

APPROVED MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, June 14, 2005

The Board of Education of Baltimore County, Maryland, met in open session at 5:55 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymiski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Sasiadek reminded Board members of community functions and Board of Education events for June and July.

At 6:06 p.m., Mr. Kennedy moved the Board go into closed session to discuss personnel matters pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1). The motion was seconded by Mr. Hayden and unanimously approved by the Board.

CLOSED SESSION MINUTES

Dr. Donald Peccia, Executive Director of Human Resources, reviewed with Board members personnel matters to be considered this evening.

Upon advice of Board counsel, and by motion of Mr. Arnold, seconded by Mr. Janssen, the Board moved into executive function.

At 7:11 p.m., Mr. Arnold moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Kennedy and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:47 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymiski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Michael Shen, a student at Pikesville High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Board of Education Open and Closed Minutes of May 10, 2005; and the Public Hearing Minutes on the FY07 Capital State/County Budget of May 25, 2005, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the sessions in which Board members had participated earlier in the afternoon.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Jennifer Oswald, Baltimore County Student Council President, reported that the newly appointed Executive Board had met on June 7 and had approved the 2005-2006 by-laws and discussed dates for the upcoming school year. Ms. Oswald noted that a lifetime invitation to its leadership workshop had been extended to Mr. Kennedy.

Ms. Vicki Schultz-Unger, Coordinator of the Area Educational Advisory Councils, reviewed the Council's accomplishments over the last two years as she steps down from her role as Coordinator. Mr. Sasiadek thanked Ms. Schultz-Unger for her dedication and countless hours of giving.

Mr. Ronald Zimmerman, a Northeast Area Educational Advisory Council representative, reported on the joint council meeting of May 25. Mr. Zimmerman announced that the northeast pre-budget meeting would be held on October 6 at Eastern Technical High School at 7:00 p.m. and that the "Meet and Greet" session with elected official, on November 3 at Kenwood High School.

Mr. Stephen Crum, a Southeast Area Educational Advisory Council representative, reported on the Council's June 13 meeting, including election of officers and agenda for the next school year.

Ms. Karen Yarn, Chair of the Citizens Advisory Committee for Gifted and Talented Education, highlighted the advisory committee's accomplishments during the school year.

Ms. Patricia Ferguson, a Minority Achievement Advisory Group representative, thanked BCPS for its participation in the NAACP AXEL competitions. She also expressed gratitude to the school system for the recent Education, Health and Housing Expo.

Ms. Cheryl Bost, President of the Teachers' Association of Baltimore County, shared the highlights and accomplishments that had occurred during the school year.

SUPERINTENDENT'S REPORT

Dr. Hairston reported on his role as a panelist at the National Press Club held in Washington, D.C., discussing the release of 2004-2005 MetLife Survey of the American Teacher: Transitions and the Role of Supportive Relationships.

Dr. Hairston reported on the recently released 2004-2005 MSA data. He noted that, across the board, BCPS has shown a steady increase over the past three years. These results reflect the hard work of students, teachers, administrators, School Board members, parents, and community supporters. Dr. Hairston reviewed some MSA highlights:

- BCPS improved in every area tested—reading and math in grades three through eight—except grade six reading, where the decline was just two-tenths of one percent.
- African-American students, special education students, and students who receive free and reduced-price meals all achieved higher scores than in the past.
- BCPS scores beat state averages in every area except sixth grade math.
- In grades three and four reading and math, nine out of nine subgroups achieved a proficiency rate above the Annual Measurable Objectives. This is especially significant because there was a substantial jump in the Annual Measurable Objectives; expectations have risen and will now continue to rise.

Dr. Hairston reported that the Baltimore County Council had adopted its FY2006 budget, which authorizes \$1.3 billion for Baltimore County Public Schools.

For its 2004-2005 annual budget, Dr. Hairston noted that BCPS has received the Meritorious Budget Award from the Association of School Business Officials International (ASBO). In November, BCPS received a similar award from the Government Finance Officers Association (GFOA) for the manner in which budget information is presented to the public. BCPS is the only school system in the state to have received both GFOA and ASBO budget awards this school year.

SPECIAL ORDER OF BUSINESS

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a resolution honoring Michael Shen, Junior at Pikesville High School, for a perfect score of 2400 on the SAT test taken in May 2005.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a Resolution honoring the Office of Budget and Reporting for receiving the Meritorious Budget Award for the current fiscal year from the Association of School Business Officials (ASBO) International.

SPECIAL ORDER OF BUSINESS (cont)

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a resolution honoring Nicholas Camp for his service as student member of the Board for 2004-2005. He was presented with the resolution and a gift from his Board colleagues. Mr. Camp's parents were present for the recognition.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a Resolution honoring Michael P. Kennedy, who is leaving the Board after ten years of service. Mr. Sasiadek presented Mr. Kennedy with the resolution.

Mr. Kennedy thanked his colleagues on the Board and expressed his gratitude to staff, parents, and others in the community. He remarked that it has been a privilege to serve.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Executive Director of Human Resources, recognized the administrative appointments approved at the May 24, 2005 Board meeting as follows:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>SHERRILYN D. BACKOF</u> (Effective July 1, 2005)	Assistant Principal Parkville High School	Principal Rosedale Center
<u>CHRISTINA A. CONNOLLY</u> (Effective July 1, 2005)	Acting Specialist of Placement, Special Education Department of Federal and State Programs	Assistant Principal New Town Elementary School
<u>LORI M. HOWELL</u> (Effective July 1, 2005)	Teacher/English Lansdowne Middle School	Assistant Principal Middle River Middle School
<u>MARY ANN KNAPP</u> (Effective July 1, 2005)	Teacher/Special Education Middle River Middle School	Assistant Principal Stemmers Run Middle School
<u>DAVID C. LIGE</u> (Effective July 1, 2005)	Teacher/Special Education Sparrows Point Middle School	Assistant Principal (.5) Sparrows Point Middle School
<u>TERESA MCCOY</u> (Effective July 1, 2005)	Last Position: Executive Director Common Ground	Compliance Specialist Title I and Grant Assistance Department of Federal and State Programs
<u>MICHAEL B. MCWILLIAMS</u> (Effective July 1, 2005)	Teacher/Special Education Lansdowne Middle School	Assistant Principal General John Stricker Middle School
<u>CAROL A. NEUMAYER</u> (Effective July 1, 2005)	Facilitator Harford Hills Elementary School	Assistant Principal Harford Hills Elementary School

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS (cont)

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>LISA M. SAMPSON</u> (Effective July 1, 2005)	Assistant Principal New Town High School	Coordinator Department of Professional Development
<u>PAUL J. SATTERFIELD</u> (Effective July 1, 2005)	Teacher/Special Education Holabird Middle School	Assistant Principal Kenwood High School
<u>CAROLYN K. WOLF</u> (Effective July 1, 2005)	Teacher/Resource Bedford Elementary School	Assistant Principal Padonia International School

OLD BUSINESS

Proposed 2006-2007 School Calendar

Ms. Calder, Chief Communications Officer, noted one minor change to the proposed calendar: the cumulative of pupil days and teacher days.

Mr. Camp urged the establishment of an objective standard when a religion gets a holiday.

Mr. Kennedy recalled that the Jewish holidays were placed on the school calendar because of poor teacher and student attendance. Mr. Kennedy urged the Maryland State Board of Education become involved in this issue.

Mr. Grzyski stated the hard decision for the school system is to look at its diversity and ensure that everyone can equitably have off for his/her religious holiday.

Mr. Hayden quoted from a State Board of Education's decision in ADC v. Board of Education of Montgomery County, which declared the school calendar legal.

Dr. Hayman stated the calendar could be amended by indicating the Muslim holidays with an asterisk without closing schools.

Mr. Sasiadek also advocates lobbying to the Maryland State Board of Education on this issue.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board approved the proposed 2006-2007 Baltimore County Public School calendar. Mr. Borunda, Mr. Camp, and Mr. Kennedy abstained from voting.

REPORTS

The Board received the following reports:

- A. **Reported on Proposed Changes to Policy 3200** – Ms. Barbara Burnopp, Executive Director of Fiscal Services, stated the language change recommended mirrors State law on minority procurement. She also noted that the State Interagency Committee on School Construction has recommended that local boards of education appropriately align their policies and procedures by June 30, 2005.

Mr. Hayden moved that the Board waive the three reading requirement and adopt the policy immediately.

Dr. Hayman requested clarification on the percentage increase of minority participation. Ms. Burnopp responded this is an ongoing process. She stated that an annual report would be presented to the Board.

The Board had received the MBE/SBE information in February 2005, which contains two years of data including history and actual volume of contracts by category.

Mr. Hayden's motion was seconded by Mr. Arnold. The Board unanimously approved the proposed changes to Policy 3200.

- B. **Report on Proposed Renaming of Library at Relay Elementary School** – In accordance with Board policy, Dr. Richard Milbourne, Executive Director of Schools, Southwest Area, proposed that the school library be named in honor of the late Dr. James Skarbek, Principal of Relay Elementary from 1991-2004. Dr. Skarbek believed that the school library was the heart of the school. His friendliness, compassion, warm and friendly manner coupled with his devotion to education and strong leadership skills, endeared him to the entire Relay School Community. Ms. Paula Rees, Principal, and the school community feel that they could pay tribute to Dr. Skarbek with the renaming of the library. They wish to honor his memory by having the Relay Elementary School Library renamed as *The Dr. James F. Skarbek Memorial Library*.

- C. **Report on Summary of Audit Findings from Fiscal Year 2004** – Mr. Grzymiski, Budget and Audit Committee Chairperson, updated the Board on the activities and action plans in place to address any audit findings.

Ms. Shillman asked for an explanation of comparability.

REPORTS (cont)

- D. **Report on Physical Facilities** – Through a PowerPoint™ presentation, Mr. Michael Sines, Executive Director of Physical Facilities, summarized and outlined the Physical Facilities organization with particular emphasis on maintenance and through the use of Computerized Maintenance Management System (CMMS).

New features of the CMMS are:

- On-line work requests via BCPS intranet
- Schedule, track, and measure data
- Work order status on-line at each school for administrators to monitor
- Database to capture and store information relating to:
 - Work orders
 - Building and equipment maintenance history
 - Inventory tracking
 - Costs of labor and materials
- Intranet reports on-line to schools
 - Work request and work order status

Mr. Sines noted Phase I of this pilot program began at three locations in May 2005: Glenmar Elementary, Middle River Middle, and Kenwood High Schools.

Mr. Sines stated that a new CMMS system will provide excellent data; however, without additional resources to methodically address the aging school infrastructure to meet maintenance demands, the new system will neither produce a significantly improved maintenance program nor enhance the standard of performance.

Mr. Hayden stated that Maryland's State Treasurer estimates that the state would need \$3.85 billion worth of work to be completed in schools over the next five years. Mr. Hayden inquired as to what portion of that money would be slated for Baltimore County Public Schools.

Dr. Hayman expressed frustration over addressing the issues and ensuring the proposals are actualized.

Mr. Janssen asked the Superintendent to develop a detailed report on maintenance issues including proposed plans and schedule a work session in the near future to discuss the report.

PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Mr. Janssen, the Board approved the personnel matters as presented on Exhibits G, H, I, J, K, L, and M. (Copies of the exhibits are attached to the formal minutes.) The Board also approved Ms. Mary Margaret O'Hare as the newly appointed Coordinator of the Area Educational Advisory Councils.

On motion of Dr. Hayman, seconded by Mr. Kennedy, the Board approved the addendum to the Superintendent's contract.

CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Kennedy, recommended approval of items 1-18, 20-21 (Exhibit N). Mr. Janssen pulled item 19 for further discussion.

With regards to item 19, Mr. Janssen inquired about pricing comparisons. Ms. Sines stated the school system is requesting the approval to begin the process. Once approved by the school Board, the item will move forward to state agencies for approval. Mr. Janssen asked if the school system was looking at renovating this building. Mr. Sines stated this is an annex, to an existing school, that has not been used in years and in deplorable conditions.

The Board approved these recommendations. Mr. Arnold and Mr. Hayden abstained from item 15. Mr. Janssen abstained from voting on item 19.

1. Books: Wholesale/Recycle
2. CISCO Products
3. Communications Laboratories
4. Curriculum Materials – *Algebra I*
5. Curriculum Materials – *The Mathematical Palette*
6. Flexible Benefits Administrator
7. Information Technology Systems Support
8. Microsoft License Agreement
9. Nursing Services
10. Rebinding of Books
11. School Musical Instrument Rental and Repair Program
12. Social Worker/Personal Assistant Services
13. Contract Modification: Additional Design Services-Middle River Middle School
14. Contract Modification: Construction Administration Services-Middle River Middle School

15. Contract Modification: Construction Management Services-Woodholme Elementary School

CONTRACT AWARDS (cont)

16. Exterior Door Replacement – Chesapeake High School
17. Field Lighting – Woodholme Elementary School
18. Heating Modifications – Overlea High School
19. Razing of the Chatsworth School Annex
20. Sidewalk Replacement and Installation of Canopy Drainage System – New Town High School
21. Site Improvement Adjacent to the Food Service Ramp – Woodmoor Elementary School

INFORMATION

The Board received the following as information:

- A. Revised Rule 3611 – TUITION FEES: Non-Residents
- B. Annual Revision of Shared Domicile Disclosure Form
- C. Financial Report for the Months Ending April 30, 2004 and 2005
- D. Office of Third Party Billing Annual Report 2003-2004

Mr. Sasiadek thanked his fellow Board members for their encouragement and support while he served as President for the last two years. Mr. Grzymiski and Ms. Janese Murray were thanked for serving as Mr. Sasiadek's vice presidents. Mr. Dunbar Brooks, Ms. Phyllis Ettinger, and Mr. Arnold were thanked for setting a standard of volunteerism.

ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, July 12, 2005, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the Board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT

Ms. Emily Wolfson believes the quality of the Board's work may be compromised by the design of Board meetings. Ms. Wolfson requested that a broad committee be established to study the structure of the Board meetings to make it a more efficient process.

Mr. Muhammad Jameel expressed regret that Muslim holidays were not on the 2006-2007 school calendar.

Dr. Bash Pharoan expressed disappointment that Muslim holidays were not on the 2006-2007 school calendar.

ADJOURNMENT

At 10:53 p.m., Mr. Kennedy moved to adjourn the open session. The motion was seconded by Mr. Arnold and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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