

APPROVED MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, April 25, 2006

The Board of Education of Baltimore County, Maryland, met in open session at 5:00 p.m. at Greenwood. President Thomas G. Grzyski and the following Board members were present: Mr. Donald L. Arnold, Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Dr. Warren C. Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Ms. Gabrielle Wyatt. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Grzyski reminded Board members of community functions and Board of Education events scheduled in May and June.

Dr. Hairston announced that County Executive Jim Smith and the County Executive's Advisory Board for Higher Education are hosting an event at Villa Julie College on Monday, June 12, 2006, with guest speaker Thomas L. Friedman, New York Times Columnist and Author.

Ms. Harris moved that the student member be permitted to participate in closed session collective bargaining discussions. The motion was seconded by Mr. Pallozzi and unanimously approved by the Board.

Pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1) and (a)(9) and upon motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board commenced its closed session at 5:13 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:13 p.m. at Greenwood. President Thomas G. Grzyski and the following Board members were present: Mr. Donald L. Arnold, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren C. Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Ms. Gabrielle Wyatt. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: Dr. Christine M. Johns, Deputy Superintendent, Curriculum and Instruction; J. Robert Haines, Esq., Deputy Superintendent, Business Services; Ms. Rita Fromm, Chief of Staff; Margaret-Ann Howie, Esq., Legal Counsel to the Superintendent; Dr. Donald Peccia, Assistant Superintendent of Human Resources and Government Relations; Dr. Kim X. Whitehead, Assistant Superintendent, Central Area; Mr. William Lawrence, Assistant Superintendent, Northeast Area; Dr. H. Scott Gehring, Assistant Superintendent, Northwest Area; Ms. Jean E. Satterfield, Assistant Superintendent, Southeast Area; Dr. Manuel B. Rodriguez, Assistant Superintendent, Southwest Area; Dr. Alpheus Arrington, Director, Teacher Personnel; Mr. Daniel Capozzi, Staff Relations Manager; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Mr. Capozzi provided Board members an update on the negotiations with specific collective bargaining units.

CLOSED SESSION MINUTES (cont)

Mr. Capozzi exited the room at 5:23 p.m.

Dr. Peccia reviewed with Board members personnel matters to be considered on the agenda.

At 5:53 p.m., Mr. Arnold moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Pallozzi and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:30 p.m. at Greenwood. President Thomas G. Grzymiski and the following Board members were present: Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren C. Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Ms. Gabrielle Wyatt. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Lacey and Ashley Johnson, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Open and Closed Session Minutes of March 14, 2006; and the Open and Closed Session Minutes of March 28, 2006, Mr. Grzymiski declared the minutes approved as presented on the website.

Mr. Grzymiski informed the audience of the sessions in which Board members had participated earlier in the afternoon.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Jennifer Oswald, Baltimore County Student Council President, reported on the annual Maryland Association of Student Councils convention held April 5-7, 2006. Ms. Oswald announced the BCSC Bull Roast to be held May 12 at Oregon Ridge Park.

Ms. Jennifer Oswald and Ms. Gabrielle Wyatt, Superintendent's Student Advisory Council representatives, reported on its April 19 meeting discussing the achievements of BCPS this year. Responses provided to the Superintendent included: awareness of HSA preparation, noticeable increase in school maintenance, and the integration and constant use of technology in the classroom.

ADVISORY AND STAKEHOLDER COMMENTS (cont)

Ms. Nancy Dillon-Tobias, a representative of the Advisory Committee for Alternative Programs, introduced Ms. Diane Rice-Johnson, who reported on the homeless shelter initiated this year and expressed her appreciation of the HIPPIY program.

Ms. Meg O'Hare, Coordinator of the Area Educational Advisory Councils, requested that the topic for the joint advisory council meeting be shifted to secondary reading language arts, focusing on writing, grammar, and reading. She announced the joint area educational advisory council meeting will be held on Thursday, May 18, at 7:00 p.m.

Mr. Stephen Crum, a Southeast Area Educational Advisory Council representative, asked the Board to accept the calendar committee's recommendations for the 2007-2008 school calendar.

Mr. Stephen Crum, Chair of the Career & Technology Education Advisory Council, announced the career and technology education industry visit to be held on April 28 at The Community College of Baltimore County, Dundalk campus.

Ms. Nashae Bennett, President of the Baltimore County Alliance of Black School Educators, announced the scholarship awards reception to be held on May 25, 2006, in the ESS Building, Room 114, beginning at 5:30 p.m.

Ms. Karen Yarn, Chair of the Citizens Advisory Committee for Gifted and Talented Education, reported on the first annual Gifted and Talented Information Night held at five elementary schools. Ms. Yarn also reported on the committee's April 19 meeting, which covered effective communication and mutual understanding about the G/T program.

Dr. Ella White-Campbell, Chair of the Minority Achievement Advisory Group, announced that Woodlawn High School will be holding a special recognition for outstanding teachers on April 26 beginning at 10:00 a.m.

Ms. Nancy Ostrow, a representative of the PTA Council of Baltimore County, announced an evening with Parry Aftab, Esq., nationally recognized Internet safety expert, at Franklin High School on May 8, 2006, at 7:30 p.m.

Ms. Jasmine Shriver, Chair of the Special Education Citizens Advisory Committee, stated that the special education staffing plan being presented to the Board this evening is a collaborative effort between the advisory committee and BCPS staff.

Ms. Christine Beard, Teachers Association of Baltimore County representative, reported on the signed pension bill, which takes effect July 1, 2006. She thanked everyone involved for their support in an effort to improve the pension system. Ms. Beard asked that a decision be made on the school calendar and the end of the school year.

Mr. Arnold entered the room at 8:04 p.m.

SPECIAL ORDER OF BUSINESS

Mr. Grzyski announced that Mr. Borunda has accepted the position as Maryland Deputy Secretary of State, and therefore has resigned from the Board of Education.

Mr. Borunda thanked Board members and Dr. Hairston for the opportunity to serve along side of them.

SUPERINTENDENT'S REPORT

Dr. Hairston announced his visit to University of Maryland College Park on April 26 to serve on a panel for projecting and planning for the future.

Dr. Hairston announced a symposium to be hosted by the County Executive's Advisory Board for Higher Education featuring guest speaker Thomas Friedman. This event will be held at Villa Julie College on June 12, 2006.

RECOGNITION OF ADVISORY COUNCIL APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources and Government Relations, recognized the advisory council appointment made at the March 28, 2006 Board meeting:

- Ms. Beverly Lindsey Southwest Area Educational Advisory Council

OLD BUSINESS

Proposed Board Meeting Schedule, 2006-2007

Mr. Janssen moved that the Board approve the Proposed Board Meeting Schedule for 2006-2007 (Exhibit B). The motion was seconded by Mr. Arnold and approved by the Board.

Proposed Policy 5250

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the proposed changes to Policy 5250 – Graduation Requirements, as presented in Exhibit C.

REPORTS

The Board received the following reports:

- A. Recognition of School Psychologists' Week** – On motion of Mr. Pallozzi, seconded by Mr. Hayden, the Board adopted a resolution proclaiming April 30 – May 6, 2006 as School Psychologists' Week.

REPORTS (cont)

- B. **Report on Proposed Changes to Policy 3000 – Non-Instructional Services –** Ms. Barbara Burnopp, Chief Financial Officer, stated that the changes address all areas of Fiscal Services and encompass accountability of all funds. The revisions also will align the policy with system goals. This is the first reading of this policy.

Mr. Hayden asked who was responsible for exploring practical sources and income. Ms. Burnopp responded Fiscal Services provides assistance with grants and funding; Fiscal Services does not specially perform fundraising and grant searching.

- C. **Report on Proposed Changes to Policy 5340 – Management of Funds –** Ms. Burnopp stated that the revision adds a reference to the related policy. This is the first reading of the policy.

Ms. Harris suggested that every school have a consistent worksheet for managing funds. Ms. Burnopp stated BCPS is in the process of piloting a new financial system for each school's activity funds.

- D. **Proposed Special Education Staffing Plan for 2006-2007 –** Ms. Judy Glass, Director of Special Education, provided an overview of the proposed plan. Ms. Glass noted the approved staffing plan is due to the Maryland State Department of Education on or before July 1, 2006. The review process included two – three community input sessions and a public comment session. Ms. Glass reviewed the following program and staffing recommendations that were made to the plan:

- Create inclusive three-year old opportunities
- Continue to expand full-day kindergarten opportunities for students with disabilities
- Increase number of home-school Behavior & Learning Support Programs at the high school level
- Continue partnership with the Maryland Coalition for Inclusive Education
- Request 4.0 FTE positions to support additional Child Find Assessment Center
- Request 3.0 FTE teachers & 4.0 FTE instructional assistants for Infants & Toddlers program
- Request 1.0 FTE teacher & 1.0 FTE instructional assistant to support a cluster communication & learning support program at the high school level
- Request 2.0 FTE instructional assistants to support job coach services

This is the first reading of the special education staffing plan for 2006-2007.

REPORTS (cont)

Mr. Janssen asked whether the student count has increased or decreased over the last year. Ms. Glass responded that the student count declined by 239. Mr. Janssen asked if all the students served are Baltimore County students. Ms. Glass responded that BCPS serves students outside the county under the private parochial procedure. BCPS has an obligation to provide related services to these students; however, BCPS does not provide instruction.

Dr. Hayman commended staff for responding to parents' questions and concerns at the community forms. He expressed two concerns: 1) that the school system only has one compliance officer; and 2) parents may not be aware of available services related to students with special needs.

- E. **Report on Critical Incident Response Team (CIRT)** – Mr. Dale Rauenzahn, Executive Director of Student Support Services, shared with Board members the status of the school system's emergency management and critical incident plans, which are supportive of Performance Goal 2. The *Response and School Emergency Safety Management Guide* was developed with the help of interagency partners, school personnel, and community members. This guide and program put in place by BCPS is recognized by the state and nationally as a model. All schools have copies of the guide which are updated annually at the Safe Schools Conference.

Mr. Rauenzahn reviewed the protocol for responses to an emergency situation, which include:

- School Emergency Management
- Universal Emergency Responses
- School Emergency Responders
- News Media
- Parents
- System Responses

Mr. Rauenzahn stated that BCPS has also been actively planning to prevent and intervene in those areas that may cause an emergency situation. Many national incidents involving schools have had harassment or intimidation, or bullying, as a possible root cause to the incident. Baltimore County Public Schools has been actively working with all communities, staff, and students to reduce and control the incidents of bullying.

Mr. Arnold asked what procedures were in place for special needs schools. Mr. Rauenzahn responded that the school system has protocols for all special needs students and staff. Mr. Rauenzahn noted that the Commissions on Disabilities assisted BCPS in writing its management plan.

REPORTS (cont)

Ms. Johnson inquired about the number of incidents that have occurred where CIRT has needed to respond and whether the number has increased over the years. Mr. Rauenzahn responded there have been approximately seven incidents, and he does not believe there has been an increase over the years.

Mr. Janssen asked whether the teams were stable or rotating. Mr. Rauenzahn responded that 90% of the teams stay intact. Mr. Janssen asked if teams were debriefed after each incident. Mr. Rauenzahn responded in the affirmative.

F. **Legislative Update** – Dr. Donald Peccia, Assistant Superintendent of Human Resources and Governmental Relations, reviewed key pieces of legislation considered by the General Assembly that affect Baltimore County Public Schools.

- SB 406/HB 698 - Open Meetings Act
- HB 569 – Education – County Boards of Education – Competitive Bidding
- HB 36/SB 741 - Task Force to Study Increasing the Age Range for Compulsory School Attendance in Maryland
- HB 71/SB 59 - Public Schools - Graduation Rate Formula - Collecting, Maintaining, Analyzing, and Reporting
- HB 133/SB 367 - Education - Maryland Infants and Toddlers Program - Grants - Funding HB 210/SB 243 - General Assembly - Office of Legislative Audits - Authorized Representatives and Authorized Work
- HB 353 - Teachers and School Administrators - Sexual Contact with Students – Prohibition
- HB 613 - Education - Public Schools - School Health Services Program Coordinator
- HB 705/SB 432 - Primary and Secondary Education - School Facilities - Aging Schools Program - Grant Calculation
- HB 794 - Education - Maryland Alternative Teaching Opportunity Program
- HB 1200/SB 249 - High Schools - Automated External Defibrillators Program – Requirements
- HB 1432/SB 714 - Education - Residential Boarding Education Programs - At-Risk Youth
- HB 1466 - Education - Task Force on Universal Preschool Education
- SB 146 - Education - Task Force on School Safety
- SB 238 - State Department of Education - Comprehensive Induction Programs - Guidelines
- SB 458/HB 652 - Teacher Quality Act of 2006
- SB 600 - Education - Audiologists and Speech-Language Pathologists - Licensing Fee Reimbursement
- SB 4 - Education - Geographic Cost of Education Index - Funding

PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board approved the personnel matters as presented on Exhibits I, J, K, and L. (Copies of the exhibits are attached to the formal minutes.)

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Ms. Shillman, recommended approval of items 1-6, 8-18 (Exhibit M). Ms. Shillman separated item 7 for further discussion. Mr. Hayden abstained from voting on item 9.

The Board approved these recommendations.

1. 2-277-02 Contract Extension and Modification: Social Workers/Personal Assistants
2. JMI-602-05 Contract Modification: Global Positioning System Real-Time Bus Tracking System
3. PCR-279-05 Contract Modification: Special Education Therapy Services
4. eCatalog Contracts (a through y)
 - a. PCR-232-06 Art Supplies
 - b. PCR-233-06 Art Photography Supplies
 - c. PCR-230-06 Audio-Visual Supplies
 - d. PCR-231-06 Audio-Visual Equipment
 - e. MWE-805-06 Elementary Media
 - f. MWE-803-06 Family Studies' Supplies
 - g. JNI-727-06 First Aid Supplies
 - h. MWE-808-06 Handwriting Materials
 - i. MBU-580-06 Instructional Material for Technology Education
 - j. MBU-578-06 Instrumental Music Supplies
 - k. JNI-724-06 Interscholastic Athletic Equipment and Supplies
 - l. JNI-725-06 Interscholastic Football Equipment and Supplies
 - m. MWE-804-06 Library Instructional Media
 - n. PCR-235-06 Math Supplies
 - o. JNI-728-06 Medications
 - p. JNI-726-06 Physical Education Equipment and Supplies
 - q. PCR-234-06 Science Supplies
 - r. MWE-806-06 Secondary Media
 - s. MWE-807-06 Special Education Instruction Media
 - t. JMI-621-06 Textbooks--Elementary School
 - u. JMI-622-06 Textbooks--Middle School
 - v. JMI-623-06 Textbooks--High School
 - w. JMI-624-06 Textbooks--Special Education School
 - x. MBU-581-06 Unique Office Supplies
 - y. MBU-579-06 Vocal Music Supplies
5. JMI-643-06 Ball Diamond Mix

BUILDING AND CONTRACT AWARDS (cont)

6. MBU-590-06 Floor Care Products
8. PCR-244-06 Tires
9. Additional Design Services – Catonsville Middle School
10. Additional Design Services – Holabird Middle School
11. Additional Design Services – Loch Raven Technical Academy
12. Additional Design Services – Woodlawn Middle School
13. PCR-227-06 ADA Restroom Upgrades – Glyndon Elementary School
14. PCR-239-06 Construction of New Walk-in Freezers/Refrigerators and Refrigerator Conversion – Golden Ring Middle School, Perry Hall Middle School, and Loch Raven High School
15. PCR-221-06 Construction of a Two-Bay Vehicle Maintenance Building – Kenwood Bus Facility
16. PCR-240-06 Construction of New Walk-In Freezers/Refrigerators and Refrigerator Conversion – Middle River Middle School, Stemmers Run Middle School, and Patapsco High School
17. PCR-238-06 Construction of New Walk-In Freezers/Refrigerators and Refrigerator Conversion – Owings Mills High School, Catonsville Middle School and Western School of Technology
18. PCR-228-06 ADA Restroom Upgrades – Powhatan Elementary School

Item 7

Mr. Richard Gay, Purchasing Manager, noted that during the Building and Contracts Committee meeting, the total award amount was amended to \$811,362.00 for a 10-year period with a 3% per year increase for maintenance.

The Board unanimously approved item 7.

7. JMI-603-06 Software: Course Scheduling

MEMORANDUM OF UNDERSTANDING

Dr. Beverly Pish, Director of Accountability, Research, and Testing, noted that the purpose of this agreement is to administer the teacher and administrator survey on school climate sponsored by the Council of Urban Boards of Education (CUBE) with Dr. Perkins serving as the principal investigator.

Mr. Janssen moved approval of the Memorandum of Understanding between Baltimore County Public Schools and Dr. Brian Perkins for participation in the NSBA/CUBE National Random Study on School Climate. The motion was seconded by Mr. Pallozzi and approved by the Board.

INFORMATION

The Board received the following as information:

- A. Maryland School Performance Program
- B. External Evaluation of the ESOL Program
- C. Financial Report for FY2006 as of February 28, 2006
- D. Revised Superintendent's Rule 5250 – Graduation Requirements

ANNOUNCEMENTS

Mr. Grzyski made the following announcements:

- The Southwest Area Educational Advisory Council will host its next meeting on Wednesday, April 26, 2006, at Catonsville Elementary School beginning at 7:00 p.m.
- The Northwest Area Educational Advisory Council will host its capital pre-budget meeting on Wednesday, April 26, 2006, at Owings Mills High School beginning at 7:00 p.m.
- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, May 9, 2006, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session, which will be followed by a brief dinner recess. The open session will reconvene at approximately 7:30 p.m. The public is welcome at all open sessions.
- The Baltimore County Board of Education will meet for a public hearing to seek public input about FY2008 Capital Budget needs in Baltimore County Public Schools on Wednesday, May 24, 2006, at 7:00 p.m. on the Greenwood campus in the ESS Building. Sign-up for the public to comment will begin at 6:00 p.m.

Mr. Grzyski reminded speakers to refrain from discussing any matters that might come before the Board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT

Ms. Nancy Ostrow highly recommended that everyone go on-line and complete the stakeholder satisfaction survey.

Ms. Mary Pat Kahle proposed questions to the Board on the new remedial program options for grades 6 through 10 in response to MSA and HSA requirements.

PUBLIC COMMENT (cont)

Ms. Trish Bisaha expressed concern about the overcrowding at Chapel Hill Elementary School. She believes that Vincent Farm Elementary School will not alleviate the overcrowding issues at Chapel Hill.

Mr. Craig Goodwin expressed concern on the overcrowding at Chapel Hill Elementary School. He asked the Board to look at other alternatives and solutions for the long term.

Ms. Muhammad Jameel asked the Board to consider including the Muslim holidays on the school calendar.

Ms. Kanwal Rehman asked the Board to add the two Muslim holidays to the school calendar.

Ms. Kathy Fox expressed concern with the overcrowding at Chapel Hill Elementary School. She asked the Board to look at other solutions to solve the overcrowding issue.

Dr. Bash Pharoan asked the Board to treat Muslims equally by adding the Muslim holidays to the school calendar.

ADJOURNMENT

At 9:53 p.m., Mr. Hayden moved to adjourn the open session. The motion was seconded by Mr. Pallozzi and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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