

Baltimore County Board of Education
MINUTES OF CLOSED SESSION
AND
EDUCATION TRANSPARENCY ACT DESCRIPTION
Tuesday, January 8, 2019

OPEN SESSION MINUTES

The Board of Education of Baltimore County held a regularly scheduled meeting on Tuesday, January 8, 2019, at 5:01 p.m., Building E, 6901 Charles Street, Towson, Maryland. Chair Kathleen S. Causey, and the following Board members were present: Vice Chair Julie C. Henn, Mr. Roger B. Hayden, Mr. Russell T. Kuehn, Ms. Lisa A. Mack, Mr. Rodney R. McMillion, Mr. John H. Offerman, Jr., Ms. Cheryl E. Pasteur, Ms. Lily P. Rowe, Ms. Makeda Scott, Student Member Miss Haleemat Adekoya, and Interim Superintendent, Ms. Verletta White.

CLOSED SESSION MINUTES

Pursuant to the Annotated Code of Maryland, General Provisions Article, §3-305 (b)(1) and (b)(7), upon motion of Mr. Offerman, seconded by Ms. Adekoya, and approved unanimously, the Board commenced its closed session at 5:02 p.m. Chair Kathleen S. Causey, and the following Board members were present: Vice Chair Julie C. Henn, Mr. Roger B. Hayden, Mr. Russell T. Kuehn, Ms. Lisa A. Mack, Mr. Rodney R. McMillion, Mr. John H. Offerman, Jr., Ms. Cheryl E. Pasteur, Ms. Lily P. Rowe, Ms. Makeda Scott, and Student Member Miss Haleemat Adekoya. In addition, Interim Superintendent, Ms. Verletta White, and the following staff members were present: Mr. D. Mychael Dickerson, Chief of Staff; Mr. Kevin D. Smith, Chief Administrative and Operations Officer; Dr. Mary McComas, Interim Chief Academic Officer; Dr. John Mayo, Chief Human Resources Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Tracy Gover, Senior Executive Assistant to the Board.

Ms. Moalie Jose entered the room at 5:15 p.m.

Dr. Mayo presented personnel matters to be considered at tonight's meeting including resignations, leaves of absence, certificated appointments, and administrative appointments.

Mr. Nussbaum provided legal advice concerning the scope of the Public Information Act and certain digital communications.

Ms. Causey presented the Board's closed session minutes of Tuesday, December 18, 2018, for review and consideration. The minutes were approved as presented.

ADMINISTRATIVE FUNCTION SESSION MINUTES

On the motion of Ms. Rowe, seconded by Ms. Jose, and approved unanimously, the Board commenced its administration function session at 5:43 p.m. to discuss:

- Legislative Magnet Schools of America – Superintendent’s Panel
- Board Retreat
- Update on Ad Hoc Committee – Superintendent’s Search
- Safety protocols at board meetings

On the motion of Ms. Adekoya, seconded by Mr. Offerman, the Board unanimously adjourned its administrative function session at 6:25 p.m.

EDUCATION TRANSPARENCY ACT DESCRIPTION

In accordance with the Education Transparency Act, Md. Ed. Code Ann., §3-2B-09(b)(3) (effective July 1, 2018), the following represents a full and accurate description of the final actions of the Board of Education taken at this public meeting of Tuesday, January 8, 2019. If there is a discrepancy between the video and this description, the video, which constitutes the official minutes of the meeting, shall control. The official minutes can be found online at <https://vimeo.com/310474641>.

CONSIDERATION OF THE AGENDA

The agenda was adopted as presented.

Mr. Hayden moved to add the UHY procurement audit report to the board’s January 22, 2019, agenda. The motion was seconded by Mr. Offerman. The motion failed.

Board Member	Favor	Opposed	Did Not Vote/ Abstention	Absent
L. Rowe		X		
R. Kuehn		X		
C. Pasteur	X			
R. Hayden	X			
H. Adekoya			X	
J. Henn		X		
M. Jose	X			
R. McMillion		X		
L. Mack		X		
M. Scott	X			
J. Offerman	X			
K. Causey		X		
Total	5	6	1	0

Ms. Jose left the room at 7:29 p.m. and returned at 7:31 p.m.

UNFINISHED BUSINESS

System Records Retention

At the December 18, 2018, Board meeting, the Board postponed action until the January 8, 2019, Board meeting. The postponed motion read: “The Board directs the interim superintendent and all BCPS personnel to immediately cease and desist in the routine or non-routine destruction of any and all school system documents and records that are subject to retention according to the BCPS Record Retention Schedule, Board policy, or applicable laws and regulations until further direction by the Board. Further, the Board directs that a litigation hold be placed on all system records that may reasonably be important to all phases of the contracts, procurement, and vendor relationships audit, including any further action, which may be taken in response to the audit findings.”

Ms. Henn moved as follows: “The board directs the interim superintendent and all BCPS personnel assigned to the relevant offices to retain, maintain, and preserve all records kept by the Board of Education office, the Office of the Superintendent, the Division of Business Services, the Office of Research and Accountability, the Office of Human Resources, the Ethics Review Panel, and the Office of the Chief of Staff until further notice.” The motion was seconded by Ms. Rowe.

Ms. Henn then amended her motion as follows: “The board directs the interim superintendent and all BCPS personnel assigned to the relevant offices to retain, maintain, and preserve all records kept by the Board of Education office, the Office of the Superintendent, the Division of Business Services, the Ethics Review Panel, and the Division of Human Resources until further notice.” The motion was seconded by Ms. Rowe. The motion passed (favor – 7).

Board Member	Favor	Opposed	Did Not Vote/ Abstention	Absent
L. Rowe	X			
R. Kuehn	X			
C. Pasteur		X		
R. Hayden		X		
H. Adekoya		X		
J. Henn	X			
M. Jose		X		
R. McMillion	X			
L. Mack	X			
M. Scott		X		
J. Offerman	X			
K. Causey	X			
Total	7	5	0	0

NEW BUSINESS

Personnel Matters

On the motion of Ms. Mack, seconded by Ms. Pasteur, the Board unanimously approved the personnel matters listed in exhibit J-1 through J-3.

On the motion of Ms. Mack, seconded by Ms. Pasteur, the Board unanimously approved the administrative appointment listed in exhibit K-1.

Privately Funded Capital Project Requests

On the motion of Mr. McMillion, seconded by Ms. Pasteur, the Board unanimously approved the privately funded capital project request for the installation of new playground equipment at Essex Elementary School.

On the motion of Mr. McMillion, seconded by Ms. Mack, the Board unanimously approved the privately funded capital project request for the installation of a playground at Edgemere Elementary School.

Contract Awards

Ms. Henn presented items N-1 through N-29 to the full Board for approval.

Exhibit Number	Contract Number	Contract Name
1.	JBO-722-18	Modification and Extension: Total Solutions for Law Enforcement, Security, Facilities Management, Fire, Rescue, Clothing, Marine Craft, and Emergency Disaster Response
2.	JMI-919-15	Modification: Cohort – Digital Learning – Teacher Leaders
3.	MBU-505-15	Modification: Maintenance and Repair of Warehouse Equipment
4.	KSH-308-19	Construction Site Documentation Services
5.	ARA-206-19	Mechanical Pump Repairs
6.	KSH-312-19	Boiler Replacement at Battle Grove Elementary School
7.	ARA-204-19	Boiler Replacement at Featherbed Lane Elementary School
8.	JBO-704-19	Chiller Replacement at Shady Spring Elementary School
9.	LKO-422-18	Partial Roof Replacement at Hillcrest Elementary School
10.	JMI-601-19	Replacement of Berkshire Elementary School, Package 1A – General Construction and Specialties
11.	JMI-601-19	Replacement of Berkshire Elementary School, Package 1B – Testing and Inspection
12.	JMI-609-19	Replacement of Berkshire Elementary School, Package 2A – Site Work, Utilities, and Demolition
13.	JMI-601-19	Replacement of Berkshire Elementary School, Package 4A – Masonry
14.	JMI-601-19	Replacement of Berkshire Elementary School, Package 5A – Structural Steel
15.	JMI-601-19	Replacement of Berkshire Elementary School, Package 7A – Roofing
16.	JMI-601-19	Replacement of Berkshire Elementary School, Package 9A – Drywall and Acoustical
17.	JMI-601-19	Replacement of Berkshire Elementary School, Package 9E – Painting
18.	JMI-601-19	Replacement of Berkshire Elementary School, Package 11A – Food Service Equipment
19.	JMI-601-19	Replacement of Berkshire Elementary School, Package 15A – Mechanical
20.	JBO-701-19	Replacement of Chadwick Elementary School, Package 1A – Testing and Inspection Services
21.	JBO-701-19	Replacement of Chadwick Elementary School, Package 3A – Concrete

22.	JBO-701-19	Replacement of Chadwick Elementary School, Package 4A – Masonry
23.	JBO-701-19	Replacement of Chadwick Elementary School, Package 8A – Glazing and Metal Panels
24.	JBO-701-19	Replacement of Chadwick Elementary School, Package 11A – Food Services
25.	JBO-701-19	Replacement of Chadwick Elementary School, Package 23A – Mechanical
26.	JBO-701-19	Replacement of Chadwick Elementary School, Package 26A – Electrical
27.	JBO-701-19	Replacement of Chadwick Elementary School, Package 32A – Site Work
28.	ARA-216-18	Roof Replacement at Johnnycake Elementary School
29.	JMI-607-19	Electrical Service Upgrade at Cedarmere Elementary School

On the motion of Ms. Pasteur, the Board unanimously approved contracts N-1 through N-29.

On the motion of Ms. Mack, seconded by Ms. Pasteur, the Board postponed consideration of contract N-30, JMI-604-19 – Mathematics Program Review, and forwarded that matter to the Curriculum Committee for review and consideration at the Committee’s next meeting. The motion passed (favor – 10).

Board Member	Favor	Opposed	Did Not Vote/ Abstention	Absent
L. Rowe	X			
R. Kuehn	X			
C. Pasteur	X			
R. Hayden		X		
H. Adekoya	X			
J. Henn	X			
M. Jose			X	
R. McMillion	X			
L. Mack	X			
M. Scott	X			
J. Offerman	X			
K. Causey	X			
Total	10	1	1	0

Mr. Offerman left the room at 9:27 and returned at 9:30 p.m.

The Board adjourned its meeting at 9:40 p.m.