Meeting called to order at 6:30 pm by A. Plymouth; Pledge of Allegiance

CHAIRMAN’S REMARKS: Quorum confirmed. Agenda accepted. Review of minutes: motion passed to accept minutes. Chair introduced Commissioner Elmendorf’s replacement, Lisa Grace, AP of Oakleigh Elementary School.

DISCUSSION ITEMS:

• **Bylaws**: Bylaws were distributed to the commissioners on November 5th for review. Bylaws Committee member Commissioner Groth led a discussion of the bylaws which began at 6:36pm and ended at 8:10pm. A motion was made to set a two-year term for all officer positions with the exception of the Chair who has a four-year appointment by the County Executive. Motion passed unanimously. A motion was made to set a term limit for the Vice Chair and Secretary to one two-year term. Motion was withdrawn. Bylaws work is ongoing.

• **Ad-hoc Calendar Committee**: Chair requested that the Communications Committee, consisting of Commissioner Jenkins, Commissioner Darenberg, and Commissioner Sugar, be re-designated an Ad-hoc Calendar Committee with the task of setting future meeting dates.

• **Nominee Update**: Chair reported that he sent the Commission’s recommendations to the Governor on September 20, 2018. On October 19th, the Chair received a call from the Governor’s office that all nine nominees had been interviewed by the Governor’s office. The Governor’s office was also provided the application packets provided by the nine nominees.

• **Upcoming Meeting Dates**:

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tr>
<td>January 14, 2019</td>
<td>6:30 p.m.</td>
<td>Greenwood Building E</td>
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COMMITTEES:

• **Screening Criteria/Rubric**: A. Beytin, K. Jenkins, A. Plymouth, T. Pulley
• **Public Hearings**: A. Beytin, T. Campbell, L. Suffecool, L. Taylor
• **Interview Questions/Rubric**: R. Pfaff, B. Groth, A. Plymouth, E. Hartman
• **Bylaws**: T. Atkinson-Pulley, B. Groth, E. Hartman
• **Calendar**: K. Jenkins, M. Darenberg, J. Sugar
• **Application Review and Selection**: A. Plymouth, A. Beytin, J. Sugar

Meeting adjourned at 8:30 pm.

Respectfully submitted by Julie Sugar, Commission Secretary