

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 9, 2002

TO: **BOARD OF EDUCATION**

FROM: **Dr. Joe A Hairston, Superintendent**

SUBJECT: **Non-Instructional Services: Fiscal Service Policy Revisions**

ORIGINATOR: **J. Robert Haines, Deputy Superintendent, Business Services**

**RESOURCE
PERSON(S):** **Barbara Burnopp, Executive Director, Fiscal Services**

INFORMATION

Policy 3112 – Budget: Operating Budget was updated as part of the initiative of the Division of Business Services to update outdated Board Policies. The policy was adopted in 1968 and revised in 1980. Changes have been reviewed twice by the Board Policy Review Committee, and reflect previous comments from Board Members.

Attachment I – Board Policy 3112

NON-INSTRUCTIONAL SERVICES: Fiscal Services

Budget: Operating Budget:

1. Proposed Budget

The budget document as recommended by the Superintendent of Schools shall be submitted to the Board of Education in January, IF POSSIBLE. IN THEIR BUDGET DELIBERATIONS, THE BOARD SHALL CONSIDER INPUT FROM THE COMMUNITY AND OTHER STAKEHOLDER GROUPS THROUGH PUBLIC HEARINGS AND/OR OTHER MEANS. [In February,] The Board of Education shall approve an operating budget for submission to the County Executive of Baltimore County NOT LESS THAN 45 DAYS BEFORE THE DATE FOR LEVYING LOCAL TAXES OR ON AN EARLIER DATE ON OR AFTER MARCH 1, AS MAY BE REQUESTED BY THE COUNTY FISCAL AUTHORITY [as required by State Law].

2. Adopted Budget

FOLLOWING ACTION BY THE BALTIMORE COUNTY COUNCIL, the Board of Education shall adopt an operating budget for the fiscal year AND FORWARD A COPY TO THE STATE SUPERINTENDENT WITHIN 30 DAYS AFTER APPROVAL [following action by the County Council].

Legal Reference: *Annotated Code of Maryland*, Education Article

§4-205(k)	Powers and duties of county superintendent, annual budget; securing funds from local authorities
§5-101	Annual school budget
§5-102	Submission of AND REDUCTIONS to budget
§5-103	Budget amount

Policy

Adopted: 9/18/68

Revised: 6/19/80, _____

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Board of Education
Of Baltimore County