

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 13, 2009

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**RE:** **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

**ORIGINATOR:** J. Robert Haines, Esq., Deputy Superintendent

**PERSON(S):** Rick Gay, Manager, Office of Purchasing  
Michael G. Sines, Executive Director, Department of Physical Facilities

**RECOMMENDATION**

That the Board of Education approves the following contract recommendations.

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See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts  
Board Exhibit – January 13, 2009**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Flexible Benefits Administrator  
**Contract #:** PCR-227-09, MABE Contract

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated annual award value:</b>	\$	N/A
<b>Estimated modification amount:</b>	\$	N/A
<b>Estimated total award value:</b>	\$	N/A
<b>New estimated total award value:</b>	\$	N/A

**Board meeting date:** January 13, 2009

**Description:**

The Board approved this contract on July 8, 2008. This contract modification consists of HFS Benefits assuming Alliance Benefits' current contract to provide flexible benefits administration for health care and dependent care spending accounts. HFS Benefits will provide this service as currently provided under the existing contract.

**Recommendation:**

Award of contract modification is recommended to:

HFS Benefits

Hunt Valley, MD

**Responsible school or office:**

Department of Human Resources

**Contact person:**

Donald Peccia

**Funding source:**

N/A

**2. Contract:** Centrex and Plain Old Telephone Service (POTS)  
**Contract #:** PCR-229-09

**Term:** 3 years      **Extension:** 7 years      **Contract Ending Date:** 6/30/19  
**Estimated annual award value:** \$ 750,000  
**Estimated total award value:** \$ 7,500,000

**Board meeting date:** January 13, 2009  
**Bid issued:** October 16, 2008  
**Pre-bid meeting date:** October 30, 2008  
**Due date:** November 25, 2008  
**No. of vendors issued to:** 20  
**No. of bids received:** 3  
**No. of no-bids received:** 0

**Description:**

This contract consists of providing Centrex and POTS services for BCPS, Baltimore County Government, and Baltimore County Public Libraries. The solicitation was issued and managed by BCPS. Analog and Voice Over Internet Protocol proposals were considered as part of the solicitation. Verizon was chosen as the best overall value. Verizon provides the existing service at a reduced cost and has the most extensive successful experience with the federal eRate program, which provides BCPS with a 59 percent reimbursement for this expense. This contract begins July 1, 2009.

**Recommendation:**

Award of contract is recommended to:

Verizon Business	Hanover, MD
<b>Responsible school or office:</b>	Department of Technology
<b>Contact person:</b>	Michael Goodhues
<b>Funding source:</b>	Operating budget

**3. Contract:** Online Catalog Platform  
**Contract #:** RGA-112-09 (Texas Cooperative Purchasing Network Contract #R4755)

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** Until replaced  
**Estimated annual award value:** \$ 145,000

**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract is for the use of eSchoolmall’s online procurement platform. On February 14, 2008, the Board approved an emergency procurement contract with Valu.net in order to allow the Office of Purchasing the opportunity to maintain its current online catalog system. Since February 2008, the Office of Purchasing has conducted a thorough evaluation of the Valu.net platform and several other platforms that would meet BCPS’ needs now and in the future. eSchoolmall was the first entrant in this market in 1999. Their platform was designed and built specifically for the K-12 market and has over 240 successful client implementations. Their vendor base is over 7,000+ registered K-12 vendors. The solution is solely Web-based and supports automated transactions between buyer and supplier throughout the entire purchasing process, including electronic submission of purchase orders via email, fax, or XML into a vendor’s order entry system. BCPS will provide training in person or over the Web.

This is a *piggyback* contract. Board of Education Policy 3210 encourages BCPS to utilize contracts awarded or negotiated by other government agencies as well as §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to participate in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

eSchoolmall	Horsham, PA
<b>Responsible school or office:</b>	Department of Fiscal Services
<b>Contact person:</b>	Barbara Burnopp
<b>Funding source:</b>	Operating funds

**4. Contract:** School Buses  
**Contract #:** JMI-611-09

**Term:** 6 months    **Extension:** N/A  
**Estimated total award value:** \$6,778,196

**Contract Ending Date:** 7/31/09

**Board meeting date:** January 13, 2009  
**Bid issued:** October 30, 2008  
**Pre-bid meeting date:** November 3, 2008  
**Due date:** November 20, 2008  
**No. of vendors issued to:** 6  
**No. of bids received:** 3  
**No. of no-bids received:** 1

**Description:**

This contract consists of a one-time purchase of 88 replacement school buses:

- 80 of GROUP I - buses that accommodate 64 walk-on passengers - \$75,998 each
- 4 of GROUP III - buses that accommodate 20 walk-on passengers and 3 wheelchair passengers; with flat floor, orthopedic lift, and factory-installed air conditioning - \$90,789 each
- 4 of GROUP I-A - buses that accommodate 60 walk-on passengers and 1 wheelchair passenger; with orthopedic lift - \$83,800 each

**Recommendation:**

Award of contract is recommended to:

American Bus Sales & Services  
K. Neal International Trucks, Inc.

Annapolis, MD  
Hyattsville, MD

**Responsible school or office:**

Department of Planning and Support  
Operations

**Contact person:**

Michele Prumo

**Funding source:**

Operating budget

**5. Contract:** Uniform Shirts – Food and Nutrition Services  
**Contract #:** MBU-520-09

**Term:** 1 year      **Extension:** 2 years      **Contract Ending Date:** 12/31/11  
**Estimated annual award value:** \$ 40,000  
**Estimated total award value:** \$ 120,000

**Board meeting date:** January 13, 2009  
**Bid issued:** November 14, 2008  
**Pre-bid meeting date:** N/A  
**Due date:** December 3, 2008  
**No. of vendors issued to:** 59  
**No. of bids received:** 7  
**No. of no-bids received:** 3

**Description:**

This contract consists of providing uniform shirts for school-based Food and Nutrition Services' personnel.

**Recommendation:**

Award of contract is recommended to:

Avalon Industries, Inc.

Baltimore, MD

**Responsible school or office:**

Department of Planning and Support  
Operations

**Contact person:**

Michele Prumo

**Funding source:**

Operating budget

**6. Contract:** Uniforms – Utility  
**Contract #:** JMI-624-09 (Baltimore County Government ITB# 206535)

**Term:** 1 year      **Extension:** 4 years      **Contract Ending Date:** 1/31/14  
**Estimated annual award value:** \$ 35,000  
**Estimated total award value:** \$175,000

**Board meeting date:** January 13, 2009  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of the purchase of general purpose uniforms including trousers, coveralls, trousers, shirts, and jackets for grounds and maintenance personnel.

This is a *piggyback* contract. Board of Education Policy 3210 encourages BCPS to utilize contracts awarded or negotiated by other government agencies as well as §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to participate in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

ARAMARK	Philadelphia, PA
<b>Responsible school or office:</b>	Department of Physical Facilities
<b>Contact person:</b>	Michael G. Sines
<b>Funding source:</b>	Operating budget

**7. Contract Modification:** Renovations – Arbutus Transportation Building  
**Contract #:** PCR-292-08 (Project 08-01)

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A

**Estimated annual award value:** \$60,700

**Estimated modification amount:** \$3,800

**Board meeting date:** January 13, 2009

**Description:**

On October 7, 2008, the Board approved this contract for the design of the Arbutus transportation building renovations.

This contract modification is for additional design services to include ADA toilet room renovations. The construction administrator has reviewed the proposal and found it to be reasonable.

**Recommendation:**

Award of contract modification is recommended to:

URS Corporation, Inc.

Hunt Valley, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**8. Contract Modification:** Feasibility and Design Services for High School Renovations – Catonsville High School

**Contract #:** RGA-199-07

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated contract value:</b>	\$	49,000
<b>Estimated modification amount:</b>	\$	92,000

**Board meeting date:** January 13, 2009

**Description:**

On August 14, 2007, the Board approved this contract for the design of the limited renovations of Catonsville High School. This modification provides for the preparation of a separate bid package for the roofing of the new additions and replacement of the existing roof, along with design work not included in the preliminary feasibility study (kitchen upgrades, IP camera system, various security/safety systems, new front entrance, relocation of the Family Studies area to meet code, and locker room alterations).

**Recommendation:**

Award of contract modification is recommended to:

URS Corporation

Hunt Valley, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget



**10. Contract:** Limited Renovations – Catonsville High School  
**Contract #:** MWE-811-09

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Initial estimated contract value:</b>	\$ 13,931,800	
<b>Estimated contingency amount:</b>	\$ 1,393,180	
<b>Estimated total award value:</b>	\$ 15,324,980	

<b>Board meeting date:</b>	January 13, 2009
<b>Bid issued:</b>	November 20, 2008
<b>Pre-bid meeting date:</b>	December 3, 2008
<b>Due date:</b>	December 23, 2008
<b>No. of vendors issued to:</b>	19
<b>No. of bids received:</b>	8
<b>No. of no-bids received:</b>	1

**Description:**

This project consists of limited renovations to Catonsville High School including: air conditioning; ADA-compliant toilet rooms; elevator replacement; window replacement; new cafeteria serving line; new building entrance; site improvements, including replacement of curbs, road paving, ADA access to athletic fields, and lighting; activities room addition; and cafeteria addition.

**Recommendation:**

Award of contract is recommended to:

Towson Mechanical, Inc. (TMI)	Timonium, MD
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<b>Responsible school or office:</b>	Department of Physical Facilities
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<b>Contact person:</b>	Michael G. Sines
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<b>Funding source:</b>	Capital budget
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**Contract:** Limited Renovations – Catonsville High School

**Contract #:** MWE-811-09

	<b>Bidders' Names</b>			
	Towson Mechanical, Inc.	Keller Brothers	Tuckman Barbee	James W. Ancel, Inc.
Base Bid:	\$12,628,000	\$12,900,000	\$12,969,000	\$13,279,000
Alt. #2 Add: Elevator Upgrades (Price incl. an allowance for Industrial Hygienist services of \$5,750)	\$171,800	\$224,200	\$180,000	\$174,000
Alt. #3 Add: Corridors Locker Replace. (Price incl. an allowance for Industrial Hygienist services of \$11,500)	\$95,800	\$157,700	\$174,000	\$155,000
Alt. #4 Add: Classrm. Floor Replace. (Price incl. an allowance for Industrial Hygienist services of \$107,175)	\$342,300	\$408,100	\$312,000	\$305,000
Alt. #5 Add: Mat Hoist in Gym. (Price incl. an allowance for Industrial Hygienist services of \$4,325)	\$27,000	\$34,425	\$26,800	\$26,000
Alt. #6 Add: Outdoor Pathway Lighting (to Athletic Fields)	\$30,800	\$35,758	\$32,000	\$31,000
Alt. #7 Add: New Faculty Parking Lot	\$128,000	\$128,246	\$192,000	\$97,000
Alt. #8 Add: Outdoor Pathway Lighting (to Tennis Courts)	\$26,000	\$24,195	\$30,000	\$26,000
Alt. #9 Add: Outdoor Pathway Lighting (to Football Field)	\$43,900	\$28,285	\$46,000	\$38,000
Alt. #10 Add: Translucent Wall Panel System (Price incl. an allowance for Industrial Hygienist services of \$54,000)	\$438,200	\$363,000	\$387,000	\$405,000
<b>Total</b>	<b>\$13,931,800</b>	<b>\$14,303,909</b>	<b>\$14,348,800</b>	<b>\$14,536,000</b>

**Contract:** Limited Renovations – Catonsville High School

**Contract #:** MWE-811-09

	<b>Bidders' Names</b>			
	Huntington & Hopkins	Phillips Way, Inc.	North Point Builders	Whiting Turner Contracting Co.
Base Bid:	\$13,697,000	\$13,990,000	\$14,298,000	\$16,800,000
Alt. #2 Add: Elevator Upgrades (Price incl. an allowance for Industrial Hygienist services of \$5,750)	\$183,000	\$181,000	\$235,000	\$265,000
Alt. #3 Add: Corridors Locker Replace. (Price incl. an allowance for Industrial Hygienist services of \$11,500)	\$189,000	\$140,000	\$187,000	\$150,000
Alt. #4 Add: Classrm. Floor Replace. (Price incl. an allowance for Industrial Hygienist services of \$107,175)	\$355,000	\$460,000	\$338,000	\$315,000
Alt. #5 Add: Mat Hoist in Gym. (Price incl. an allowance for Industrial Hygienist services of \$4,325.00)	\$23,000	\$25,000	\$27,000	\$24,000
Alt. #6 Add: Outdoor Pathway Lighting (to Athletic Fields)	\$31,000	\$41,000	\$50,000	\$31,000
Alt. #7 Add: New Faculty Parking Lot	\$99,000	\$98,000	\$150,000	\$100,000
Alt. #8 Add: Outdoor Pathway Lighting (to Tennis Courts)	\$26,000	\$25,000	\$40,000	\$27,000
Alt. #9 Add: Outdoor Pathway Lighting (to Football Field)	\$44,000	\$30,000	\$45,000	\$39,000
Alt. #10 Add: Translucent Wall Panel System (Price incl. an allowance for Industrial Hygienist services of \$54,000)	\$386,000	\$443,000	\$345,000	\$440,000
<b>Total</b>	<b>\$15,033,000</b>	<b>\$15,433,000</b>	<b>\$15,715,000</b>	<b>\$18,191,000</b>

**11. Contract:** Replacement of Windows, Blinds, and Doors – Dumbarton Middle School  
**Contract #:** PCR-232-09

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated annual award value:</b>	\$ 3,138,000	
<b>Estimated contingency amount:</b>	\$ 313,800	
<b>Estimated total award value:</b>	\$ 3,451,800	

<b>Board meeting date:</b>	January 13, 2009
<b>Bid issued:</b>	November 6, 2008
<b>Pre-bid meeting date:</b>	November 19, 2008
<b>Due date:</b>	December 11, 2008
<b>No. of vendors issued to:</b>	17
<b>No. of bids received:</b>	10
<b>No. of no-bids received:</b>	0

**Description:**

This project consists of removal and replacement of the schools exterior curtain wall, storefront, windows, exterior doors, window blinds, and other associated work.

**Recommendation:**

Award of contract is recommended to:

Phillips Way, Inc.

Finksburg, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**Contract:** Replacement of Windows, Blinds, and Doors – Dumbarton Middle School  
**Contract #:** PCR-232-09

	Bidders' Names				
	Phillips Way, Inc.	E. Pikounis Construction Co., Inc.	North Point Builders, Inc.	Huntington & Hopkins, Inc.	Maryland Construction, Inc.
<b>Base Bid</b>	<b>\$3,138,000</b>	<b>\$3,594,000</b>	<b>\$3,668,000</b>	<b>\$3,907,000</b>	<b>\$3,915,000</b>

	Bidders' Names				
	Towson Mechanical, Inc.	RWC Contracting Corporation	F.M. Harvey Construction Co., Inc.	Total Site Contractors, Inc.	Keystone Plus Construction Corporation
<b>Base Bid</b>	<b>\$3,952,000</b>	<b>\$3,968,000</b>	<b>\$3,993,977</b>	<b>\$3,999,000</b>	<b>\$4,140,000</b>

(Price includes an allowance for industrial hygienist services of \$25,000.)

**12. Consultant Prequalification:** Architectural Consultants  
**Contract #:** MBU-519-09

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated contract value:</b>	\$	N/A
<b>Estimated contingency amount:</b>	\$	N/A
<b>Estimated total award value:</b>	\$	N/A

**Board meeting date:** January 13, 2009

**Description:**

On August 12, 2008, the Board adopted a new Policy/Rule 3250 to prequalify consultants for architectural services to assist Baltimore County Public Schools with new projects.

On December 11, 2008, the Qualification Committee met and reviewed the “Expressions of Interest” submitted by twenty-eight (28) consultants. This information was reviewed and each consultant was determined to be either qualified or unqualified based on the evaluation criteria. The Qualification Committee recommends, based on the results of the review, that approval be granted to prequalify the top twenty-two (22) consultants for the next three (3) years.

**Recommendation:**

Approval of consultant prequalification is recommended to:

A S Architects, Inc.	Linthicum, MD
Arel Architects Inc.	Baltimore, MD
Bignell Watkins Hasser Architects, P.C.	Annapolis, MD
Buck Simperts Architect & Associates, Inc.	Wilmington, DE
Cochran, Stephenson & Donkervoet, Inc.	Baltimore, MD
Colimore Thoemke Architects, Inc.	Baltimore, MD
Frederick Ward Associates, Inc.	Belair, MD
Gannett Fleming	Baltimore, MD
Gilbert Architects Inc.	Owings Mills, MD
Grimm + Parker Architects	Calverton, MD
GWWO, Inc./Architects	Baltimore, MD
Hayes Large Architects	Hunt Valley, MD
Hord, Coplan, Macht	Baltimore, MD
JRS Architects, Inc.	Baltimore, MD
Murphy & Dittenhafer, Inc.	Baltimore, MD
Penza Bailey Architects, Inc.	Baltimore, MD
Rubeling & Associates, Inc.	Towson, MD
SHW Group LLP	Reston, VA
Studio Jaed	Wilmington, DE
URS	Hunt Valley, MD

Wheeler Goodman Masek & Associates, Inc.  
Whitman, Requardt & Associates, LLP

Annapolis, MD  
Baltimore, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**13. Consultant Prequalification:** Civil/Structural Engineering Consultants  
**Contract #:** JNI-738-09

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated contract value:</b>	\$	N/A
<b>Estimated contingency amount:</b>	\$	N/A
<b>Estimated total award value:</b>	\$	N/A

**Board meeting date:** January 13, 2009

**Description:**

On August 12, 2008, the Board adopted a new Policy/Rule 3250 to prequalify consultants for architectural services to assist Baltimore County Public Schools with new projects.

On December 11, 2008, the Qualification Committee met and reviewed the “Expressions of Interest” submitted by twenty-five (25) consultants. This information was reviewed and each consultant was determined to be either qualified or unqualified based on the evaluation criteria. The Qualification Committee recommends, based on the results of the review, that approval be granted to prequalify the top eleven (11) consultants for the next three (3) years.

**Recommendation:**

Approval of consultant prequalification is recommended to:

Adtek Engineers, Inc.	Frederick, MD
Brudis & Associates, Inc.	Columbia, MD
Carroll Engineering, Inc.	Hunt Valley, MD
George William Stephens, Jr. & Associates, Inc.	Hunt Valley, MD
Johnson, Mirmiran and Thompson	Sparks, MD
KCI Technologies	Hunt Valley, MD
Morris & Richie Associates, Inc.	Towson, MD
Morton Thomas and Associates	Baltimore, MD
URS Corporation	Hunt Valley, MD
Whitman, Requardt & Associates, LLP	Baltimore, MD
Whitney, Bailey, Cox and Magnani	Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**14. Consultant Prequalification:** Mechanical/Electrical Engineering Design Consultants  
**Contract #:** JMI-622-09

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated contract value:</b>	\$	N/A
<b>Estimated contingency amount:</b>	\$	N/A
<b>Estimated total award value:</b>	\$	N/A

**Board meeting date:** January 13, 2009

**Description:**

On August 12, 2008, the Board adopted a new Policy/Rule 3250 to prequalify consultants for mechanical/electrical engineering design services to assist Baltimore County Public Schools with new projects.

On December 4, 2008, the Qualification Committee met and reviewed the “Expressions of Interest” submitted by thirty-one (31) consultants. This information was reviewed and each consultant was determined to be either qualified or unqualified based on the evaluation criteria. The Qualification Committee recommends, based on the results of the review, that approval be granted to prequalify the top eighteen (18) consultants for the next three (3) years.

**Recommendation:**

Approval of consultant prequalification is recommended to:

Allen & Shariff Engineering	Columbia, MD
Burdette, Koehler, Murphy & Associates Inc.	Baltimore, MD
Century Engineering Inc.	Hunt Valley, MD
EBL Engineers LLC	Baltimore, MD
GIPE Associates Inc.	Baltimore, MD
James Posey Associates, Inc.	Baltimore, MD
Johnson, Mirmiran & Thompson	Sparks, MD
KCI Technologies	Hunt Valley, MD
KIBART Inc.	Towson, MD
MIN Engineering Inc.	Pikesville, MD
Schlenger/Pitz & Associates Inc.	Timonium, MD
SIDHU Associates Inc.	Hunt Valley, MD
Siegel, Rutherford, Bradstock & Ridgway Inc.	Catonsville, MD
Spears/Votta & Associates Inc.	Baltimore, MD
United Consultants, Inc.	Baltimore, MD
URS Corporation	Hunt Valley, MD
Weigand Associates, Inc.	Gaithersburg, MD
Whitman, Requardt & Associates LLP	Baltimore, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget