400.54 mg</td>
<td>150 %</td>
</tr>
<tr>
<td>Iron</td>
<td>3.75 mg</td>
<td>114 %</td>
</tr>
<tr>
<td>Vitamin A</td>
<td>318 re</td>
<td>137 %</td>
</tr>
<tr>
<td>Vitamin C</td>
<td>63.57 mg</td>
<td>424%</td>
</tr>
</tbody>
</table>

Chicken Patty Sandwich

Broccoli with Cheese Sauce

Assorted Fresh Fruit

1% Chocolate Milk
What about the other foods sold in school cafeterias and cafeteria vending machines?
Ala Carte Foods

In school cafeterias and cafeteria vending machines, ala carte foods served:

1. Provide an additional energy source for students who choose it.
2. Provide a supplement for students who bring lunch from home.
The Maryland State Department of Education, Child Nutrition Branch, provides definition and guidance related to the sale of foods of “minimal” nutritional value.
Current policy prohibits the sale of items with “minimal” nutritional value from the beginning of the school day to the end of the last lunch period.
These foods include:

1. Sodas and other carbonated beverages
2. Chewing gum
3. Hard candy & jellies made primarily from sugar.

See attachment “A” for complete listing of foods of “minimal” nutritional value.

These items are NOT SOLD in school cafeterias or cafeteria vending machines.
MSDE has proposed revised nutritional standards to use when offering ala carte and snack foods for sale in school cafeterias and cafeteria vending machines effective the 2005-2006 school year.
New Standards

The Office of Food and Nutrition Services will implement new standards for snack and beverage sales in the cafeterias for the 2005-2006 school year.
Snacks

Individual servings as stated on the label:

- No more than 9 grams total fat
- No more than 2 grams saturated fat
- No more than 15 grams sugar
Beverages

Fruit flavored beverages made with 50% real fruit juice – not to exceed 12 oz.

④ Water
Flavored Water
– Fewer than 20 calories per servings

④ Isotonic
Not to exceed 12 oz.
The Future

A district-wide policy on nutrition is an important first step in changing misconceptions about school meals.

The Office of Food and Nutrition Services will continue to put the health and education of our students in the forefront.
Categories of Foods of Minimal Nutritional Value

(1) Soda water - As defined by 21 CFR 165.175 Food and Drug Administration Regulations, except no product shall be excluded from this definition because it contains artificial sweeteners or discrete nutrients added to the food such as vitamins, minerals, and proteins.

(2) Water ices - As defined by 21 CFR 135.160 Food and Drug Administration Regulations except that water ices which contain fruit or fruit juices are not included in this definition.

(3) Chewing gum - Flavored products from natural or synthetic gums and other ingredients which form an insoluble mass for chewing.

(4) Certain candies - Processed foods made predominantly from sweeteners or artificial sweeteners with a variety of minor ingredients which characterize the following types:

   (a) Hard candy - A product made predominantly from sugar (sucrose) and corn syrup which may be flavored and colored, is characterized by a hard, brittle texture, and includes such items as sour balls, fruit balls, candy sticks, lollipops, starlight mints, after dinner mints, sugar wafers, rock candy, cinnamon candies, breath mints, jaw breakers and cough drops.

   (b) Jellies and gums - A mixture of carbohydrates which are combined to form a stable gelatinous system of jelly-like character, and are generally flavored and colored, and include gum drops, jelly beans, jellied and fruit-flavored slices.

   (c) Marshmallow candies - An aerated confection composed of sugar, corn syrup, invert sugar, 20% water and gelatin or egg white to which flavors and colors may be added.

   (d) Fondant - A product consisting of microscopic-sized sugar crystals which are separated by a thin film of sugar and/or invert sugar in solution such as candy corn, soft mints.

   (e) Licorice - A product made predominantly from sugar and corn syrup which is flavored with an extract made from the licorice root.

   (f) Spun candy - A product that is made from sugar that has been boiled at high temperature and spun at a high speed in a special machine.
(g) Candy coated popcorn - Popcorn which is coated with a mixture made predominantly from sugar and corn syrup.

These categories of foods identified would provide less than five percent of the United States Recommended Dietary Allowance (USRDA) for each of eight specified nutrients (proteins, vitamin A, ascorbic acid, niacin, riboflavin, thiamin, calcium and iron) per 100 calories and less than five percent of the USRDA for each of the eight specified nutrients per serving. In the case of artificially sweetened flour, only the per serving measure applies. The identified categories of foods of minimal nutritional value will be updated every May 1 and November 1 provided there is a necessary change.
DATE: January 25, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: PROPOSED CORRECTION TO CALENDAR, SCHOOL YEAR 2005-2006

ORIGINATOR: Ms. Kara Calder, Chief Communications Officer

RECOMMENDATION

* * * *

That the Board reviews the Proposed Correction to the Calendar for School Year 2005-2006. Approval of the proposed corrections is scheduled for February 8, 2005.

Background Information: Board policy dictates that if a recognized holiday falls on a Sunday, the Monday following shall be the day of observance. The 2005-2006 School Calendar as approved by the Board of Education on June 8, 2004 currently reflects schools reopening after winter break on Monday, January 2, 2006. The proposed change is as follows:

- 1/3/06 (Tuesday) – Schools reopen
- 6/14-16 (Wed-Fri) – Assessment Days – schools close three hours early for High School Students, Teachers on Duty
- 6/15/06 (Thursday) Assessment Day – School close three hours early for Elementary and Middle School Students, Teachers on Duty
- 6/16/06 (Friday) – Last Day of Classes for Students, School close three hours early for students, teachers on duty

The total pupil and teachers days and hours remain unchanged from the original approved calendar.

The 2005-2006 Calendar Committee was convened on January 10, 2005 for the specific purpose of reviewing this recommendation.

Attachment I – Proposed Calendar 2005-2006
# Proposed Correction - Calendar 2005–2006

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event Description</th>
</tr>
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<tbody>
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<td>August</td>
<td>19(F)</td>
<td>Administrative &amp; Supervisory Personnel Meeting</td>
</tr>
<tr>
<td></td>
<td>22(M)</td>
<td>Teachers on Duty</td>
</tr>
<tr>
<td></td>
<td>29(M)</td>
<td>Opening Day for Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Pupil Days</strong> 3, <strong>Teacher Days</strong> 8</td>
</tr>
<tr>
<td>September</td>
<td>5(M)</td>
<td>Labor Day—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>30(F)</td>
<td>Team Planning—Elementary and Middle Schools Close 3 Hours Early</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Pupil Days</strong> 21, <strong>Teacher Days</strong> 21</td>
</tr>
<tr>
<td>October</td>
<td>4(T)</td>
<td>Rosh Hashanah—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>10(M)</td>
<td>Columbus Day*</td>
</tr>
<tr>
<td></td>
<td>13(Th)</td>
<td>Yom Kippur—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>21(F)</td>
<td>Professional Development Day/MSTA Convention—Schools Closed for Students</td>
</tr>
<tr>
<td></td>
<td>24(M)</td>
<td>Professional Development Day—Schools Closed for Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Pupil Days</strong> 21, <strong>Teacher Days</strong> 19</td>
</tr>
<tr>
<td>November</td>
<td>4(F)</td>
<td>First Marking Period Ends—Assessment Day for Elementary and Middle Schools***Schools Close 3 Hours Early for Elementary and Middle School Students</td>
</tr>
<tr>
<td></td>
<td>11(F)</td>
<td>Veterans Day*</td>
</tr>
<tr>
<td></td>
<td>14-18(M-F)</td>
<td>American Education Week</td>
</tr>
<tr>
<td></td>
<td>21(M)</td>
<td>Elementary Conference Day—Schools Closed for Elementary Students</td>
</tr>
<tr>
<td></td>
<td>24-25(Th-F)</td>
<td>Distribution of Report Cards</td>
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<td></td>
<td></td>
<td>Thanksgiving Holiday—Schools and Offices Closed</td>
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<td></td>
<td></td>
<td><strong>Pupil Days</strong> 20, <strong>Teacher Days</strong> 20</td>
</tr>
<tr>
<td>December</td>
<td>9(F)</td>
<td>Team Planning—Elementary and Middle Schools Close 3 Hours Early for Students</td>
</tr>
<tr>
<td></td>
<td>15(Th)</td>
<td>Bill of Rights Day*</td>
</tr>
<tr>
<td></td>
<td>23(F)</td>
<td>Winter Break Begins at End of School Day</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Pupil Days</strong> 17, <strong>Teacher Days</strong> 17</td>
</tr>
<tr>
<td>January</td>
<td>2(M)</td>
<td>Schools Reopen</td>
</tr>
<tr>
<td></td>
<td>3(T)</td>
<td>Dr. Martin Luther King, Jr.’s Birthday **</td>
</tr>
<tr>
<td></td>
<td>15(S)</td>
<td>Dr. Martin Luther King, Jr.’s Birthday Observed—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>16(M)</td>
<td>Second Marking Period Ends—Assessment Day for Elementary and Middle Schools***Schools Close 3 Hours Early for Elementary and Middle School Students</td>
</tr>
<tr>
<td></td>
<td>19(Th)</td>
<td>Professional Development Day—Schools Closed for All Students</td>
</tr>
<tr>
<td></td>
<td>20(F)</td>
<td>High School Semester Changes</td>
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<tr>
<td></td>
<td></td>
<td><strong>Pupil Days</strong> 20, <strong>Teacher Days</strong> 21</td>
</tr>
<tr>
<td>Month</td>
<td>Date</td>
<td>Event Description</td>
</tr>
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<td>-------</td>
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<tr>
<td></td>
<td>6M</td>
<td>Distribution of Report Cards</td>
</tr>
<tr>
<td></td>
<td>12(S)</td>
<td>Lincoln’s Birthday**</td>
</tr>
<tr>
<td></td>
<td>20(M)</td>
<td>Presidents’ Day—Schools and Offices Closed</td>
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<tr>
<td></td>
<td>22(W)</td>
<td>Washington’s Birthday*</td>
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<tr>
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<td>**</td>
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<tr>
<td></td>
<td>25(S)</td>
<td>Maryland Day**</td>
</tr>
<tr>
<td></td>
<td>31(F)</td>
<td>Third Marking Period Ends—Assessment Day for Elementary and Middle Schools***—Schools Close 3 Hours Early for Elementary and Middle School Students</td>
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<td>7(F)</td>
<td>Spring Break Begins at the End of the School Day</td>
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<td>18(T)</td>
<td>Schools Reopen</td>
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<td>25(T)</td>
<td>Distribution of Report Cards</td>
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<tr>
<td></td>
<td>15(M)</td>
<td>PreK/K Conference Day—no preK, half-day, or full-day Kindergarten sessions</td>
</tr>
<tr>
<td></td>
<td>26(F)</td>
<td>Last Day for Seniors</td>
</tr>
<tr>
<td></td>
<td>29(M)</td>
<td>Memorial Day Observed—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>30, 31(T,W)</td>
<td>Commencement Exercises</td>
</tr>
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<td></td>
<td>**</td>
</tr>
<tr>
<td>June</td>
<td>1-6 (Th-T)</td>
<td>Commencement Exercises</td>
</tr>
<tr>
<td></td>
<td>14-16(W-F)</td>
<td>Assessment Days****Schools close 3 Hours Early for High School Students; Teachers on Duty</td>
</tr>
<tr>
<td></td>
<td>14(W)</td>
<td>Flag Day*</td>
</tr>
<tr>
<td></td>
<td>14(W)</td>
<td>Assessment Day***Schools Close 3 Hours Early for Elementary and Middle School Students; Teachers on Duty</td>
</tr>
<tr>
<td></td>
<td>15(Th)</td>
<td>Last Day of Classes for Students; Schools Close 3 Hours Early for Students; Teachers on Duty</td>
</tr>
<tr>
<td></td>
<td>30(F)</td>
<td>Summer School Teachers on Duty for All Centers</td>
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<tr>
<td></td>
<td>**</td>
<td>TOTALS 187 195</td>
</tr>
</tbody>
</table>

*Schools open with appropriate exercises  
**Appropriate exercises to be scheduled on the Friday before  
***ASSESSMENT DAYS- Elementary and middle schools will be given time for parents, teachers, and students to meet and/or assess progress  
****ASSESSMENT DAYS- High schools will have the opportunity to administer traditional midterm and/or final exams or to use alternative assessment procedures.
TEAM PLANNING AND STUDENT PERFORMANCE DATA ANALYSIS—Teachers will work in a variety of team structures at local schools to analyze and use performance data to develop differentiated strategies for improving student achievement.

If inclement weather conditions force us to close schools more than seven days, it will be necessary to alter the school calendar. These additional days will be scheduled as required at the end of the school year. The calendar will be reduced up to 5 days if not needed to offset days/hours when schools are closed due to inclement weather. **Teacher duty days will not exceed 191.** One-half days may be modified for inclement weather/emergency conditions.
**Baltimore County Public Schools**
**Towson, Maryland 21204**

**January 25, 2005**

**Retirements**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School/Office</th>
<th>Years of Service</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lana Barrick</td>
<td>Secretary II</td>
<td>Timber Grove Elem.</td>
<td>27.0</td>
<td>2-01-05</td>
</tr>
<tr>
<td>Dr. Mary Ann Brosso</td>
<td>Asst. Principal</td>
<td>Towson High</td>
<td>30.2</td>
<td>3-01-05</td>
</tr>
<tr>
<td>Wilma Cook</td>
<td>Teacher</td>
<td>Middlesex Elem.</td>
<td>13.0</td>
<td>1-01-05</td>
</tr>
<tr>
<td>Carol Crawford</td>
<td>Nurse</td>
<td>Catonsville High</td>
<td>27.4</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Jeanne McGuire</td>
<td>Asst. Principal</td>
<td>Middlesex Elem.</td>
<td>30.0</td>
<td>3-01-05</td>
</tr>
<tr>
<td>Sandra Thomas</td>
<td>Asst. Principal</td>
<td>Perry Hall High</td>
<td>27.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Jean Wode</td>
<td>Supervisor</td>
<td>Timonium/Acct &amp; Test</td>
<td>11.4</td>
<td>1-01-05</td>
</tr>
</tbody>
</table>

As of 1/10/05
BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

January 25, 2005

RESIGNATIONS

SECONDARY – 3

Kenwood High School
Kimberly A. Lavigueur, 11/04/04, 10 mos.

Old Court Middle School
Yvonne O. Pointer, 01/21/05, 1.5 yrs.

Woodlawn Middle School
Angela D. Cephas, 01/07/05, 2.4 yrs.

CENTRAL OFFICES – 1

Office of Accountability, Research and Testing
Jerry Dalton, 01/20/05, 1.6 yrs.
(Director)
BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

January 25, 2005

LEAVES

CHILD REARING LEAVES

MARY E. BRENNAN – (Primary Inclusion Special Education) Formerly Shady Springs Elementary School
Effective June 1, 2005 through June 1, 2007

JESSICA FORREST HEDGES – (5th Grade) Stoneleigh Elementary School
Effective June 19, 2005 through June 19, 2007

PERSONAL ILLNESS LEAVE

CARY FENTZLOFF – (1-5 Grades, Art) Halstead Academy School
Effective January 30, 2005 through June 30, 2005
DECEASED

The Board gratefully acknowledges the service of the employee listed below:

RICHARD L. ZAREMBA  
Bus Driver  
Rosedale Bus Facility  
November 28, 2004
RECOMMENDED APPOINTMENTS

January 25, 2005

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>NORTH, JEANNE K.</td>
<td>Program Coordinator</td>
<td>Supervisor</td>
</tr>
<tr>
<td>(Effective January 26, 2005)</td>
<td>John Hopkins University</td>
<td>Professional Development</td>
</tr>
<tr>
<td></td>
<td>Center for Technology in Education</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Replacing LaWanda Burwell, resigned)</td>
<td></td>
</tr>
<tr>
<td>PARKER, SHANNON K.</td>
<td>Reading Specialist</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective January 26, 2005)</td>
<td>Deep Creek Middle School</td>
<td>Deer Park Middle Magnet School</td>
</tr>
<tr>
<td></td>
<td>(Replacing Penelope Martin, promoted to Principal, Deer Park Middle Magnet School)</td>
<td></td>
</tr>
<tr>
<td>PISH, BEVERLY G.</td>
<td>Coordinator of Testing</td>
<td>Director</td>
</tr>
<tr>
<td>(Effective January 26, 2005)</td>
<td>Office of Accountability,</td>
<td>Office of Accountability,</td>
</tr>
<tr>
<td></td>
<td>Research and Testing</td>
<td>Research and Testing</td>
</tr>
<tr>
<td></td>
<td>(Replacing Jerry Dalton, resigning)</td>
<td></td>
</tr>
<tr>
<td>PRATT, RUSSELL JR.</td>
<td>Mentor</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective January 26, 2005)</td>
<td>Edmondson Heights Elementary</td>
<td>Halethorpe Elementary School</td>
</tr>
<tr>
<td></td>
<td>(Replacing Mary DePetris, promoted to Principal, Hawthorne Elementary School)</td>
<td></td>
</tr>
</tbody>
</table>
BAVERMORE COUNTY PUBLIC SCHOOLS

DATE: January 25, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: RECOMMENDATIONS FOR AWARD OF CONTRACTS

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON (S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit
Recommendations for Award of Contracts  
Board Exhibit – January 25, 2005

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Contract:** Computer Assisted Real Time (CART)  
   **Bid #:** 2-203-03

   - **Extension term:** 1 year  
   - **Contract Ending Date:** 1/26/06 (tentative)

   - **Estimated annual award value:** $200,000
   - **Estimated total award value:** $200,000

   - **Bid issued:** November 14, 2002
   - **Pre-bid meeting date:** November 26, 2002
   - **Due Date:** December 11, 2002
   - **No. of vendors issued to:** 6
   - **No. of bids received:** 3
   - **No. of no-bids received:** 1

**Description:**

The Board of Education approved the contract for Computer Assisted Real Time (CART) services in January of 2003, and approval is requested to extend the contract for one year. CART services are provided to hearing-impaired students. The service performs text interpreting through a stenographer-type reporter (also referred to as a transliterator or text interpreter, court reporter, or captioner) who transcribes voiced information to typed text format. As the information is being transcribed and re-formatted to text, it is continually being sent to the student’s laptop. Hence the student is able to read, from his screen, what the instructor has spoken seconds before. The service may be provided by the transliterator actually being present in the classroom, or by the transliterator being off-site and communicating through a phone connection and modem.

**Recommendation:**

Extension of contract is recommended to:

   Court Reporting Concepts, Inc. Lutherville, MD

   **Responsible school or office:** Office of Special Education, Related Services

   **Contact Person:** Diane Perkins

   **Funding Source:** Operating Budget
2. **Contract:** Document Printing System  
   **Bid #:** PCR-283-05 (GSA Contract GS-25F-0062L)

**Term:** 5 year  
**Extensions:** 0  
**Contract Ending Date:** 1/26/10 (tentative)

**Estimated annual award value:** $54,543  
**Estimated total award value:** $272,715

**Bid issued:** GSA contract effective through 9/30/06
**Pre-bid meeting date:** N/A  
**Due Date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

BCPS requests approval to use the GSA Federal Supply Schedule GS-25F-0062L for the operating lease of one Xerox color photocopier, model DC 5252, including booklet maker capabilities. The lease allows 240,000 impressions per year, supplies (except paper), and maintenance. This equipment upgrade is part of the overall plan to shift BCPS reproduction from being predominately site-based to print shop-based, to centralize the creation of instructional media, and to reduce our dependency on outside printing companies.

**Recommendation:**

Award of contract is recommended to:

**Xerox Corporation**  
Towson, MD

**Responsible school or office:** Office of Copy and Print Services  
**Contact Person:** Chuck Raulie  
**Funding Source:** Operating Budget
3. **Contract:** External Program Evaluation Consultant for the Smaller Learning Communities (SLC) Implementation Grant, FY-2005 through FY 2007

   **Contract #:** RGA-147-05

   **Term:** 3 years  
   **Extension:** 0  
   **Contract ending date:** 6/30/07 (tentative)

   **Estimated annual award value:** $42,455  
   **Estimated total award value:** $127,365

   **Bid/proposal issued:** November 2004 (BFO)  
   **Pre-bid meeting date:** N/A  
   **No. vendors issued to:** 4  
   **No. bids/proposals received:** 3  
   **No. of no-bids received:** 0

**Description:**

The Baltimore County Public Schools requires a consultant for the external program evaluator of the Smaller Learning Communities (SLC) implementation grant for FY 2005 through FY 2007, as required by the USDE.

The award consultant will conduct an external program evaluation for USDE of the SLC in ten Baltimore County high schools. Intermediate and final reports will be sent to USDE by September of 2005, 2006, and 2007. Criteria will be mutually agreed upon based on the implementation grant and USDE guidelines.

BCPS has chosen ten high schools where raising student achievement is a prime need and focus and whose enrollments exceed 1000 students.

**Recommendation:**

Award of the contract is recommended to:

   Precise Research, Writing & Evaluation, Inc.   Bowie, MD

   **Responsible school or office:** Office of Smaller Learning Communities (SLC)

   **Contact person:** JoAnne Koehler

   **Funding source:** USDE SLC Grant
4. **Contract:** National Science Foundation – Memorandum of Understanding  
   **Contract #:** RGA-153-05  
   **Term:** 4 yrs  
   **Extensions:** NA  
   **Expiration Date:** 12/31/08 (tentative)  
   **Estimated annual award value:** $893,958  
   **Estimated total award value:** $3,575,832  
   **Bid/proposal issued:** NA  
   **Pre-bid meeting date:** NA  
   **No. vendors issued to:** NA  
   **No. bids/proposals received:** NA  
   **No. of no-bids received:** NA  

**Description:**  
The BCPS/UMBC/NSF partnership will facilitate the implementation, testing, refinement and dissemination of promising practices for improving STEM (Science, Technology, Engineering, and Mathematics) student achievement as well as teacher quality/retention in selected high-needs elementary, middle and high schools in Baltimore County Public Schools. Centered on creating and evaluating performance-based preservice teacher education (interns) programs and sustainable professional development programs for teachers and administrators, the project is designed to increase PreK-12 student achievement in the areas of science, technology, engineering, and mathematics by increasing intern/teacher and administrator knowledge and confidence related to these areas. On-going formative and summative assessments of student work and the differentiation of instruction based upon the assessments will serve as the driving force to continuously evaluate and refine: instruction, curricula and assessments; professional development programs; administrative leadership strategies; and directions for overall school improvement in STEM areas. Engineering will be emphasized as one of the applied contexts for creating authentic STEM understandings through inquiry and problem/issue-based approaches.

**Recommendation:**  
Award of the contract is recommended to:  

Baltimore County Public Schools/University of Maryland Baltimore County/National Science Foundation Mathematics/Science Partnership Grant  

**Responsible school or office:** Office of Science  
**Contact person:** H. B. Lantz  
**Funding source:** National Science Foundation Grant
5. **Contract:** Science Instructional Material -- Replica Skulls  
   **Bid #:** PCR-277-05

**Term:** One-time purchase  
**Extensions:** N/A  
**Contract Ending Date:** N/A

**Estimated annual award value:** $39,562  
**Estimated total award value:** $39,562

**Bid issued:** October 4, 2004  
**Pre-bid meeting date:** N/A  
**Due Date:** October 18, 2004

**No. of vendors issued to:** 6  
**No. of bids received:** 3  
**No. of no-bids received:** 3

**Description:**

The Office of Science requests approval for the purchase of 25 sets of ten replica skulls. This will enable students to compare anatomical features of living things. This particular area has been targeted on Biology High School Assessments.

**Recommendation:**

Award of contract is recommended to:

Skulls Unlimited International Oklahoma City, OK

**Responsible school or office:** Office of Science  
**Contact Person:** George Newberry  
**Funding Source:** Operating Budget
6. **Contract Modification:** Dumbarton Middle School Systemic Renovations
   **Bid #:** JMI-646-04

   **Award value:** $27,093

**Description:**

On June 8, 2004, the Board of Education of Baltimore County approved an award of contract to Phillips Way, Inc., for the Systemic Renovations at Dumbarton Middle School. This project consists of replacing ceilings, exterior doors, domestic water piping, heating system piping, and the fire alarm system; upgrading the heating and ventilation system; and installing a fire sprinkler system and new water service.

The contract modification will cover the cost of excavation and removal of rock. The rock was encountered during the excavation for the new 8” water line that will provide domestic and fire protection service for the school. Exploratory test pits had initially suggested an optimistic estimate of $14,000 for rock removal. During the course of excavating the 200’ of trench, the extent, depth, and solidity of rock continued to be greater than initially estimated. Once completed, the quantities and character of rock actually encountered and removed became known, and was observed and confirmed by KCI Technologies, Inc. an independent Geotechnical Engineer. KCI, along with Kibart Engineers, the consultant of record for the project, have reviewed the costs submitted by the contractor and deemed them to be fair and reasonable.

Funding for this project is available in the County and State Capital Budget – Project #103 – Dumbarton Middle Systemic Renovations.

**Recommendation:**

Award of contract modification is recommended to:

Phillips Way, Inc. Finksburg, MD

**Responsible school or office:** Department of Physical Facilities

**Contact Person:** Richard H. Cassell, P.E., Administrator
Paul L. Taylor, Jr., AIA, Senior Project Engineer
Office of Engineering and Construction

**Funding source:** County and State Capital Budget - Project #103 - Dumbarton Middle Systemic Renovations
7. **Contract:** Fee Acceptance – Roof Replacement Projects at Various Locations

**Estimated award value:** $39,931

**Description:**

On February 11, 2003, the Board of Education approved A S Architects, Inc., as our on-call consultant for design services associated with the roof replacement projects. The Department of Physical Facilities has negotiated a fee of $39,931 for design and construction administration to provide these services for the roof replacement projects at the Grounds Building, Dundalk Bus Facility, Greenwood Administration Building, Professional Development Center, and Kenwood Bus Facility.

Funding for these services is available in the County Capital Budget Project No. 671 – Roof Replacement.

**Recommendation:**

Award of contract is recommended to:

A S Architects, Inc. Linthicum, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** MacArthur Chavis, Project Administrator
Office of Comprehensive Maintenance and Construction

**Funding source:** County Capital Budget – Project #671 – Roof Replacement
8. **Contract:** Fee Acceptance – Design Services for Roof Replacement Projects at the Cockeysville Transportation/Grounds Complex

**Estimated award value:** $25,100

**Description:**

On February 11, 2003, the Board of Education approved Gale Associates, Inc. as our on-call consultant for design services associated with the roof replacement projects. The Department of Physical Facilities has negotiated a fee of $25,100 for the design of the roof replacement projects at the Cockeysville Transportation/Grounds Complex.

Funding for these services is available in the County Capital Budget - Project No. 671 – Roof Replacement.

**Recommendation:**

Award of contract is recommended to:

Gale Associates, Inc. Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** MacArthur Chavis, Project Administrator Office of Comprehensive Maintenance and Construction

**Funding source:** County Capital Budget – Project #671 – Roof Replacement