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**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** July 9, 2002  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Request for Change Order –Major Maintenance Renovation Project at Woodbridge Elementary School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities  
Richard Cassell, Administrator, Office of Engineering and Construction  
E. Phillip Schied, P.E., Systemic Renovations Program Manager, Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a request for a change order.

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Request for Change Order – Major Maintenance Renovation Project at Woodbridge Elementary School.

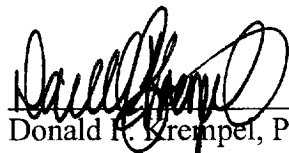
Appendix I – Request for Change Order.

**Request for Change Order  
Major Maintenance Renovation Project at Woodbridge Elementary School  
July 9, 2002**

On December 18, 2001, the Board of Education approved an award of contract with Jack H. Kidd, Associates, Inc. to perform the Major Maintenance Renovation Project at Woodbridge Elementary School. The contract documents called for the existing ceiling tiles to be removed and reinstalled at the conclusion of the required mechanical and electrical work. Replacement of all ceiling tiles was identified during design as an alternate. Unfortunately, due to budget constraints, the alternate was not chosen at that time of award. Routine sample testing during construction identified the presence of asbestos in the existing ceiling tiles. All the existing tiles must be removed and properly disposed.

At this time, the Department of Physical Facilities recommends approval of a change order in the not-to-exceed amount of \$53,000.00 with Jack H. Kidd, Associates, Inc. to replace the existing ceiling tiles at Woodbridge Elementary. Funding for this change order is available in Capital Budget Project #665 – Major Maintenance.

APPROVED:



Donald F. Krenpel, Ph.D.  
Executive Director