

## TENTATIVE MINUTES

## BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, August 12, 2003

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in open session at 5:00 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Francesca Cirincione, Ms. Phyllis E. Ettinger, Mr. Thomas G. Grzymiski, Ms. Jean M. H. Jung, Mr. Michael P. Kennedy, Ms. Joy Shillman and Mr. James E. Walker. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Dr. Hairston provided status on students relocating from Dogwood Elementary to Winfield Elementary.

Mr. Sasiadek reviewed housekeeping items with board members.

Dr. Hayman entered the room at 5:05 p.m.

Mr. Hayden arrived at 5:07 p.m.

Ms. Murray entered the room at 5:10 p.m.

At 5:20 p.m., Mr. Kennedy moved the Board go into closed session to discuss personnel matters and to consult with counsel to obtain legal advice pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1) and (a)(7). The motion was seconded by Mr. Arnold and unanimously approved by the Board.

CLOSED SESSION MINUTES

Mr. Haines and Dr. Krempel briefed the board on potential litigation with a contractor.

Mr. Grimsley and Mr. Dan Capozzi discussed negotiation matters with Board members for FY04.

Mr. Grimsley and Dr. Gehring reviewed with board members appointments to be considered this evening.

At 6:58 p.m., Mr. Hayden moved that the Board adjourn the closed session for a brief dinner recess. The motion was seconded by Ms. Ettinger and approved by the Board.

### OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in open session at 7:40 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Francesca Cirincione, Ms. Phyllis E. Ettinger, Mr. Thomas G. Grzymiski, Mr. John A. Hayden, III, Dr. Warren C. Hayman, Ms. Jean M. H. Jung, Mr. Michael P. Kennedy, Ms. Janese Murray, Ms. Joy Shillman and Mr. James E. Walker. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present as was the media.

Dr. Hairston advised Board members of no adjustments to tonight's agenda.

### PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Ms. Francesca Cirincione, newly appointed student Board member, and a period of silent meditation for those who have served education in the Baltimore County Public Schools.

### MINUTES

Hearing no additions or corrections to the Report of the Board of Education Work Session, June 10, 2003; the open and closed session minutes of June 17, 2003; and the Report of the Public Hearing on the Master Plan June 26, 2003, Mr. Sasiadek declared the minutes approved as shown on the web site.

Mr. Sasiadek informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

Mr. Sasiadek recognized and introduced the new appointments to the Board of Education. Mr. John Hayden, III has been reappointed. Ms. Joy Shillman replaces Mr. Teplitzky, and our new student member is Ms. Francesca Cirincione. Mr. Sasiadek also introduced Ms. Brenda Stiffler, Administrative Assistant to the Board.

### SUPERINTENDENT'S REPORT

Dr. Hairston noted we had our new teacher introduction at Perry Hall High School and commended Ms. Arlene Fleischmann and her staff for putting together the workshop for our new teachers. Dr. Hairston was impressed with broad-based participation of the parents and representation from the PTA's County Council, Advisory Council, Board Members, County Executive and Lt. Governor.

Mr. Sasiadek thanked everyone for their efforts in greeting the new teachers.

### SPECIAL ORDER OF BUSINESS

On motion of Mr. Hayden, seconded by Mr. Walker, the Board adopted a resolution honoring Donald L. Arnold, who has served the Board in an executive position for the last five years.

Mr. Sasiadek presented flowers to Mr. Arnold's wife, Ms. Donna Raffaele, for the kindness she has shown to the children of Baltimore County.

### RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Mr. Dave Evans recognized the administrative appointments approved at the July 8<sup>th</sup> meeting. Dr. Jerry Dalton, appointed at the June 10<sup>th</sup> meeting, was introduced.

### PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Mr. Walker, the Board approved the personnel matters as presented on Exhibits B, C, D, E, F, and G. (Copies of the exhibits are attached to the formal minutes.)

### CONTRACT AWARDS

Before a motion or separation was made, Mr. Sasiadek allowed Mr. Gay to address a change in the description of item #12. Based on information given to Mr. Gay from legal counsel, the statement in the description, which reads "Maryland Code of Regulations", is incorrect. It will be revised to read "...Education Article of the Annotated Code of Maryland."

Mr. Hayden abstained from voting on item 1. Mr. Arnold abstained from voting on items 13 and 18. Mr. Grzymiski abstained from voting on item 12. Ms. Ettinger pulled items 3, 4, 9, 12 and 17 for further discussion. Ms. Jung pulled items 8, 11 and 16 for further discussion. .

On motion of Mr. Walker, seconded by Dr. Hayman, the Board approved items 1, 2, 5, 6, 7, 10, 13, 14, 15, 18, 19, 20, and 21.

1. Automotive Parts & Supplies Extension
2. Consulting Contract for Independent Operational Audit of the Special Education program
5. Contracted Services: *On-Call* Microbial Remediation and Cleaning of Air Conveyance Systems
6. Contracted Services: *On-Call* Post Construction Cleaning, Custodial, Housekeeping, and Floor Waxing Services

CONTRACT AWARDS (cont)

7. Contracted Services: *On-Call* Removal and Disposal of Underground Storage Tanks Extension
10. Contracted Services: Well Water Treatment, Inspection, and Sampling Extension
13. Equipment Contract: Gym Equipment for New Town High School
14. Food Service: Serving Line (Dundalk Elementary)
15. Handwriting Materials
18. Various Office Equipment Extensions
19. Voluntary Long Term Disability Extension
20. Contracted Services: Employee Assistance Program (EAP) and Managed Mental Health (MMH) Services
21. Contracted Services: Health Maintenance Organization (HMO) Services

Item #3

Ms. Ettinger expressed her concern of why we look exclusively at the PSAT and the College Board and do not incorporate the SAT program. Dr. Grant responded that the SAT is another contractual agreement. Ms. Ettinger wondered if we expose our students to the ACT testing approach. Dr. Grant stated we do give the ACT in Baltimore County; however, most of our schools use the PSAT and students do have the option. This particular program is focused on the PSAT in preparation for SAT as a partnership agreement with the College Board.

Ms. Jung asked if the cost of the program is holding even year-to-year. Dr Grant responded that it is holding even for this year and the agreement is the same as last year.

Dr. Hayman commented that the PSAT is a preliminary and the ACT does not have a preliminary. However, preparation of PSAT can help a student in their performance on the SAT.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved item 3.

3. Contracted Services for 2003 PSAT/NMSQT and PSAT/NMSQT Early Participation Program

Item #4

Referring to the next to the last paragraph, Ms. Ettinger inquired what the nature of our participation would be and what individuals or offices would be responsible in this area. Ms. Satterfield responded last year we did surveys and looked at attendance rate. This year we are looking at contracting with U.M.B.C. to conduct a complete study.

Item #4 (cont)

On motion of Mr. Kennedy, seconded by Ms. Ettinger, the Board approved item 4.

4. Contracted Services for Project F.A.C.E.

Item #8

Ms. Jung asked how the cost of this item compares to cost in previous years. Mr. Gay indicated he would provide the Board a comparison of cost in previous years to the cost this year. The estimate is based on what has been spent in prior years for these types of services. Mr. Gay remarked that these are only temporary services. Ms. Jung asked if in previous years schools requesting services could draw on this service. Mr. Gay responded that this service is available to the schools.

On motion of Ms. Jung, seconded by Mr. Walker, the Board approved item 8.

8. Contracted Services: Temporary Employees

Item #9

Ms. Ettinger inquired about the involvement of specific offices in determining the suitability of this vendor. Dr. Dezmon stated this is the second year for these courses, which were piloted last year. The source of the courses would be the University of Virginia in cooperation with Hampton University. Ms. Ettinger inquired if the courses are more focused on the activities of the office and various groups. Dr. Dezmon responded the courses focus on the activities then looks at various groups.

Ms. Jung asked how many people take these courses and where are they in the system. Dr. Dezmon responded that there were over 600 enrollees with 280 completing the course. The participants had to complete an extensive survey, which showed that this was one of the most enlightening and enjoyable experiences. Charles, Howard, and Prince George's counties are experimenting with these courses. Ms. Jung commented that the attrition rate was very high. Dr. Dezmon stated that 16 teachers would undergo on-line training.

Mr. Hayden encouraged coordination going forward with individuals dealing in special education areas. He stated that a coordinated effort might help in the attrition rate. He also recommended looking at a four-year commitment. Dr. Dezmon stated that the contract is renewable year by year.

Mr. Walker was concerned that twenty vendors were contacted on this size of a contract and only one responded. Dr. Dezmon responded that this is the same vendor we had last year to offer this type of course.

Mr. Arnold asked what evaluation is used on an annual basis to determine the renewal of contract. Dr. Dezmon stated they look at the number of individuals who enrolled in the course, those who completed the course, and those who successfully complete the course for graduate  
Item #9 (cont)

credits. Dr. Dezmon concluded that Baltimore County is the only school system whereby every high school student is enrolled in Test Preparation for the PSAT and ACT.

On motion of Mr. Kennedy, seconded by Mr. Arnold, the Board approved item 9.

9. Contracted Services: Web-Based Courses

Item #11

Ms. Jung asked if four wellness centers is the entire number. Ms. Michele Prumo stated that we have 14 centers; however, our contract with University of Maryland is with only four schools.

On motion of Ms. Jung, seconded by Mr. Kennedy, the Board approved item 11.

11. Contracted Services: Wellness Centers

Item #12

Ms. Ettinger asked for a brief description of what the software could help us do as a system. Mr. Greg Barlow stated that Cognos would allow us to extract and report on any of the data within our system. Cognos is the key tool that ties together all of the school systems' platforms. The software will allow us to create 3-D views and visual representation on any data within the system.

Mr. Hayden commented that he observed this software in a MABE meeting a few months ago and was amazed at the manner in which the software can sort information. He stated that it would be quite a task to train individuals on what this software can carry out for the system.

On motion of Mr. Hayden, seconded by Ms. Ettinger, the Board approved item 12.

12. Database Reporting Tool Software Application.

Item #16

Ms. Jung asked if the figure was holding steady or moving up and down. Mr. Gay indicated he would provide the details regarding award value to the Board. He commented that the award is normally based on history. Ms. Jung commented about the cost items and communicating to the funding authorities.

On motion of Mr. Hayden, seconded by Dr. Hayman, the Board approved item 16.

16. Interpreter For Deaf and Hard of Hearing Extension

Item #17

Ms. Ettinger inquired if this contract relates to the need of instruments in all the schools. Ms. Kathleen McMahan stated this contract only relates to instruments with a cost of over \$1,000. There is another funding source for instruments under \$1,000.

On motion of Ms. Ettinger, seconded by Mr. Arnold, the Board approved item 17.

17. Music Instruments

BUILDING COMMITTEE

The Building Committee, represented by Mr. Kennedy, recommended approval of items 1-14. The Board approved these recommendations. Mr. Arnold abstained from voting on item #13.

Mr. Kennedy called the Board's attention to item #14 that may have an incorrect amount. Dr. Krempel responded that the figures are correct.

Mr. Kennedy and Dr. Krempel brought attention to items #6 and #13. Dr. Krempel stated that these two items reflect the continuing plan to move forward with construction of the new Woodholme Elementary School.

1. Fire Suppression System – Deer Park Elementary School
2. Lighting Upgrade – Hernwood Elementary School
3. Mechanical Upgrades – Sandy Plains Elementary School
4. Mechanical Upgrades – Timber Grove Elementary School
5. Mechanical Upgrades – Winfield Elementary School
6. Construction Management Services – Woodholme Elementary School
7. Design Services for Science Room Renovations – Loch Raven High School
8. Design Services for Science Room Renovations – Perry Hall High School
9. Design Services for Science Room Renovations – Pikesville High School
10. Design Services for Science Classroom Renovations – Woodlawn High School
11. Dry Wall Contract – New Town High School
12. Exterior Lighting – Woodlawn Middle School

BUILDING COMMITTEE (cont)

13. Contract Award for Construction Management Services – Woodholme Elementary School
14. Corrected Award of Contract for Boiler Replacement – Lansdowne High School

ADDITIONAL LEASE SPACE

Ms. Fromm briefly described the lease agreement to expand office space by 2800 square feet. One change to paragraph 6, first line should read “the rental amount for the additional year for the existing premises.”

Mr. Hayden asked who was the landlord at Timonium. Ms. Fromm responded that the landlord was Merritt. Mr. Hayden recommended that the name of the landlord be included in future leases.

Ms. Jung asked if we are re-leasing space in another location or are we acquiring additional space. Ms. Fromm stated this is for additional space; however, it will relieve some office space in the ESS building.

On motion of Mr. Kennedy, seconded by Ms. Jung, the Board approved the additional lease space at Timonium Business Park.

INFORMATION

The Board received the following as information:

- A. New Rule 6135 – Gifted and Talented Education Program
- B. Maryland Association of Boards of Education (MABE) Monitor

ANNOUNCEMENT

Mr. Sasiadek made the following announcement:

The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, September 9, 2003, at Greenwood. The meeting will begin with an open session at 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m. The public is welcome at all open sessions.

ANNOUNCEMENT (cont)

Mr. Sasiadek reminded speakers to refrain from discussing any matter that might come before the board in the form of an appeal, as well as any personnel matters.

STAKEHOLDER GROUPS

Baltimore County Student Council President, Ms. Amethyst Danesin, commented that the BCSC Executive Board would have their annual retreat on August 21-22, 2003. She also had the opportunity to work at the teacher orientation.

Ms. Jan Thomas, a representative of the Citizens Advisory Committee for Gifted/Talented Education, commented that support is with the Board as they review the new policy for the Gifted and Talented program.

Mr. Stephen Crum, Southeast Area Advisory Council Chair, commented on a statement in the proposed Gifted and Talented Program policy: "The Board recognizes that the school system should provide a continuum of appropriately differentiated educational experiences and services kindergarten through grade 12 that are research-based and aligned with the system's mission and goals." This could be difficult in the classroom whereby the teacher may have to provide all differentiation. Teachers may need assistance and he hopes it can be provided.

Ms. Meg O'Hare, Chair of the Northeast Area Educational Advisory Council, commented on the teacher induction session and summarized a reception she had for the teachers in the Carney area. Her topic this year is teachers and teachers' salaries. She is requesting information on teachers' starting salaries within Baltimore County.

Mr. Sasiadek welcomed the new officers of TABCO. Ms. Cheryl Bost, President of TABCO, expressed her issues and concerns, which included teacher workload and retention. She was encouraged by the remarks made at the teacher induction by County Executive Jim Smith, Board President James Sasiadek and Dr. Hairston in their pledges to keep the line of communications open. Ms. Bost recommended we develop a blueprint that outlines the goals to attract and retain qualified teachers. Ms. Bost introduced TABCO Vice President, Ms. Christine Beard.

Mr. Michael Behrens, Professional Staff Nurses Association (PSNA) President, commented on the retention of qualified school nurses, competitive salaries, and health care issues. The elementary and special schools chapter of PSNA respectfully request continued open communications to service the needs of the students, the Board of Education, and their members.

No speakers signed up for public comment on Policy 6135.

At 9:03 p.m., Mr. Hayden moved to adjourn the open session. The motion was seconded by Mr. Walker and approved by the Board.

Respectfully submitted,

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Joe A. Hairston  
Secretary-Treasurer

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