

BALTIMORE COUNTY PUBLIC SCHOOLS

AA

DATE: March 26, 2002

TO: BOARD OF EDUCATION

FROM: Dr. J. Hairston, Superintendent

SUBJECT: Approval of Change Order – Design Services for Major Maintenance Renovation Project at Baltimore Highlands Elementary School

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Richard Cassell, Administrator, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

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Design Services for Major Maintenance Renovation Project at Baltimore Highlands Elementary School.

Appendix I

Request Approval of Change Order for Design Services for Major Maintenance Renovation Project at Baltimore Highlands Elementary School March 26, 2002

On May 16, 2000, the Board of Education approved a negotiated fee with Gannett Fleming, Inc. to provide design services under the Major Maintenance Renovation Program at Baltimore Highlands Elementary School. In order to complete this project, it has become necessary to provide additional design services to upgrade the building's electrical service and redesign the heating distribution piping. Field investigations indicated the existing electrical service for the building was adequate for the new design; however, it was discovered late in the design that the BGE service was mislabeled and would not be adequate resulting in the need to design a new electrical service. This was not in the original scope of the work. As originally designed, the existing heating piping was to remain; however, the decision was made to design the system to allow for future cooling. This required additional design time that was not in the original scope.

The Department of Physical Facilities has received proposals from the consultant in the amount of \$8,424.00 to complete this additional scope of work. This fee has been reviewed by 3D/International and was found reasonable. Based upon this review, we recommend approval of a change order in the amount of \$8,424.00 with Gannett Fleming, Inc. to provide the design required to upgrade the existing electrical service and mechanical system changes.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:


Donald F. Krempel, Ph.D.
Executive Director