

APPROVED MINUTES – 4/21/09

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, March 24, 2009

The Board of Education of Baltimore County met in closed session at 4:50 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. James E. Coleman, Ms. Frances A. S. Harris, Mr. Rodger C. Janssen, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Miss Annette Karanja. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Ms. Murphy reminded Board members of community functions and Board of Education events scheduled in March, April, and May.

Pursuant to the Annotated Code of Maryland, State Government Articles, §10-508(a)(9), and upon motion of Mr. Janssen, seconded by Ms. O'Hare, the Board commenced its closed session at 4:55 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 4:55 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. James E. Coleman, Ms. Frances A. S. Harris, Mr. Rodger C. Janssen, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Ms. Valerie A. Roddy, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: J. Robert Haines, Esq., Deputy Superintendent; Ms. Rita Fromm, Chief of Staff; Dr. Jonathan Brown, Associate Superintendent, Curriculum and Instruction; Mr. William Lawrence, Assistant Superintendent, Northwest Area; Dr. Robert Tomback, Assistant Superintendent, Northeast Area; Dr. Manuel Rodriguez, Assistant Superintendent, Southwest Area; Mr. Stephen Bender, Assistant to the Assistant Superintendent, Southeast Area; Mr. Lyle Patzkowsky, Assistant Superintendent, Central Area; Dr. Alpheus Arrington, Director, Human Resources; Mr. Daniel Capozzi, Staff Relations Manager; Margaret-Ann Howie, Esquire, General Counsel; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Mr. Capozzi updated Board members on negotiations with collective bargaining units.

Board member, Mr. Earnest E. Hines, entered the room at 4:59 p.m.

On motion of Mr. Pallozzi, seconded by Ms. Harris, the Board adjourned at 5:00 p.m.

ADMINISTRATIVE FUNCTION

At 5:00 p.m., Board members discussed the following items:

- Board's meeting schedule for 2009-2010.
- New Board member orientation.
- Board summer retreat.
- Scheduling of oral arguments.

At 6:00 p.m., the Board adjourned for a brief dinner recess.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:34 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. James E. Coleman, Ms. Frances A. S. Harris, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Miss Annette Karanja. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Mr. Thomas Bosley, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Ms. Murphy informed the audience of the sessions in which Board members had participated earlier in the afternoon.

REPORTS

The Board received the following reports:

- A. **Update on School Legislation** – Edward J. Novak, Esquire, Associate General Counsel for Legislation and Policy Matters, reviewed with the Board proposed legislation currently under consideration by the General Assembly.

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board voted to oppose HB1259/SB715 – Building Opportunities for All Students and Teachers (BOAST) in Maryland Tax Credit (favor-12).

REPORTS (cont)

- B. **Report on Minority and Small Business Enterprises (MBE/SBE)** – Ms. Barbara Burnopp, Chief Financial Officer, presented to Board members highlights of the MBE/SBE program. Ms. Burnopp noted that the Governors Office of Minority Affairs (GOMA) report on local education agencies (LEA's) showed that Baltimore County Public Schools (BCPS) had the state's second highest percent participation in minority business and the highest in FY2008, awarding over \$35 million for minority business participation. Ms. Burnopp informed Board members that effective October 2008, new regulations and guidelines were enacted by the Interagency Commission (IAC) on School Construction. With those new guidelines, BCPS must set overall goals and subgoals, by minority type, for each project. The Department of Purchasing and the Department of Physical Facilities will meet weekly to review projects and set goals and subgoals for those projects. Mr. Richard Gay, Purchasing Manager, reviewed with Board members the documentation and bidding process required under the new guidelines.

Mr. Janssen asked whether the MBE needs to be certified by an agency in order to participate. Ms. Burnopp responded that all vendors are certified by the Maryland Department of Transportation (MDOT).

Mr. Uhlfelder asked if there was a timeframe for vendors to be certified. Mr. Gay responded that staff would review the MDOT procedures and provide a response to Board members.

Mr. Janssen asked how BCPS determines requisite subgoals for each contract. Ms. Burnopp responded that the Procurement Review Group (PRG) meets each week to review past participation. As the project is reviewed, BCPS looks at how many minority vendors are available in those divisions or categories; goals are based on recommendations. Vendors must meet, at a minimum, two subgoals: African-American and women-owned.

- C. **Report on Safety/Security Issues** – Mr. Michael Sines, Executive Director of Physical Facilities, reported to Board members the roles and responsibilities of the safety, security, and customer service section of the Department of Physical Facilities.

Mr. John Anders, Maintenance Manager for Physical Facilities, reviewed the interagency relationships within the BCPS community, specifically partnerships with the Baltimore County Police Department and the Baltimore County Fire Department. This interagency partnership is designed to help ensure the maintenance of safe and orderly learning environment in all schools. Mr. Anders noted that there are a total of 225 buildings totaling 15,740,233 square feet of space, 4,000 acres of land, and 209 relocatable units within BCPS.

REPORTS (cont)

Mr. Gregory DeLong, Senior Operations Supervisor for Physical Facilities, stated that the Safety/Security/Customer Service Section collects information from numerous sources and forwards that information to the correct resource to ensure the overall operational capacity for BCPS facilities. All sources of information are processed through the Security/Customer Service Call Center located at the Pulaski Park facility. The Call Center is staffed 24 hours a day, 365 days a year.

Ms. O'Hare asked whether the closed circuit TV camera equipment is new and whether a replacement schedule exists. Mr. Sines responded that BCPS conducted an extensive evaluation of the type of equipment installed in schools following the opening of Woodholme Elementary and Windsor Mill Middle Schools, respectively. BCPS has been able to secure state-of-the-art equipment and to retrofit equipment in existing schools so that it can operate from the new platform. The maintenance cost of replacement equipment has been built into the operating budget.

Mr. Janssen asked whether BCPS stores any recordings longer than seven to ten days. Mr. Sines responded that the files are automatically purged; however, if an incident arises, then the recordings are kept for a longer period of time. Mr. Janssen asked whether the school system should maintain tapes longer. Mr. Sines responded that cameras are strategically placed in the buildings in cooperation with maintenance and engineering staff, as well as school administration. If an event that comes to the attention of a principal, BCPS has the ability to store files.

Mr. Uhlfelder asked whether there was a procedure for reprioritizing the use of cameras. Mr. Sines responded that the school system has partnered with the BCPD to secure grant money to install and place cameras in targeted areas. All cameras are installed in priority order based on events and input from the BCPD.

Ms. Murphy asked how information is shared between BCPS and its interagency partners. Mr. Sines responded that the key is the Department of Student Support Services and the safe schools program. In addition, the maintenance office routinely meets with the fire marshal and other agencies.

Mr. Hines asked whether there is coordination between the schools and its community. Mr. Dale Rauenzahn, Executive Director of Student Support Services, responded that the School Resource Officers (SRO) work out of the precinct and the precinct has control of the local areas. Any issues are directly communicated to the precinct, the SRO, and other officers in the area.

REPORTS (cont)

D. Update on Performance Goals – Dr. Jonathan Brown, Associate Superintendent of Curriculum and Instruction, reviewed with Board members:

- The Quality Management System (QMS)/ ISO initiative.
- The Articulated Instruction Module (AIM).
- The Curriculum Development Process.
- The Professional Development Process.
- The Curriculum Assessment/Evaluation Process.

Ms. O'Hare asked how the school system can ensure the quality of the curriculum. Dr. Brown responded that one of the components of the QMS ensure that the curriculum being written will be monitored and reviewed by the work design group. Dr. Brown stated that staff will ensure that all work is entered into AIM and goes through the monitoring and review process.

Ms. Murphy asked what level of cooperation exists among the subject area offices to ensure that the curriculum is interdependent and connected. Dr. Brown responded that multi-disciplinary curriculum units have been written for mathematics and science courses in the STEM program. Meetings are held to ensure that the same protocols and procedures are followed for the integration of curriculum.

Ms. O'Hare asked whether purchased material is or is not the curriculum. Dr. Brown responded that purchased material is supplemental material. The curriculum would consist of the voluntary state curriculum (VSC), core learning goals, and the curriculum designed and developed by BCPS.

INFORMATION

The Board received the following as information:

- A. Financial Report for months ending January 31, 2008 and 2009.
- B. Central Area Education Advisory Meeting Minutes of February 26, 2009.

ANNOUNCEMENTS

Ms. Murphy made the following announcements:

- On Wednesday, April 1, 2009, the Board of Education's Spring Recognition Ceremony will be held at Loch Raven High School beginning at 7:00 p.m.
- Schools and offices will be closed for Spring Break from April 6 thru 13, 2009. Schools and offices will reopen on Tuesday, April 14, 2009.
- The Southwest Area Education Advisory Council will hold its next meeting on Wednesday, April 15, 2009, at Chadwick Elementary School beginning at 7:00 p.m.
- The Northwest Area Education Advisory Council will hold its capital pre-budget hearing on Thursday, April 16, 2009, at Franklin High School beginning at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next meeting on Tuesday, April 21, 2009, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:30 p.m. The public is welcome to all open sessions.

ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 7:35 p.m.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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