

APPROVED MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, May 8, 2007

The Board of Education of Baltimore County, Maryland, met in open session at 4:30 p.m. at Greenwood. President Donald L. Arnold and the following Board members were present: Ms. Frances A. S. Harris, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Jr., and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Arnold reminded Board members of community functions and Board of Education events scheduled in May and June.

Dr. Hayman entered the room at 4:32 p.m.

Mr. Pallozzi moved that the student member be permitted to participate in closed session collective bargaining discussions. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1) and (a)(9) and upon motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board commenced its closed session at 4:33 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 4:33 p.m. at Greenwood. President Donald L. Arnold and the following Board members were present: Ms. Frances A. S. Harris, Dr. Warren C. Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Jr., and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: J. Robert Haines, Esq., Deputy Superintendent; Dr. Sonia Diaz, Chief Academic Officer; Ms. Rita Fromm, Chief of Staff; Dr. H. Scott Gehring, Assistant Superintendent, Northwest Area; Mr. William Lawrence, Assistant Superintendent, Northeast Area; Dr. Manuel Rodriguez, Assistant Superintendent, Southwest Area; Ms. Jean Satterfield, Assistant Superintendent, Southeast Area; Dr. Kim X. Whitehead, Assistant Superintendent, Central Area; Margaret-Ann Howie, Esq., Legal Counsel to the Superintendent; Dr. Donald Peccia, Assistant Superintendent of Human Resources and Governmental Relations; Dr. Alpheus Arrington, Director, Personnel Staffing; Mr. Daniel Capozzi, Staff Relations Manager; P. Tyson Bennett, Esq., Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Ms. O'Hare entered the room at 4:34 p.m.

Mr. Capozzi updated Board members on collective bargaining discussions for each bargaining unit.

Mr. Capozzi exited the room at 4:53 p.m.

CLOSED SESSION MINUTES (cont)

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening's agenda.

Mr. Hayden entered the room at 5:23 p.m.

At 6:00 p.m., Mr. Hayden moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Pallozzi and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:29 p.m. at Greenwood. President Donald L. Arnold and the following Board members were present: Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Dr. Warren C. Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Jr., and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Linda Miller, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Open and Closed Session Minutes of March 27, 2007, Mr. Arnold declared the minutes approved as presented on the website.

Mr. Arnold informed the audience of the sessions in which Board members had participated earlier in the afternoon.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Arnold announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

ADVISORY AND STAKEHOLDER COMMENTS

Mr. Richard Marion, a representative of the Advisory Committee for Alternative Programs, shared with Board members the wonderful opportunities that the alternative program at Kenwood High School has offered to students.

Ms. Maggie Kennedy, Chair of the Baltimore County Education Coalition, noted that this week is National Teacher Appreciation Week. She stated the coalition is looking forward to meeting with Dr. Diaz, who will provide an update to the stakeholder groups regarding curriculum and instruction.

Ms. Gloria Collins, President of the Baltimore County Instructional Assistants & Clerical Employees, (BACE), urged the Board to adopt the health care provisions in the upcoming negotiations.

Mr. Stephen Crum, Chair of the Career & Technology Education Advisory Council, reviewed with Board members those students who received awards at the Career and Technology Education's Annual dinner on May 2, 2007.

Dr. Ella White-Campbell, Chair of the Minority Achievement Advisory Group, reported on the group's last meeting in which Mr. Dale Rauenzahn, Executive Director of Student Support Services, discussed the new SAIM school to be opened in August 2007.

Ms. Susan Katz, President of the PTA Council of Baltimore County, announced the PTA Partnering for Prevention workshop for PTA members and staff on Wednesday, May 9, at 6:30 p.m. at Red Brick Station in White Marsh. Ms. Katz also announced that the PTA Council Awards ceremony would be held on Friday, May 11, at 7:30 p.m. in the ESS building.

Ms. Cheryl Bost, President of the Teachers Association of Baltimore County, stated that TABCO hopes the Board will bring to closure the health and salary negotiation discussions. Ms. Bost also announced that this week is National Teacher Appreciation Week.

SUPERINTENDENT'S REPORT

Dr. Hairston presented a slideshow entitled "*Did You Know...*" that was shown during the National School Boards Association's annual conference last month.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia recognized the administrative appointments made at the April 24, 2007 Board meeting:

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> |
|---|---|--|
| <u>ANNE F. GORMAN</u> (Effective July 1, 2007) | Teacher/Classroom Pot Spring Elementary School | Assistant Principal Glyndon Elementary School |

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS (cont)

| | | |
|---|---|--|
| <u>LINDA C. MILLER</u> (Effective April 25, 2007) | Assistant Principal Hillcrest Elementary School | Principal Catonsville Elementary School |
| <u>MURRAY G. PARKER, III</u> (Effective July 1, 2007) | Assistant Principal Eastern Technical High School | Principal Parkville Middle School |
| <u>SANDRA G. REID</u> (Effective July 1, 2007) | Assistant Principal Franklin Middle School | Principal Pine Grove Middle School |
| <u>JOHN G. STEVENS</u> (Effective July 1, 2007) | Teacher/Social Studies Franklin Middle School | Assistant Principal Deer Park Middle Magnet School |
| <u>BRYAN J. THANNER</u> (Effective July 1, 2007) | Teacher/Social Studies Western School of Technology | Assistant Principal Franklin Middle School |
| <u>RONESHA M. THOMPSON</u> (Effective July 1, 2007) | Teacher/Classroom Halethorpe Elementary School | Assistant Principal Woodholme Elementary School |
| <u>IRENE M. ZOPPI RODRIGUEZ</u> (Effective May 9, 2007) | Professor, Military US Army Command General College Adjunct Professor Strayer University and College of Notre Dame | Coordinator Office of World Languages |

RECOGNITION OF ADVISORY COUNCIL APPOINTMENTS

Dr. Donald Peccia recognized the Education Advisory Council appointments made at the April 24, 2007 Board meeting:

- Ms. Alethia Wongus New Member – Northwest Area
- Ms. Veronica Magwood New Member – Southwest Area

OLD BUSINESS

Naming of New Stadium at Franklin High School

Mr. Pallozzi moved that the Board approve the naming of the Franklin High School stadium project to *Dr. Clarence E. McWilliams Stadium* (Exhibit B). The motion was seconded by Ms. Harris and approved by the Board.

OLD BUSINESS (cont)

Proposed Changes to Policy 3260

On a motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the proposed changes to Policy 3260 – NON-INSTRUCTIONAL SERVICES: On-Call Consultant, as presented in Exhibit C.

Proposed Changes to Policy 7230

On a motion of Mr. Pallozzi, seconded by Ms. Harris, the Board approved the proposed deletion of Policy 7230 – NEW CONSTRUCTION: Flexibility of School Construction, as presented in Exhibit D.

Proposed Changes to Policy 7250

On a motion of Mr. Pallozzi, seconded by Mr. Hayden, the Board approved the proposed changes to Policy 7250 – NEW CONSTRUCTION: School Building Design, as presented in Exhibit E.

Proposed Changes to Policy 8120

Ms. Harris recommended amending the proposed policy change by removing “such things as” in item 2.

On a motion of Mr. Janssen, seconded by Mr. Parker, the Board approved the amended proposed changes to Policy 8120 – INTERNAL BOARD PROCEDURES: Purpose and Role of the Board.

Proposed Changes to Policy 8150

On a motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the proposed deletion of Policy 8150 – INTERNAL BOARD PROCEDURES: Functional Responsibilities, as presented in Exhibit G.

REPORTS

The Board received the following reports:

- A. **Report on Proposed Changes to Policy 3150 – FISCAL SERVICES: Board Insurance** – Mr. Don Dent, Executive Director of Planning and Support Operations, stated that the changes reflect transferring the insurance information to a Superintendent’s Rule. The Superintendent’s Rule will be adjusted to reflect additional insurance coverage. This is the first reading of this policy.

REPORTS (cont)

- B. **Report on Proposed Changes to Policy 3220 – NON-INSTRUCTIONAL SERVICES: Inventories** – Ms. Barbara Burnopp, Chief Financial Officer, stated that the proposed language change has been removed from the policy and placed in the rule to align with current procedures and to encourage best practices. This is the first reading of this policy.
- Mr. Hayden asked if other LEA policies have been reviewed. Ms. Burnopp responded that in some of the smaller LEAs' policies are more detailed. Mr. Hayden suggested giving some attention to the policies given the upcoming legislative audit. Ms. Burnopp stated that this policy would be consistent with policies that the legislative auditors have reviewed at other LEAs.
- C. **Report on Proposed Changes to Policy 5140 – STUDENTS: Enrollment and Attendance** – Mr. Dale Rauenzahn, Executive Director of Student Support Services, stated that the proposed changes will enhance the ability of the school system to address fraudulent enrollment by resident students as well as place greater responsibility and accountability for acceptable attendance, promptness, behavior, and academic performance on parents and students receiving special transfers. This is the first reading of this policy.
- D. **Report on Proposed 2008-2009 School Calendar** – Ms. Kara Calder, Chief Communications Officer, stated the school calendar objective is for advancing student achievement and aligning activities to support teaching and learning. This is the first reading of the proposed calendar.
- E. **Report on Proposed Special Education Staffing Plan for 2007-2008** – Ms. Judy Glass, Director of Special Education, and Ms. Marcella Franczkowski, Coordinator of Placement, Birth-to-Five, provided an overview of the proposed plan. Ms. Glass noted the approved staffing plan is due to the Maryland State Department of Education on or before July 1, 2007. The review process included two – three community input sessions and a public comment session. Ms. Franczkowski reviewed the following program and staffing recommendations that were made to the plan:
- Expand inclusive opportunities for three year old population
 - Expand early intervention services
 - Increase number of home school behavior and learning support services at the middle and high school level
 - Increase number of communication and learning support services for students with autism
 - Request additional staffing for Infants and Toddlers services
 - Request conversion of 10-month Infants and Toddlers and Child Find positions to 12-month positions
 - Request increase in salary for personal assistants.

This is the first reading of the special education staffing plan for 2007-2008.

REPORTS (cont)

Mr. Hayden asked whether additional resources are anticipated as the school system identifies the large number of autistic students. Ms. Glass responded that the number of autistic students is growing in Baltimore County where other disabilities are showing a decline. She stated that with early intervention students have a better chance. Mr. Hayden asked if the curriculum audit findings were considered during the development of this plan. Ms. Glass responded that the plan was developed prior to the audit.

Dr. Hayman asked whether recommendations from the special education audit had been incorporated into the staffing plan, with Ms. Glass responding affirmatively. Dr. Hayman asked how the plan is evaluated. Ms. Glass responded that the plan is evaluated throughout the year through staff development, community input, feedback from parents and staff, and tying that information into the budget process and making the appropriate changes.

Mr. Janssen asked if the school system continuously identifies students throughout the year and, if so, how staff adjustments are made. According to Ms. Glass, principals may request additional staff from their area assistant superintendents. Mr. Janssen inquired about the 9% increase in the budget. Ms. Glass stated that the nine percent increase is unrelated to the special education population and noted that the program decreased by 95 students last year.

- F. **Report on the Educational Facilities Master Plan and the Comprehensive Maintenance Plan** – Mr. Michael Sines, Executive Director of Physical Facilities, and Mr. Pradeep Dixit, Sr., Operations Supervisor, provided a brief snapshot of the core components of the two plans. The Educational Facilities Master Plan includes the following: goals; standards; guidelines and policies; community analysis; inventory and evaluation; enrollment data; and facility needs analysis. The Comprehensive Maintenance Plan includes the following: the organizational structure of the Department of Physical Facilities; a description of scheduled, unscheduled, and deferred maintenance work; energy conservation components; and grounds activities completed during 2006-2007. The Comprehensive Maintenance Plan also includes a report on the computerized maintenance management system; capital improvement programs; the Aging School Program; safety and security projects; and the environmental and preventive maintenance programs.

Ms. Harris asked if any of the curriculum management audit recommendations were in these plans, and Mr. Sines responded in the negative.

Ms. O'Hare requested a total cost estimate for addressing "maintenance issues" identified by the PDK report. Mr. Sines asked the Board to allow the Department of Physical Facilities to respond in a more cohesive way in the future.

Board members Hayden and Shillman discussed the need to address the maintenance issues from the curriculum audit as quickly as possible.

REPORTS (cont)

Board members Johnson, O'Hare, and Shillman discussed the possibility of a bond issue becoming an option for the school system. Mr. Arnold commented that the county government would need to make the recommendation and place it on the referendum for a public vote.

PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the personnel matters as presented on Exhibits N, O, P, Q, R, S, T, U, and V (Copies of the exhibits are attached to the formal minutes.). Dr. Hayman abstained from voting.

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Ms. Shillman, recommended approval of items 1-19 (Exhibit W). Ms. Shillman separated items 1, 2, and 9 for further discussion.

The Board approved item 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 14, 15, 16, 17, 18, and 19.

3. 3-327-03 Contract Modification: Plumbing Services
4. JNI-786-07 Contract Modification: Science Materials
5. MBU-515-07 Automatic Offset Perfector
6. JNI-783-07 Curriculum Training Systems
7. JNI-788-07 Engineering and Technology Curricula Program
8. JNI-777-07 Financing – School Buses and Trucks
10. JMI-601-07 Software: Library Management System
11. MBU-593-06 Contract Modification: Design Services for Systemic Renovation – Sparrows Point Middle School
12. MWE-843-07 Construction Package Site Work (2A) – Vincent Farm Elementary School
13. MBU-533-07 Renovations – Deep Creek Middle School
14. JNI-775-07 Window, Blind, and Door Replacement – Prettyboy Elementary School
15. JMI-624-07 Window, Blind, and Door Replacement – Reisterstown Elementary School
16. PCR-261-07 Systemic and Programmatic Renovation – Sudbrook Magnet Middle School
17. MBU-551-07 Construction Contract – Upgrades to Kitchen Equipment at Various Schools
18. MWE-871-07 Utility Service – Woodlawn Middle School

BUILDING AND CONTRACT AWARDS (cont)

19. MWE-870-07 Request for Easement – Utility Easement Vincent Farm Elementary School Site

Item 1 and 2

Ms. Shillman expressed concern over the large modification amount. Mr. Gay stated that if the funds would become available through outsourcing the school system can react responsively.

On a motion of Ms. Murphy, seconded by Ms. O’Hare, the Board approved item 1.

1. JMI 623-05 Contract Modification: Heating, Ventilation, Air Conditioning, and Refrigeration System Installation, Preventive Maintenance, Repair, and Service
2. MBU-518-07 Contract Modification: Inspection, Maintenance and Repair of Bleachers

Item 9

Ms. Shillman asked if graphing technology was available in mathematic classrooms. Ms. Patricia Baltzley, Director of Mathematics, responded that this contract will allow teachers the opportunity to learn the ins-and-outs of graphing technology. Ms. Baltzley also stated that teachers can earn graduate credits through this program.

On a motion of Mr. Pallozzi, seconded by Mr. Parker, the Board approved item 9.

9. JNI-787-07 Graphing Technology Workshop

RESOLUTION FOR CARVER CENTER FOR THE ARTS & TECHNOLOGY

Mr. Hayden recommended that the resolution be amended to read “direct that the school shall be known hereafter by its formal and official name...”

Ms. Harris asked about the fiscal impact. Ms. Barbara Burnopp, Chief Financial Officer, responded that the cost would be spread among a various offices.

On motion of Dr. Hayman, seconded by Mr. Parker, the Board adopted a resolution recognizing and acknowledging Carver Center for Arts & Technology by its formal and official name: *George Washington Carver Center for Arts & Technology*.

FY 2007 BUDGET APPROPRIATION SUPPLEMENT

On motion of Mr. Hayden, seconded by Mr. Pallozzi, the Board approved the FY 2007 Budget Appropriation Supplement in the amount of \$5,321,549 (Exhibit Y). These funds are available from payment of claims related to the Retiree Drug Subsidy provisions of Medicare Part D and will be transferred to the county trust funds for post-employment medical benefit costs.

2007-2008 SCHOOL CALENDAR

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the revisions to the 2007-2008 school calendar (Exhibit Z). The calendar was revised to accommodate Maryland's Primary Election Day, which changed from March 4, 2008 to February 12, 2008.

INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 3260 – NON-INSTRUCTIONAL SERVICES: On-Call Consultant
- B. Revised Superintendent's Rule 7250 – NEW CONSTRUCTION: School Building Design
- C. Northwest Area Education Advisory Council Meeting Minutes of April 17, 2007
- D. MSDE Biannual Financial Status Report for Period Ending March 31, 2007
- E. Financial Report – for the Months Ending March 31, 2006 and 2007
- F. *IAQ Tools for Schools*

ANNOUNCEMENTS

Mr. Arnold made the following announcements:

- The Board of Education of Baltimore County will meet to conduct a work session on Tuesday, May 15, 2007, beginning at 7:00 p.m., at Greenwood. The meeting is open to the public.
- The Southwest Area Education Advisory Council will host its capital pre-budget meeting on Wednesday, May 16, 2007, at Catonsville Elementary School beginning at 7:00 p.m.
- The Northeast Area Education Advisory Council will host its capital pre-budget meeting on Wednesday, May 16, 2007, at Harford Hills Elementary School beginning at 7:00 p.m.

ANNOUNCEMENTS (cont)

- The Southeast Area Education Advisory Council will host its capital pre-budget meeting on Thursday, May 17, 2007, at Patapsco High School beginning at 7:00 p.m.
- There will be a joint Area Educational Advisory Council meeting on Thursday, May 17, 2007, at 7:00 p.m. on the Greenwood campus in the ESS Building.
- The Board of Education of Baltimore County will hold its next regularly scheduled meeting on Tuesday, May 22, 2007, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session, which will be followed by a brief dinner recess. The open session will reconvene at approximately 7:30 p.m. The public is welcome to all open sessions. The Board of Education will host the Community College of Baltimore County's Board of Directors for dinner on Tuesday, May 22, 2007, from 6:00 p.m. – 7:30 p.m.
- The Baltimore County Board of Education will hold a public hearing to seek input about BCPS' FY2009 Capital Budget needs on Wednesday, May 23, 2007, at 7:00 p.m. on the Greenwood campus in the ESS Building. Sign-up for the public to comment will begin at 6:00 p.m.

Mr. Arnold stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the Superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Arnold also asked speakers to observe the light system, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see the red light.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 8130

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON PROPOSED RE-ADOPTION OF POLICY 8131

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 8210

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 8222

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 8230

Dr. Bash Pharoan asked the Board to consider having a “czar” diversity person who would be accountable to the Board to look at data on diversity.

PUBLIC COMMENT ON PROPOSED DELETION OF POLICY 8240

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 8250

Dr. Bash Pharoan stated that the policy needs to encourage spirited debates among Board members and that those debates need to be informative.

PUBLIC COMMENT ON PROPOSED RE-ADOPTION OF POLICY 8260

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON PROPOSED RE-ADOPTION OF POLICY 8270

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON PROPOSED RE-ADOPTION OF POLICY 8280

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON PROPOSED DELETION OF POLICY 8290

No one from the public signed up to speak on this policy.

GENERAL PUBLIC COMMENT

Ms. Kuval Rehmar requested that the Board add the two Muslim holidays to the school calendar.

Dr. Bash Pharoan asked that the Muslim holidays be treated equal to other holidays. He proposed making two professional development days available to that any students or teacher could take those days for religious reasons.

Ms. Hadear Adbou asked the Board to add the two Muslim holidays to the school calendar.

Mr. Mohammad Jameel requested that the Board consider adding one Muslim holiday to the school calendar. He also suggested placing teacher conference day on the Eid-al-Fitr holiday.

ADJOURNMENT

At 9:33 p.m., Mr. Pallozzi moved to adjourn the open session. The motion was seconded by Mr. Parker and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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