

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 22, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – November 22, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract:** Graphic Printing Equipment
Contract #: JNI-721-06

Term: 13 months **Extension:** 0 **Contract Ending Date:** 1/31/07 (tentative)
Estimated award value: \$50,558
Estimated cost per additional year: NA

Bid issued: September 22, 2005
Pre-bid meeting date: September 29, 2005
Due date: October 13, 2005
No. of vendors issued to: 12
No. of bids received: 4
No. of no-bids received: 5

Description:

Purchase collator, stitching and folding system, trimmer, and stacker for the Graphic Printing Instructional Program at Sollers Point Technical High School. This purchase will allow students to learn using quality equipment in producing printed materials. The bid was written so that other schools with graphic arts programs could participate if funding were to become available.

Recommendation:

Recommendation of award of contract to:

G.E. Richards Graphic Supplies Co., Inc. Landisville, PA

Responsible school or office: Office of Career and Technology Education

Contact person: Rhonda Hoyman

Funding source: Federal Perkins grant

2. Contract: Digital Plate Maker and Scanner
Contract #: MBU-587-06

Term: NA **Extension:** NA **Contract Ending Date:** NA
Estimated annual award value: \$35,928
Estimated total award value: \$35,928

Bid issued: October 6, 2005
Pre-bid meeting date: NA
Due date: October 21, 2005
No. of vendors issued to: 15
No. of bids received: 3
No. of no-bids received: 0

Description:

Purchase a digital plate maker and scanner for Copy and Print Services (CAPS). The acquisition of this equipment will give CAPS expanded reprographics capabilities, thus reducing the dependency on outside vendors for this service. Both pieces of equipment will be provided by the same manufacturer and from one vendor.

Recommendation:

Recommendation of award of contract to:

AB Dick A Presstek Company Toano, VA

Responsible school or office: Copy and Print Services

Contact person: Michael Bailey

Funding source: Operating budget

3. Contract: Periodicals
Contract #: MBU-577-06

Term: 1 year **Extension:** 2 year **Contract Ending Date:** 12/31/08 (tentative)
Estimated annual award value: \$ 75,000
Estimated total award value: \$225,000

Bid issued: September 27, 2005
Pre-bid meeting date: NA
Due date: October 20, 2005
No. of vendors issued to: 16
No. of bids received: 3
No. of no-bids received: 1

Description:

This contract consists of the purchase of magazines and periodicals for all schools. The specifications establish a contract price for approximately 115 magazines and periodicals as determined by the Office of Library Information Services.

The specifications were designed to allow the bidders to offer a trade discount off the one-year subscription rate. This contract may be extended for two additional one-year periods. A 15 percent trade discount rate shall remain constant for any contract extensions.

Schools will order all items required for their instructional/library programs through the online catalog process.

Recommendation:

Recommendation of award of contract to:

W. T. Cox Subscriptions, Inc. Shallotte, NC

Responsible school or office: Library Information Services

Contact person: Arthur Stritch

Funding source: Operating budget

5. Contract: Site Work (Contract Package 2A) – Kenwood High School Addition
Contract #: MWE-812-06

Term: NA **Extension:** NA **Contract Ending Date:** NA
Estimated annual award value: \$656,722
Estimated modification amount: \$ 65,672
Estimated total award value: \$722,394

Bid issued: October 13, 2005
Pre-bid meeting date: October 18, 2005
Due date: October 27, 2005
No. of vendors issued to: 4
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of all site work (Contract Package 2-A). Base bid includes the installation of a pond, storm drainage, and grading for the building pad. Alternate No. 1 includes utilities, final grading, paving, landscaping, and pond conversion.

Recommendation:

Award of contract is recommended to:

Urban N. Zink Contractor, Inc. Chase, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: Capital budget

	Bidders' Names	
	Urban N. Zink Contractor, Inc.	Peak, Inc.
Base Bid	\$358,500	\$558,000
Alternate No. 1 includes utilities, final grading, paving, landscaping, and pond conversion	\$298,222	\$195,000
Total	\$656,722	\$753,000

6. Contract: Construction Administration Services – Kenwood High School
Addition and Modernization
Contract #: MWE-814-06

Term: NA **Extension:** NA **Contract Ending Date:** NA
Estimated annual award value: \$117,807
Estimated modification amount: NA
Estimated total award value: \$117,807

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

On July 13, 2004, the Board of Education granted approval for the Department of Physical Facilities to enter into negotiations with Grieves, Worrall, Wright & O’Hatnick, Inc. (GWWO) for design services associated with the construction of an addition and the modernization of the technical education wing at Kenwood High School. Following this approval, a total fee of \$788,502.35 was negotiated to provide pre-design phase services, development of schematic design, design development, construction documents, submission of documents for state review, bidding phase services, and construction administration services.

The total negotiated fee was partially funded in the existing capital budget with the remaining funds being requested in the proposed FY06 capital budget. On August 10, 2004, the Board approved \$330,833.73, which represents the cost of the schematic design phase and design development phase portions of this project. On May 10, 2005, the Board approved \$339,864 for the construction document and bidding phases. Currently, the site design is completed and bid, while the building design is in its final phase.

At this time we are requesting that the Board approve additional funding for the construction administration phase.

Recommendation:

Award of contract is recommended to:

Grieves, Worrall, Wright & O’Hatnick, Inc. (GWWO)	Baltimore, MD
Responsible school or office:	Office of Engineering and Construction
Contact person:	Richard H. Cassell, P.E.
Funding source:	Capital budget

7. Contract: Cafeteria Expansion/Building Addition – Milford Mill Academy
Contract #: MBU-567-06

Term: NA **Extension:** NA **Contract Ending Date:** NA
Estimated annual award value: \$1,738,000
Estimated modification amount: \$ 86,900
Estimated total award value: \$1,824,900

Bid issued: July 21, 2005
Pre-bid meeting date: August 4, 2005
Due date: August 31, 2005
No. of vendors issued to: 12
No. of bids received: 4
No. of no-bids received: 0

Description:

This project consists of the renovation and expansion of the existing cafeteria. A summary of the bids received is below.

Recommendation:

Award of contract is recommended to:

North Point Builders, Inc. Baltimore, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: Capital budget
(Approval is contingent upon county funding)

	Bidders' Names			
Vendor	North Point Builders, Inc.	Chilmar Corporation, Inc.	Towson Mechanical, Inc.	Orfanos Contractors, Inc.
Base Bid	\$1,738,000	\$1,812,800	\$1,817,000	\$2,175,000

8. Contract: Windows, Storefronts, Metal Panels (Contract Package 8-A) – Woodholme Elementary School

Contract #: JMI-634-06

Term: NA **Extension:** NA **Contract Ending Date:** NA
Estimated annual award value: \$75,000
Estimated total award value: \$75,000

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

PCC Construction Components, Inc. (PCC, Inc.) was a subcontractor to the Construction Package 8-A (Windows, Storefronts, Metal Panels) contractor, Debra’s Glass (DGI). Baltimore County Public Schools (BCPS) informed DGI that BCPS would supplement their work forces in order to complete the project. In order to complete this work, it is necessary to bring in the contractor’s subcontractor, PCC, Inc., since they know the project and can readily obtain the proper material.

At this time, the Department of Physical Facilities requests approval of a contract in the not-to-exceed amount of \$75,000 with PCC Construction Components, Inc. The amount of this contract will be deducted from Debra’s Glass.

Recommendation:

Award of contract is recommended to:

PCC Construction Components, Inc. Gaithersburg, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: Capital budget

9. Request to Negotiate: Design Services – Vincent Farms Elementary School
Contract #: MWE-815-06 (PS #06)

Term: NA **Extension:** NA **Contract Ending Date:** NA
Estimated annual award value: NA
Estimated modification amount: NA
Estimated total award value: NA

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

The FY06 capital budget includes funding for design services for the planning and design of a new elementary school to be located on the south side of Ebenezer Road, east of Vincent Farms Road. All procedures in the Board of Education’s Policy and Rule, Section 7210, were followed to advertise, qualify, interview, and select the consultants.

The Qualification Committee met in October 2005 to review the *expressions of interest* submitted by eighteen (18) consultants. The Qualification Committee reviewed and graded this information and stated that the Selection Committee should consider the four (4) most qualified firms for this work.

On November 8, 2005, the Selection Committee met and discussed the Qualification Committee’s report and interviewed each of the qualified firms.

Based on their evaluations, the Selection Committee recommends that approval be granted to conduct contract negotiations with Grimm & Parker Architects, Inc., the recommend firm.

Recommendation:

Approval to Negotiate is recommended to:

Grimm & Parker Architects, Inc. Calverton, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: N/A