

**Baltimore County Board of Education**  
MINUTES OF CLOSED SESSION  
AND  
EDUCATION TRANSPARENCY ACT DESCRIPTION  
Tuesday, December 18, 2018

**OPEN SESSION MINUTES**

The Board of Education of Baltimore County held a regularly scheduled meeting on Tuesday, December 18, 2018, at 5:39 p.m., Building E, 6901 Charles Street, Towson, Maryland. Chair Kathleen S. Causey, and the following Board members were present: Vice Chair Julie C. Henn, Mr. Roger B. Hayden, Ms. Moalie S. Jose, Mr. Russell T. Kuehn, Ms. Lisa A. Mack, Mr. Rodney R. McMillion, Mr. John H. Offerman, Jr., Ms. Cheryl E. Pasteur, Ms. Lily P. Rowe, Ms. Makeda Scott, Student Member Miss Haleemat Adekoya, and Interim Superintendent, Ms. Verletta White.

**CLOSED SESSION MINUTES**

Pursuant to the Annotated Code of Maryland, General Provisions Article, §3-305 (b)(1) and (b)(7), upon motion of Ms. Henn, seconded by Ms. Rowe, and approved unanimously, the Board commenced its closed session at 5:40 p.m. Chair Kathleen S. Causey and the following Board members were present: Vice Chair Julie C. Henn, Mr. Roger B. Hayden, Ms. Moalie S. Jose, Mr. Russell T. Kuehn, Ms. Lisa A. Mack, Mr. Rodney R. McMillion, Mr. John H. Offerman, Jr., Ms. Cheryl E. Pasteur, Ms. Lily P. Rowe, Ms. Makeda Scott, and Student Member Miss Haleemat Adekoya. In addition, Interim Superintendent, Ms. Verletta White, and the following staff members were present: Mr. D. Mychael Dickerson, Chief of Staff; Mr. Kevin D. Smith, Chief Administrative and Operations Officer; Dr. Mary McComas, Interim Chief Academic Officer; Dr. John Mayo, Chief Human Resources Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Tracy Gover, Senior Executive Assistant to the Board.

Dr. Mayo presented personnel matters to be considered at tonight's meeting including retirements, resignations, and administrative appointments.

Mr. Nussbaum provided legal advice concerning the dispositions of the hearing officers' opinions in cases H.E. 18-41, H.E. 18-59, and H.E. 19-28, where no oral argument was requested.

Ms. Causey presented the Board's closed session minutes of Tuesday, December 11, 2018, for review and consideration. The minutes were approved as amended.

### **ADMINISTRATIVE FUNCTION SESSION MINUTES**

On the motion of Ms. Henn, seconded by Ms. Mack, and approved unanimously, the Board commenced its administration function session at 6:09 p.m. to discuss a future Board retreat, an overview of Robert's Rules of Order, and an update on the Superintendent's Search Ad Hoc Committee.

On the motion of Ms. Causey, seconded by Ms. Rowe, the Board unanimously adjourned its administrative function session at 6:45 p.m.

### **EDUCATION TRANSPARENCY ACT DESCRIPTION**

In accordance with the Education Transparency Act, Md. Ed. Code Ann., §3-2B-09(b)(3) (effective July 1, 2018), the following represents a full and accurate description of the final actions of the Board of Education taken at this public meeting of Tuesday, December 18, 2018. If there is a discrepancy between the video and this description, the video, which constitutes the official minutes of the meeting, shall control. The official minutes can be found online at <https://vimeo.com/307285361>.

### **CONSIDERATION OF THE AGENDA**

Ms. White requested that Item C-2 be added to the December 18, 2018, agenda, Superintendent's Report on the Blue Ribbon School award. The request was passed by unanimous consent.

### **NEW BUSINESS**

#### **Personnel Matters**

On the motion of Ms. Henn, seconded by Mr. Offerman, the Board unanimously approved the personnel matters listed in exhibit F-1 and F-2.

On the motion of Ms. Rowe, seconded by Ms. Pasteur, the Board unanimously approved the administrative appointments listed in exhibit G-1.

**Action Taken in Closed Session**

Mr. Offerman moved to confirm the action taken in closed session. The motion was seconded by Ms. Rowe.

The Board unanimously approved the action taken in closed session on the dispositions of the hearing officers’ opinions in cases H.E. 18-41, H.E. 18-59, and H.E. 19-28, where no oral argument was requested.

**Contract Awards**

Ms. Henn presented items I-1 through I-6 and I-8 to the full Board for approval, and presented item I-7 to the full Board for discussion and vote.

On the motion of Ms. Rowe, the Board unanimously approved contracts I-1 through I-6 and I-8.

<b>Exhibit Number</b>	<b>Contract Number</b>	<b>Contract Name</b>
1.	MWE-857-14	Modification: Special Education Services – Speech, Occupational, and Physical Therapies, Audiology, and
2.	JNI-735-15	Modification: Grades K–5 Mathematics Supplemental Materials
3.	JNI-770-16	Modification: Psychological Assessment Tests, Forms, and Scoring Programs
4.	JNI-755-13	Modification: Space for Graduation Exercises
5.	MBU-503-18	Modification: Physical Examinations
6.	LKO-403-19	Transportation of Select Students and Employees
8.	JMI-608-19	Roofing Repair Services and Associated Materials

Ms. Henn moved to postpone action on Item I-7 until the January 8, 2019, Board meeting “pending the complete written response to remaining Board members’ questions.” The motion was seconded by Ms. Rowe. The motion passed (favor – 8).

7.	JMI-604-19	Mathematics Program Review
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<b>Board Member</b>	<b>Favor</b>	<b>Opposed</b>	<b>Did Not Vote/ Abstention</b>	<b>Absent</b>
H. Adekoya		X		
K. Causey	X			
R. Hayden		X		
J. Henn	X			
M. Jose		X		
R. Kuehn	X			
L. Mack	X			
R. McMillion	X			
J. Offerman		X		
C. Pasteur	X			
L. Rowe	X			
M. Scott	X			
<b>Total</b>	<b>8</b>	<b>4</b>	<b>0</b>	<b>0</b>

**Board Policy 8314 – Internal Board Policies: Operations – Meetings: Agenda**

Ms. Rowe moved to “pass the revisions in 8314” to change “unanimous vote” to a “majority vote” in order to add items to the Board agenda at a Board meeting. Ms. Mack seconded the motion. The motion was withdrawn by Ms. Rowe.

Ms. Henn moved to suspend the rule and waive the three-reader process in order to consider Policy 8314 as presented. Ms. Rowe seconded the motion. The motion passed (favor – 8).

<b>Board Member</b>	<b>Favor</b>	<b>Opposed</b>	<b>Did Not Vote/ Abstention</b>	<b>Absent</b>
H. Adekoya		X		
K. Causey	X			
R. Hayden		X		
J. Henn	X			
M. Jose		X		
R. Kuehn	X			
L. Mack	X			
R. McMillion	X			
J. Offerman	X			
C. Pasteur			X	
L. Rowe	X			
M. Scott	X			
<b>Total</b>	<b>8</b>	<b>3</b>	<b>1</b>	<b>0</b>

Ms. Rowe moved to “approve Policy 8314 with the changes proposed.” Ms. Henn seconded the motion. The motion passed (favor – 10).

<b>Board Member</b>	<b>Favor</b>	<b>Opposed</b>	<b>Did Not Vote/ Abstention</b>	<b>Absent</b>
H. Adekoya			X	
K. Causey	X			
R. Hayden		X		
J. Henn	X			
M. Jose	X			
R. Kuehn	X			
L. Mack	X			
R. McMillion	X			
J. Offerman	X			
C. Pasteur	X			
L. Rowe	X			
M. Scott	X			
<b>Total</b>	<b>10</b>	<b>1</b>	<b>1</b>	<b>0</b>

### **System Record Retention**

Mr. Kuehn moved to direct the interim superintendent and all BCPS personnel to immediately cease and desist in the routine or non-routine destruction of any and all school system documents and records that are subject to retention according to the BCPS Record Retention Schedule, Board policy, or applicable laws and regulations until further direction by the Board. Further, the Board directs that a litigation hold be placed on all system records that may reasonably be important to all phases of the contracts, procurement, and vendor relationships audit, including any further action, which may be taken in response to the audit findings. Ms. Henn seconded the motion.

Ms. Jose moved to postpone the action on the directive until the January 8, 2019, Board meeting in order to provide the Board additional time for review and consideration. The motion was seconded by Ms. Pasteur. The motion passed (favor – 7).

<b>Board Member</b>	<b>Favor</b>	<b>Opposed</b>	<b>Did Not Vote/ Abstention</b>	<b>Absent</b>
H. Adekoya	X			
K. Causey		X		
R. Hayden	X			
J. Henn		X		
M. Jose	X			
R. Kuehn			X	
L. Mack		X		
R. McMillion	X			
J. Offerman	X			
C. Pasteur	X			
L. Rowe		X		
M. Scott	X			
<b>Total</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>0</b>

Mr. Hayden, Ms. Jose, and Ms. Pasteur left the room at 9:28 p.m.

Mr. Hayden and Ms. Jose returned to the room at 9:33 p.m.

Ms. Causey left the room at 9:33 p.m.

Ms. Pasteur returned to the room at 9:34 p.m.

Ms. Causey returned to the room at 9:36 p.m.

Ms. Scott left the room at 9:44 p.m. and returned at 9:47 p.m.

Ms. Mack left the room at 9:58 p.m. and returned at 10:01 p.m.

Mr. Offerman left the room at 10:02 p.m. and returned at 10:04 p.m.

Ms. Adekoya left the room at 10:02 p.m. and returned at 10:07 p.m.

The Board adjourned its meeting at 10:08 p.m.