

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 16, 2003

TO: **BOARD OF EDUCATION**

FROM: Dr. J. Hairston, Superintendent

SUBJECT: **Request for Change Order – Design Services for Systemic Renovations at Stemmers Run Middle School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
E. Phillip Schied, P.E., Program Manager
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order – Design Services for Systemic Renovations at Stemmers Run Middle School.

Appendix I

Recommendation of Approval of a Change Order Design Services for Systemic Renovations at Stemmers Run Middle School December 16, 2003

On February 12, 2002, the Board of Education approved a fee acceptance with Siegel, Rutherford, Bradstock, and Ridgeway, Inc. to provide the design services associated with the systemic renovations at Stemmers Run Middle School. At the request of the Office of Food and Nutrition, additional renovations will occur in the cafeteria/kitchen. This work will include upgrades to existing kitchen equipment, modification to existing serving lines, and installation of a new kitchen exhaust hood.

Siegel, Rutherford, Bradstock, and Ridgeway, Inc. has submitted a proposal to the Department of Physical Facilities for the additional design fees associated with the modifications to the cafeteria/kitchen. This proposal has been reviewed by our in-house engineering staff and found reasonable. At this time, the Department of Physical Facilities requests approval of a change order in the not-to-exceed amount of \$13,500.00 with Siegel, Rutherford, Bradstock, and Ridgeway, Inc. for additional design services associated with systemic renovations at Stemmers Run Middle School.

Funding for these additional services is available from Capital Budget Project #665 – Major Maintenance.

APPROVED:



Donald F. Krempe, Ph.D.
Executive Director