

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** May 14, 2002

**TO:** BOARD OF EDUCATION

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** Request for Change Order – Site Work Contract at New Town High School

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities  
Richard Cassell, Administrator, Office of Engineering and Construction  
J. Kurt Buckler, Head of Engineering, Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a request for change orders.

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Request for Change Order – Site Work Contract at New Town High School.

Appendix I – Request for Change Order.

**Appendix I**

**Request for Change Order to Site Work Contract  
at New Town High School  
May 14, 2002**

On November 20, 2001, the Board of Education approved an award of contract with T.C. Simons, Inc. to perform the site work contract in conjunction with construction of New Town High School. In order to complete this project, it has become necessary to add organic material to stockpiled topsoil prior to its placement on the fields. This work will be completed on a time and material basis for the not-to-exceed price of \$25,000.00.

Based upon a review by the Construction Manager and Department of Physical Facilities, we recommend a change order in the not-to-exceed amount of \$25,000.00 with T.C. Simons, Inc. for adding organic material to the top soil at New Town High School. Funding for this Change Order is available from Capital Budget Project #625 – New Town High School.

APPROVED:

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Donald F. Krempel, Ph.D.  
Executive Director